

MMAA	#250	By-law Enforcement seminar Sep 29 (Bdn)
Pembina Valley Conservation District	#330	2016-17 spending summaries
Riverdale Water Mgmt	#445	Options for lagoon management
Red River Basin Commission	#330	Marsh Day Oct 12 (Netley-Libau Marsh)
MB Association of Regional Recyclers	#340	Annual forum Oct 19 (Wpg)
Workers Compensation Bd	#455	August newsletter
Cliff Cullen	#9.9	Watershed planning initiatives
Rainbow Trailers	#355	Thank you for extra attention to park
Kalitec Innovative Signage	#355	Pedestrian safety signs
MB Infrastructure	Vault	Hwy Traffic Bd appl denied NW 6-1-14w
News Bulletin	#280	Authority required to burn crop residue
Red River Basin Commission	#330	Upcoming events
Invasive Species Council of MB	#280	Phragmites information
Federation of Canadian Municipalities	#10	August newsletter
Paul Leece	#280	Thank you for backhoe business

Unfinished & General Business

1. Maple Street project discussion – TABLED to Budget
2. Fire ban was discussed

Resolutions & By-Laws

#Sep-17-148 Decosse/ Daly
RESOLVED that cheques numbered #2790 through #2864, both inclusive, and online payments #76-105, both inclusive, in the total amount of \$150,967.76 are hereby ratified and approved.

Carried-Burton

#Sep-17-149 Hildebrand/ Decosse

RESOLVED that Cartwright-Roblin Municipality authorize payments as follows:

\$739.69	Penny Burton	Indemnity
\$20.00	Cartwright Historical Society	Donation-Museum
\$280.73	Cartwright-Roblin Municipality	Jun-Aug Water-Fire, Heritage Park, Library, Office
\$250.00	Merry Makers	Volunteer Hours (annual grant)
\$760.39	Jack Daly	Indemnity
\$659.85	Brian Decosse	Indemnity
\$765.84	Vic Hildebrand	Indemnity
\$262.30	John Deere Financial	Kubota Mower Blade, Tire-JD Mower, Chainsaw Misc
\$249.17	Killarney Farm Supply	Cub Cadet Blade
\$9,005.50	Lakeland Regional Library	Quarterly Levy
\$339.69	Rod Lovell	Indemnity
\$1,452.69	Manitoba Hydro	Street Lighting-Cwt, RL, Mather
\$999.35	MTS	Phones
\$9,260.23	MEBP	August Pension, Insurance
\$31.53	Northfork Ranch Supply	Nitrile Gloves
\$841.55	Brent Pawich	Indemnity
\$95.00	Ponderosa Days Committee	Final Fireworks Donations
\$16,013.38	Receiver General	August Payroll CPP, EI, Tax
\$150.00	Cartwright-Roblin CDC	Mather Fall Festival Donation

\$715.29	Wells Fargo	Quarterly Payment
\$157.41	Workplace Medical Corp	Curling Club AED
\$140.00	WRPA	Recreation-Tri Regional Director Conference
\$200.00	Tracy Wohlgenuth	August Mowing-Old Cartwright, Bison Drop

\$43,389.59

Carried-Burton

#Sep-17-150 Hildebrand/ Daly

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations way of a general receipt;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Organization to Benefit</u>	<u>Receipt #</u>
\$50.00	Ponderosa Days Committee	170160-009
\$45.00	Ponderosa Days Committee	170150-022
\$150.00	Roblin Cartwright CDC (Mather Fall Festival)	170169-002
\$20.00	Cartwright Historical Society	170164-002

Carried-Burton

#Sep-17-151 Daly/ Decosse

WHEREAS Sections 300(6) and 326 of the Municipal Act provide for tax roll corrections;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality authorize the calculation of tax roll corrections as per the lists of supplementary and reduced assessments provided by Manitoba Municipal Government Assessment Services dated August 17, 2017.

<u>Roll #</u>	<u>Activity</u>	<u>Roll #</u>	<u>Activity</u>
5000	Heated addition to existing shop	110400	Added addition & garage
18200	Added diff b/w new house & mobile removed	120200	Added-Value change due to subdivision
33750	Added new house moved onto foundation	206500	Added-Changed % - residential to commercial
58300	Added hogbarn turned into shop	212400	Added-Shop from commercial to farm
67100	Added addition & veranda	18200	Cancelled-Removed mobile home
79350	Added 14x18 office addition	57300	Removed house & garage
79650	Added kitchen/exterior renovations	87450	Removed polydome & shed
80300	Added building for dog kennel	97800	Cancel-Value change due to subdivision
82600	Added new house, removed old house	102750	Removed mobile home
97610	Added detached garage	120100	Cancel-Value change due to subdivision
97624	Added timber frame garage/cottage	206500	Cancel-Changed % - residential to commercial
97800	Value change due to subdivision	212400	Cancel-Shop from commercial to farm
97850	Added-Value change due to subdivision		
105400	Added new house		

2017 Added/Cancelled Taxes

Added Taxes \$15,967.45 - Cancelled Taxes (5,307.97) = \$ 10,659.48

Carried-Burton

#Sep-17-152 Hildebrand/ Pawich

WHEREAS the Mac Robinson Community Centre Skating and Curling facility is owned by the municipality;

AND WHEREAS repairs/ modifications were required to the skating artificial ice plant infrastructure to avoid future costly maintenance;

THEREFORE BE IT RESOLVED that payment be authorized in the amount of \$3,194.93 representing cost of work carried out by APHGEO Ltd.

Carried-Lovell

#Sep-17-153

Burton/ Daly

WHEREAS Tyson Martens has successfully completed the training courses and experience required by the Province of Manitoba for Utility Operator Certification;

THEREFORE BE IT RESOLVED that application be submitted for Tyson Martens Utility Operator Certificate with expenses paid in accordance with municipal by-laws or policies.

Carried-Lovell

#Sep-17-154

Decosse/ Burton

WHEREAS MB EMO has approved an extended length of culvert for 2017 DFA site #10 remediation works;

THEREFORE BE IT RESOLVED THAT Cartwright-Roblin Municipality authorize the ordering and purchase of 22.5m x 2.1m culvert in place of the 20.7 x 2.1m culvert originally approved.

Carried-Lovell

#Sep-17-155

Pawich/ Daly

WHEREAS section 186(1) of the Municipal Act provides:

An auditor must examine the financial statements, financial information returns, records, books of account and other information relating to the financial affairs of the municipality for the fiscal year, including

- (a) any funds of the municipality held in trust by an officer or employee of the municipality;
- (b) any board, committee or other body that is established or appointed by the council and that administers funds of the municipality; and
- (c) any organization or other body
 - (i) to which the municipality has made a grant or loan of money of \$5,000. or more, and
 - (ii) on which the municipality is represented by one or more persons appointed by the council.

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality appoints KWB Chartered Accountants Inc. as auditors for the municipality and any sub-organizations as may be required;

FURTHER BE IT RESOLVED that the annual fee for audit services is:

- (a) Cartwright-Roblin Municipality \$14,000. plus out-of-pocket meals/ accommodations
- (b) Sub-organization audit \$850-\$3,200 range

AND FURTHER IT IS RESOLVED that sub-organizations of the Cartwright-Roblin Municipality which are required to prepare audited financial statements will use the services of KWB Chartered Accountants or provide notification of another qualified auditing firm deemed acceptable by Council and KWB

Carried-Lovell

#Sep-17-156

Hildebrand/ Decosse

WHEREAS extremely dry conditions exist within the boundary of Cartwright-Roblin Municipality;

AND WHEREAS By Law #8-2015 authorizes council to initiate a burning ban when the risks are high;

BE IT RESOLVED THAT Cartwright-Roblin Municipality activate a ban on all burning in the Cartwright-Roblin Municipality until further notice.

Carried-Lovell

Notice of Motion

1. None

Adjournment

#Sep-17-157

Decosse/ Hildebrand

RESOLVED that the meeting be adjourned. (10.30 pm)

Carried-Lovell

Next Meeting(s)

September 26 @ 7pm

(2nd regular meeting including but not limited to Ambulance service, draft library agreement, late payments, Road closing projects, etc.)

Oct 10 @ 7:00 pm or at the call

Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

Attachment(s):

1. AAO K. McDonald

- Cheque List, Late Payments, Financial Statement, etc.
- Started next MMAA course

2. APWF K. McLeod

- Trim/ remove trees:
 - Rock Lake & more wind damage cleanup required
 - Cartwright & Mather villages
 - Rural roads (C. Dobbelaere, Mt Prospect North)
- Bridge inspections report available
- Low level crossing near L. Mason is complete
- New grader
- Gravel Pits:
 - Hyslop stockpiles will be consolidated into one
 - Martens pit run available via McKay Construction
 - Bourns pit run & sand available
- Repromap civic addressing still on hold waiting for mapping
- Review policies:
 - Tile drainage
 - Approaches
 - Snow removal
- Municipal Minor Works license
- Curling Rink repairs being led by T. Bridges with project cost to CRM
- Weston warranty still on hold
- Cut culvert ends (Hyslop, G. Mullin)
- Repair road near D. McIntyre
- Build toilet tissue holders for parks
- Check sewage curbstops @ Mather
- Cleanup railway subdivision
- Roadside spraying
- Price sewage curbstop/ block valve @ Mather
- Level/ gravel trail near B. Kinley
- Level/ seed utility construction area @ J. Marchant
- Work requests:
 - D. McLennan
 - M. Warkentin
 - T. Chandler
 - C. Colli
- Water plant fence
- Stop sign repairs (M.Makers and west #5 Hwy)
- Roadside mowing and Versatile tractor repairs
- Mile 4N and 76W culvert with hole in mid road top

3. CAO Mullin

Action:

- Councillor reports were amended as submitted
- Financial flexibility to address unplanned/ unbudgeted water leaks

- MRCC geo-thermal filters cost
- Review Library agreement (& by-law) briefly
- HR file
- Rock Lake letter to property owners from MB Sus. Development

Information:

- Subsequent tax reply to A. Penner
- Fire Dept pump repairs
- KWB price for 2016 audit promised for Sept 11th
- Curling Club starting to repair building damages with project cost to CRM
- T. Martens application for utility certification
- AMM In Memoriam
- Registered community events
- Re-advertise burning bulletin re: crop residue burning
- Waiting for hard copy of KWB 2015 audit
- Staff booked off:
 - Aitken: None
 - Barber: None
 - Martens: None
 - McDonald: Sept 20
 - McLeod: Sept 12-19
 - Mullin: Sept 1, 5
 - Vincent: Sept 11-22

4. Councillor Burton

- Senior Services – None
- Roblin-Cartwright CDC – None
- Lakeland Regional Library
 - Staff evaluations 50% complete
 - Insurance – Cartwright content listing is complete and now researching prices and values.
 - Financials are looking acceptable, grants from Killarney and Cartwright Foundations have been received and used for the non-fiction collection
 - As LRL is a registered charity and a non-profit organization, the necessity for the Accessibility Plan is not essential at present, however it was agreed to proceed in anticipation of 2018.
 - During July, the Killarney branch had a theft which has triggered new locks being installed and extra vigilance regarding cash storage; an approval was given for a locked cabinet to be purchased both for this reason and storage of personnel records.
 - The annual book buying trip took place and along with work, staff enjoyed a painting evening.
 - The summer reading program was exceptional, 116 in Killarney and 37 in Cartwright.
 - The rock painting initiative was a great success and embraced well by the community.
 - Some annual statistics for Cartwright are down slightly but the use of Libby (on line service) is popular.
 - For information, during July & August the Junior fiction and nonfiction circulation was 567 (up from 315 in 2016). August showed 897 items circulated, 392 patrons with 21 patrons attending the library each day.
- Mather Arena Board - None
- General information
 - RLCO meeting amendment to August report

- Note, play equipment located at Rock Lake Beach is the property of the owners of the Store.
- During the meeting, initial concerns and questions were raised regarding the newly installed 'Free Boat Launch' sign. The background and reasons for the decisions made by Council were shared by Council representatives present.

5. Councillor Daly & Councillor Decosse

- 23 West Planning District hosting several public hearing for condition use and variation order applications. There are many permits under review at present.

6. Councillor Pawich

- Health Task Force presentation Sept 26 @ 7pm