Cartwright-Roblin Municipality
(01) January 24, 2017 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present
Head of Council R. Lovell
Councillors J. Daly, P. Burton, V. Hildebrand, B. Pawich

Council Members Absent
B. Decosse

Also Present
Chief Administrative Officer C. Mullin

Call to Order
With a quorum present, HOC Lovell called the meeting to order. (6:55 pm)

Agenda/ Minutes
#Jan-17-8 Daly/ Burton
RESOLVED that the agenda be adopted as presented with the following amendments:
1. None

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: January 10, 2017.
Carried-Lovell

Reports (attached)
1. APWF McLeod
2. CAO Mullin
3. Councillor Daly

Delegations/ Petitions/ Hearings
7:50 pm Jackie Leece, Cartwright 4-H
Jackie Leece met with Council to apprise them of the successful application for funding towards "Plants for Pollinator and Bird Habits" as proposed by the local 4-H Club and to ask for Cartwright-Roblin Municipality Council's support/ approval of locating the project within the heritage park, near to the camping/ playground area. Council agreed that the project could be an aesthetically pleasing addition to the urban park and wished the 4-H success in their project work.

8:00 pm Jack & Suzanne Daly, Rock Lake Beach Store
Jack & Suzanne Daly met with Council as invited, to discuss details of the 2013 Rock Lake Mowing policy in preparation for its review. It is noted that some of the clauses of the policy have become redundant over time. Information was shared, discussed and Council advised that the matter would be tabled to provide for sharing with all Council members prior to determining direction.

Communications

FROM	FILE	SUBJECT
MEC Wiebe	Vault	MOU with Municipality of Louise to be extended
Community Planning	Subd	Warkentin subdivision
MB Indigenous and Municipal Relations	#8	Procedures manual partly re-written
Canada Day Challenge Team	#280	Contest ends March 31, 2017
MB Ombudsman	#280	Calendar
Federation of Canadian Municipalities	#10	Jan 17 news
Association of MB Municipalities	#10	Jan 19 news
Communities in Bloom	#280	Program details
Pembina Valley Conservation District	#330	Dec 21 minutes
MEC Wiebe	Vault	Updated phone lists
SouthWest Weed	#240	Municipal Issues mtg Mar 22 (Carberry)

Unfinished & General Business

1. CR Recreation request for cancellation of interest paid in 2016 was reviewed
2. Memberships: FCM $341.57 was tabled

Resolutions & By-Laws

#Jan-17-9 Burton/ Hildebrand

RESOLVED that Cartwright-Roblin Municipality Council authorize payments as follows:

$	1,225.20	23 West Planning District	December Building Inspector Services
$	782.25	Mike Cameron	Cwt School, CDELC, MRCC/Curling Inspections
$	446.25	Canada Post	500 Stamps
$	696.87	Minister of Finance-Water Svcs Bd	Lagoon Assessment Study
$	273.57	MTS Inc.	January MTS-Shop-Internet/Cell, Fire-Fleetnet
$	6,033.07	Munisoft	2017 Eqpt/Software Maintenance
$	200.78	Petty Cash	Stamps, Water Samples Freight, Kleenex
$	10,000.00	Roblin-Cartwright CDC	1st Quarter Levy
$	715.29	Wells Fargo	2016 4th Quarter Photocopier Payment
$	2,005.76	Western Financial Group	Blue Cross
$	22,379.04		

Carried-Lovell

#Jan-17-10 Burton/ Daly

WHEREAS an account held by Cartwright-Roblin Municipality for an amount payable by a sub-organization of the municipality has been charged interest;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality cancels the interest accumulated as of December 31, 2016 in the amount of $146.72 on the Cartwright-Roblin Recreation AR-Other account.

Carried-Lovell

#Jan-17-11 Daly/ Hildebrand

RESOLVED that pursuant to section 152(3) of the Municipal Act, Cartwright-Roblin Municipality Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

X	Personnel Matters	□	Security of documents or property
□	Preliminary discussions	□	Ombudsman report
□	Unresolved legal matters	□	Municipal Assistance

Time: 9:10 pm Carried-Lovell

#Jan-17-12 Pawich/ Burton

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 9:10 pm Carried-Lovell

#Jan-17-13 Daly/ Burton

WHEREAS certain tax sale details need set by Council in order to commence with the tax sale process;
AND WHEREAS Section 365(2) of the Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;
THEREFORE BE IT RESOLVED that Council appoints TAXervice Inc./ Donna Zinkiew as tax sale manager to conduct the corporation's annual tax sale in accordance with Division 6 of The Municipal Act, R.S.M. 1996, c.M225, which appointment may be revoked by ordinary resolution of Council;
FURTHER BE IT RESOLVED that the Designated Year for which properties in arrears be offered for sale by auction is 2016 (meaning all properties with outstanding taxes from the year 2015 or prior);
FURTHER BE IT RESOLVED that in accordance with 363(1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2017 tax sale;
FURTHER BE IT RESOLVED that the 2017 tax sale be tentatively held November 10, 2017 (or alternate dates deemed necessary and appropriate) at 10:00 am at the Cartwright-Roblin Municipality chambers, subject to change as may be deemed necessary;

Carried-Lovell

#Jan-17-14 Daly/ Burton

WHEREAS section 173(1) of the Municipal Act authorizes Council to borrow money for operating expenses during a fiscal year;
THEREFORE IT IS RESOLVED that the Cartwright-Roblin Municipality arrange to borrow funds as needed from the Westoba Credit Union - Cartwright Branch to meet operating expenses at any time during the current fiscal year in an amount not to exceed seven hundred fifty thousand dollars ($750,000.00.);
AND FURTHER BE IT RESOLVED that council authorizes the pledge of 2017 tax collection to Westoba Credit Union against temporary borrowing (line of credit).

Carried-Lovell

#Jan-17-15 Pawich/ Daly

RESOLVED that Council authorize participation as follows with expenses paid in accordance with municipal by-laws or policies:

• MWWA	Annual Conference	Jan 30-Feb 2	1 MWWA member
• MWWA	Workshop/ Golf Tournament	Unknown	1 MWWA member
• AMM	Mayors, Reeves, CAOs meeting	Apr 11 (Wpg)	HOC/DHOC & CAO
• AMM	MTCML Trade Show	Apr 12-13 (Wpg)	Council/CAO/ P. Wks
• AMM	Municipal Officials Seminar	Apr 12-13 (Wpg)	Council/CAO
• MMAA	Annual Conference	April 23-26 (Wpg)	2 MMAA members

Carried-Lovell

#Jan-17-16 Pawich/ Hildebrand

RESOLVED that Council authorizes the Head of Council and CAO to extend an agreement with Municipality of Louise providing for Memorandum of Understanding as part of the Municipal Emergency Plan up to and including December 31, 2018.

Carried-Lovell

#Jan-17-17 Pawich/ Hildebrand
RESOLVED that Council approves subdivision 4167-16-7612 S 13-3-14w David + Amy Warkentin with the following conditions:

1. Submit a pre-approved legal description to Morden Land Titles Office;
2. Submit application for Certificate of Exemption to Manitoba Conservation and Water Stewardship which, if approved, would permit the continued use of the existing sewage ejector or, if application for Certificate of Exemption is rejected, decommission the existing sewage ejector;
3. The applicant will be responsible for all net municipal survey costs associated with the Survey Monument Restoration Program, if any;

FURTHER BE IT RESOLVED that Council recommend the applicant and future owner of the subdivided yard site retain the pasture land as agricultural use.

Carried-Lovell

#Jan-17-18 Hildebrand/ Pawich
RESOLVED that Cartwright-Roblin Council give second reading to by-law #13-2016 to regulate vacant and derelict buildings.

Carried-Lovell

#Jan-17-19 Pawich/ Burton
RESOLVED that Cartwright-Roblin Council give second reading to by-law #14-2016 to regulate unsightly and unsafe properties.

Carried-Lovell

#Jan-17-20 Pawich/ Hildebrand
RESOLVED that Cartwright-Roblin Council give first reading to by-law #21-2017 establishing the Senior Election Official position and repealing former V of Cartwright and RM of Roblin by-laws.

Carried-Lovell

#Jan-17-21 Hildebrand/ Pawich
RESOLVED that Council give first reading to by-law #22-2017 rescinding former V of Cartwright Animal Control by-law #280-2010;
FURTHER BE IT RESOLVED that Council acknowledges the discontinuation of by-law #16-2016 and tables the matter of Animal Control by-law.

Carried-Lovell

Notice of Motion

1. None

Adjournment

#Jan-17-22 Hildebrand/ Pawich
RESOLVED that the meeting be adjourned. (10.00 pm)

Next Meeting(s)
Feb 14 @ 7:00 pm

Rod Lovell, Head of Council Colleen Mullin, Chief Administrative Officer

Attachment(s):

1. APWF K. McLeod
   - Status of snow clearing and other winter work
   - Equipment repairs
   - Conferences/ Training
     - → all of public works to receive chain saw safety training (cost dependent)
     - → Stan to Attend the Westman Safety conference (I couldn't find any info for 2017)
     - → Two or three employees to attend the MTCML trade show (I think in Winnipeg this year)
     - → Tyson to attend a weed district event (if applicable)
     - → Tyson to attend the MWWA golf tournament (Elm Creek)
     - → Jim to attend the MWWA conference at the end of Jan in Portage La Prairie
   - Public Works job descriptions/ advertisements being drafted
   - 10 sites were pushed back by McKay Construction to avoid closed roads
   - Estimated cost for loader wheel chains $4000-$6000
   - Extra snow clearing of back lanes in Cartwright as problem areas arise
   - Damage to vehicle abandoned on a municipal road during snow storms
2. CAO Mullin

   Action:
   - AMM mtg Jan 30 @ 12 noon
   - Animal Control
   - Follow-up municipal facility buildings emergency exits & snow load
   - Follow-up KWB audit & finance workshop
   - Follow-up to Jan 9 HR mtg
   - Follow-up utility rate study
   - Follow-up AMM curling bonspiel
   - CDO Mymko researching grant programs for potential solar funding
   - MEC Wiebe review MOU with Municipality of Louise
   - MEC contract

   Information:
   - Mather Hall and Mather general Store well tests to be submitted by CRM per Bine Ramsden
3. HOC Lovell
   - None
4. Councillor Burton
   - None
5. Councillor Daly
   - 23 West Planning disbanded their board and reset new executive, etc. based on the new board which has expanded to include Cartwright-Roblin Municipality. Inspector Young reported on the year's activities and the Board congratulated him on the successful completion of Part 3 training.
6. Councillor Decosse
   - Absent
7. Councillor Hildebrand
   - None
8. Councillor Pawich
   - None
9. Other
   - 23 West Inspector D. Young
   - MEC C. Wiebe