

Cartwright-Roblin Municipality
(03) March 14 2017 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present

Deputy Head of Council P. Burton
Councillors J. Daly, B. Decosse, V. Hildebrand, B. Pawich

Council Members Absent

Head of Council R. Lovell

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, DHOC Burton called the meeting to order. (7:00 pm)

Agenda/ Minutes

#Mar-17-52 Hildebrand/ Pawich

RESOLVED that the agenda be adopted as presented with the following amendments:

1. None

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: February 27 & 28, 2017.

Carried-Burton

Reports (attached)

1. AAO K. McDonald
2. APWF K. McLeod
3. CAO Mullin
4. Councillor Daly
5. Councillor Pawich
6. Councillor Hildebrand

Delegations/ Petitions/ Hearings

None

Communications

FROM	FILE	SUBJECT
Action:		
CJRB Radio	#280	Liquidating tower property
Construction Safety	#355	Westman Safety Conference Apr 11-12 (Bdn)
Red River Group	#6	Health Task Force
Association of MB Municipalities	#10	June District mtg resolutions due June 1 st
Sport Manitoba		Budget Invitation to donate to Kidsport
Canada Post	#280	Potential closure in Cartwright on Saturdays
Information:		
Prairie Benchmark	Vault	Survey may require monument restoration
MB Indigenous and Municipal Relations	Subd	Final Approval #7612 (Warkentin)
MB Good Roads	#244	Banquet tickets \$50 each
Red River College	#445	Septic installation field course
Federation of Canadian Municipalities	#10	Newsletters
Association of MB Municipalities	#10	Provincial responses to AMM resolutions
Association of MB Municipalities	#10	Newsletter
Red River Basin Commission Wpg	#330	Tile Drainage webinars
Southwest Regional Development Corp	#365	AGM April 6 (Bdn)
NetSet Communications	#280	Grand opening Mar 23 (Bdn)

Gavin van der Linde, AMM	#280	Climate Smart session Mar 21 (Portage)
Association of MB Land Surveyors	#280	2017 Annual Register
Transport Canada	#280	Transport Safety kits
MB Ombudsman	#280	Newsletter
MB Sustainable Development	Vault	Facility Class certificates (lagoon/ collections)

Unfinished & General Business

1. Council reviewed by-law #4-2015 and deemed no changes required for remainder of election term
2. Asset Management Plan information received from Dale Lyle, Way To Go Consulting shared with Council
3. Municipal Emergency Coordinator position advertisement on hold for new required details
4. Lovell leave of absence
5. Council reviewed Public Wks staff numbers/ details 2004-2017 inclusive as support for filling current vacancy and regular seasonal and student employees

Resolutions & By-Laws

#Mar-17-53 Decosse/ Hildebrand

RESOLVED that cheques numbered #2373 through #2433, both inclusive, in the total amount of \$68,276.91 are hereby ratified and approved.

Carried-Burton

#Mar-17-54 Pawich/ Decosse

WHEREAS section 94(1)(a) of the Municipal Act provides that a member of council is disqualified if he or she is absent for the full duration of three consecutive regular council meetings unless the absences are with the leave of council granted by a resolution passed at any of the three meeting, a prior meeting or the next meeting following the third absence;

AND WHEREAS HOC Lovell advised Cartwright-Roblin Municipality Council that he would be in and out of the community and potentially absent from meetings during the February 1 – April 15, 2017;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality Council approves leave of absence for HOC Rod Lovell during the period February 1-April 15, 2017 inclusive.

Carried-Burton

#Mar-17-55 Decosse/ Hildebrand

RESOLVED that the Cartwright-Roblin Municipality Council hereby consent and agree to the “Southwestern Manitoba Health and Long Term Care Task Force” Guiding Principles and Memorandum of Understanding which forms a Task Force whose goal is to form recommendations to effectively examine and work towards a regionalized approach to health and long term care delivery in Southwestern Manitoba.

AND FURTHER BE IT RESOLVED that by passing this resolution, Council agrees that the Task Force shall set the terms and conditions of the group as outlined on the attached “Southwest Manitoba Health and Long Term Care Task Force” Guiding Principles and Memorandum of Understanding including funding toward the cost of the Task Force of up to \$5000.00.

Carried-Burton

Notice of Motion

None

Adjournment

#Mar-17-56 Pawich/ Hildebrand

RESOLVED that the meeting be adjourned. (9.35pm)

Carried-Burton

Next Meeting(s)

March 20 @ 7:00 pm Special budget

March 28 @ 7:00 pm Regular

April 11 @ 7:00 pm Regular

Penny Burton, Deputy Head of Council

Colleen Mullin, Chief Administrative Officer

Attachment(s):

- 1) AAO K.McDonald 7-7:10
 - a) Cheque list review
 - b) Financial statement (Feb 28/17) review
 - c) Tax Sale is proceeding on the property commonly known as ball diamonds/ Waldie Field as the Cartwright Agricultural Society board of directors are no longer available to transfer ownership
 - d) Finishing up 2016 yearend financial statement work
 - e) Paymate should be live this week and facilitate direct deposit payroll.
- 2) APWF K. McLeod 7.10-7.45
 - a) All roads are open except Ramsden Hill which is currently being worked on
 - b) 3 or 4 advertised Public Works positions have been offered and accepted; the 4th position is still subject to acceptance (resolution at next meeting)
 - c) Collets suffered a major equipment breakdown after only 19,500 yards of crushing/scalping
- 3) CAO Mullin 7.45-8.15

Action:

 - a) Review by-law #4-2015 Council Indemnity
 - b) Assessment Management Plan info received
 - c) MEC advertisement on hold for new required details
 - d) Lovell leave of absence
 - e) Review P. Wks staff numbers 2009-2017 inclusive indicate combined full-time/ year-round

Information:

 - a) HR file update
 - b) Maple Street discussion date set for Mar 28 mtg
 - c) Chris Popowich blizzard/ storm feedback sent
 - d) Staff bank time accumulated & used during 2016
 - e) Working toward completion/ presentation of Dec 31, 2016 financial statement at March 22nd budget mtg
- 4) Councillor Daly
 - a) Tri Lakes Rock Lake Advisory Group met with National Conservatory of Canada in the event that the proposed McKay subdivision project at east end Rock Lake does not proceed. The group explored options to stabilize water levels. Oxygen test levels in Rock Lake proved very good and aeration is unnecessary.
 - b) Cartwright Centennial Auditorium found leaking toilets. Flea Market is set for April 8th. A new floor polisher will be purchased with MB Community Services Council grant funding. The furnace room will be purged, organized and cleaned. Hall Walkers program is successful and appreciated. Revised rental rates now include cups/ supplies.
 - c) 23 West Planning District help public hearing for conditional use and variation order applications. A warning and fine was issued in respect to unpermitted construction. Mike Cameron met with the Board regarding unsightly properties and will administer a 'community complaint' initiated improvement program under Workplace, Safety and Health regulations.
- 5) Councillor Pawich
 - a) Cartwright Roblin Recreation Board is proceeding with transfer of financials to Cartwright-Roblin Municipality and maintaining an Advisory Group for program planning. The focus for 2017 is more local program – all ideas and suggestions welcomed. Several items of equipment are available for rental: Belgium Bowls, Pickle Ball, Bouncy Castle
 - b) Gordon Daman of Red River Group representing Southwest Manitoba Health and Long Term Care Task Force presented general information in respect to an examination of regional health and long term care facility sustainability.
- 6) Councillor Hildebrand

- a) MRCC Skating shut of the ice plant and the ice is available for use until it melts. A roof vent blew off in the storm and arrangements will be made to repair it.
- 7) Councillor Burton
 - a) Senior Services Handivan audit complete and Mobility Disadvantaged grant sent in. Handivan involvement in St Patricks stew event @ Divinitea.
 - b) Roblin-Cartwright CDC AGM – postponed to 15 March
 - c) LUD of Mather – postponed to 20 March
 - d) Mather Hall Board - Postponed to 21 March. Draft agreement re well to be discussed.
 - e) Mather Rink Board provided an email update advising of facility use. Question asked re Rogue Excavating/tile drainage/hole on east side of building/Hwys drain permit. Canada 150 grant applied for to host social.
 - f) Library Provincial Program and Policy Review survey in process of being reported. WCB & Encon (pension) rates reduced for 2017 = a saving. Municipal/library agreement to be updated to reflect amalgamation. Facility Consultation offered which includes Accessibility – agreed to do. Hosted I Love To Read month and questionnaires completed by patrons in anticipation of winning an E Reader. Very positive responses re facility and services provided. Pending staff vacancy as Rebecca is engaged and will be moving to USA.
 - g) General information - Joined tile drainage webinar x 1 (very similar information to presentation @ Pilot Mound)
- 8) Carol Wiebe MEC Timesheet for February 2017

Feb 01 2017	read through a flood information package sent out by the province	0.75
Feb 3	updated the binders in the Fire Hall, DMHC, and Cartwright Hall; did an hour orientation with Karly; reviewed MOU with Killarney-Turtle Mountain, updated the MOU page, printed and inserted it into the binders	2.5
Feb 13	started at the beginning of the emergency manual to comb through it for any updates/changes that need to be made; read through the Introduction and Part 1 – which includes the Emergency Measures Act that I matched against the one on the EMO website – this is the same as the one in our plan, but is now categorized as the unofficial version; I expect an official version will be presented in the future; made several changes in Parts 1 and 3	2.75
Feb 16	went through Parts 2, 4 and started Part 6 checking for changes that needed to be made; made the changes, saved them and recorded them	2.5
Feb 23	finished working through Part 6; worked on Parts 3, 5 and 7 but didn't finish any of them – many of the updating in these parts depends on phone calls and emails for information and I'm still waiting on some replies	4.0
Feb 25	updated the rest of Part 5 and got a bit more done on Part 7 but am still waiting for info from an individual for Part 7	3.0
Feb 27	received the necessary information to complete the updates to Part 7; need to confirm information received for Part 3; read through the 2017 February Flood Outlook report from the Manitoba Hydrologic Forecast Center; read through flood information on the EMO website	2.25
Feb 28	received the information I needed for Part 3 so was able to complete that part; contacted Chris Popowich re: submission of the E-Plan	0.25
	Total	18.00