

- Tri Lake Group exploring a conservation agreement on property at the east end of Rock Lake. Water testing on Pembina River.
 - Hwy 5 Working Group developing 1-0 year plan which sets #5 highway from 253 to 23 as the priority section for reconstruction.
7. Councillor Decosse & Councillor Pawich
 - Discussing distribution of Municipality of Louise-Roblin Weed Control District assets
 8. Councillor Hildebrand
 - Absent
 9. Other
 - 23 West Inspector D. Young (as attached)
 - MEC C. Wiebe (as attached)

Delegations/ Petitions/ Hearings

None

Communications

FROM	FILE	SUBJECT
Brian Wallace	#355	Rights regarding use of road allowances
MB Water & Waste Water Assoc.	#445	Annual conference Jan 29-Feb 1 (Portage)
Workers Compensation Bd	#455	2016 rate \$0.64/ 2017 rate \$0.64
Association of MB Municipalities	#10	2016 annual report
Ronald McDonald House	#280	Consider supporting the program
Federation of Canadian Municipalities	#10	Dec 2 & 9 news
Prairie Mountain Health	#345	November news
Association of MB Municipalities	#10	Dec 13 news
MB Infrastructure & Transport-EMO	#7.2	Online training offered
Munisoft	#65	Hardware (\$1140) + software support (\$4982)
Community Places	#35	MRCC Skating facility inspection report
Red River Basin Commission Wpg	#330	Holiday Open House Dec 16 (Wpg)
Red River Basin Commission Wpg	#330	Annual Land & Water Summit Jan 17-19 (Fargo)
23 West Planning		Dec 2 minutes

Unfinished & General Business

1. Road allowances and the use thereof by adjacent landowners was discussed

Resolutions & By-Laws

- #Dec-16-275 Burton/ Daly
RESOLVED that Cartwright-Roblin Municipality authorize payments for gravel (crushed and pit run), sand, clay, black dirt and ballast used in municipal works as per rates current municipal rates and reports submitted by Public Works for the year 2016.
Carried-Lovell
- #Dec-16-276 Pawich/ Burton
RESOLVED that Council authorizes payments to the Cartwright Roblin Fire Department volunteers as per by-law and report submitted by Fire Chief L. Klassen.
Carried-Lovell
- #Dec-16-277 Burton/ Daly
RESOLVED that Council authorizes a transfer effective December 31, 2016 from the General Fund to the General Reserve representing donations made to the Cartwright and Mather cemeteries as well as

cemetery plots sales for the Cartwright and Mather cemeteries throughout the fiscal year 2016.

Carried-Lovell

#Dec-16-278

Decosse/ Pawich

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations by way of a general receipt;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Rct #</u>	<u>Organization to Benefit</u>
\$100.00	160035-004	Ponderosa Days Committee
<hr/> \$100.00		
\$25.00	160037-006	Cartwright Roblin Historical Society
<hr/> \$25.00		
\$50.00	160036-025	Mather Hall
\$75.00	160037-031	Mather Hall
\$50.00	160037-005	Mather Hall
\$100.00	160039-024	Mather Hall
\$20.00	160038-047	Mather Hall
\$25.00	160040-011	Mather Hall
\$100.00	160040-030	Mather Hall
\$50.00	160040-027	Mather Hall
\$50.00	160040-025	Mather Hall
\$50.00	160040-023	Mather Hall
\$25.00	160042-021	Mather Hall
\$25.00	160042-020	Mather Hall
\$30.00	160042-051	Mather Hall
\$50.00	160044-009	Mather Hall
\$25.00	160047-023	Mather Hall
\$150.00	160046-064	Mather Hall
\$100.00	160054-012	Mather Hall
\$50.00	160061-002	Mather Hall
<hr/> \$1,025.00		
\$1,000.00	160094-012	Cartwright Fire & Rescue
<hr/> \$1,000.00		
\$50.00	160094-012	Mac Robinson Community Centre Skating
\$400.00	160101-004	Mac Robinson Community Centre Skating
<hr/> \$450.00		

Carried-Lovell

#Dec-16-279

Decosse/ Pawich

WHEREAS Cartwright-Roblin Municipality employees who qualify for Blue Cross coverage are automatically enrolled and fund a portion of the cost of coverage;

WHEREAS Cartwright-Roblin Municipality received in June 2016 a rebate from Municipalities Trading Company of MB for Blue Cross premiums;

THEREFORE BE IT RESOLVED that the rebate be extended on a pro rata basis to qualified employees as of June 2016.

Carried-Lovell

#Dec-16-280

Decosse/ Burton

RESOLVED that Cartwright-Roblin Municipality council approve the following policy:

Purpose

To set rates for aggregate goods for the Municipality

Definitions

→ **“Council”** means the Head of Council (HOC) and Councillors of the municipality;

Policy

Rates charged by the municipality to customers/ projects for aggregates are as follows:

Aggregate Sale Rates

Rail Ballast	\$11.00/cubic yard
Crushed Gravel	\$8.00/ cubic yard
Pit Run Gravel	\$4.00/ cubic yard
Shale	\$4.00/ cubic yard
Sand	\$2.00/ cubic yard
Clay	\$2.00/ cubic yard
Black Dirt	\$5.00/ cubic yard
Rocks	No paid rate (typically this is cleanup of rock piles on private land where owner & RM both benefit)

Rates for aggregates purchased from private landowners by the municipality are paid as follows:

Aggregate Purchase Rates

Rail Ballast	\$6.00/ cubic yard
Gravel	\$2.10/ cubic yard (covers both pit run and crushed stockpile)
Shale	\$2.00/ cubic yard
Sand	\$2.00/ cubic yard
Clay	\$2.00/ cubic yard
Black Dirt	\$5.00/ cubic yard
Rocks	No paid rate (typically this is cleanup of rock piles on private land where owner & RM both benefit)

Carried-Lovell

#Dec-16-281

Burton/ Decosse

RESOLVED that effective immediately the following appointments are made:

1. Standing Committee Appointments of Council

Committee of the Whole Council All 6 councillors

2. Other Bodies - Municipal Boards (affects Roblin plus other Municipalities)

23 West Planning District c/o C. Davies	Brian Decosse/ Jack Daly
Emergency Measures c/o C. Wiebe	Penny Burton
Killarney-Turtle Mountain Vet c/o Iris Krahn	Jack Daly
Pembina Valley Vet c/o P. Burton	Brent Pawich
Louise Roblin Weed c/o P. Burton	Brian Decosse/ Brent Pawich

3. Other Bodies – Community Boards

Age Friendly Council (Municipality is member) c/o	Senior Services Board
Cartwright & Area Foundation Inc. (endorse 4+) c/o B. Bramwell	C. Schram, B. Bramwell, V. Wallace, T. Mowbray, D. Wallace
Cartwright Centennial Auditorium c/o M. Hayward	Jack Daly
Cartwright Curling Club Inc. c/o C. Bridges	Vic Hildebrand

Cemeteries (Cartwright & Mather) <u>c/o J. Robinson + F. Janzen</u>	Vic Hildebrand
Cartwright Roblin Recreation Comm. <u>c/o K. Marion</u>	Brent Pawich/Lynn Froese (at large)/ Dixie Gardiner (school) Denise Wallace (at large)/ Mark Schram/ Pam Enns
Cartwright Roblin Volunteer Fire <u>c/o L. Klassen + G. Dousselaere</u>	Jack Daly
Lakeland Regional Library <u>c/o V. Bull</u>	Penny Burton/ Terry Vincent (at large)
Mac Robinson Community Centre (Skating) <u>c/o K. Marion</u>	Vic Hildebrand/ Brian Decosse
Mather Hall & Mather Rink <u>c/o A. McLeod + S. Yake</u>	Penny Burton
Pembina Valley Conservation (Crystal Cypress) <u>c/o PVCD</u>	Brian Decosse Nov '17 Don McIntyre Nov '18 (max 1 Councillor)
Pembina Valley Conservation (Badger Creek) <u>c/o PVCD</u>	Wendall Krahn Nov '18 Jack Daly Nov '18 vacant Nov '17 Gerald Black Nov '17 (max 1 Councillor)
Roblin Cartwright Community Development Corp <u>c/o D. Mymko</u>	Penny Burton
Senior Services of CMR-Handi-van (CRM is parent) <u>c/o K. Marion</u>	Penny Burton
South West Rock Lake Resort Assoc. <u>c/o Janet Humes</u>	Brian Decosse (SWRLRA aka Rock Lake Cottagers Assoc)
Tri-Lakes Develop Group (Pelican/Rock/ Swan) <u>c/o PVCD</u>	Jack Daly
→ Pelican Lake Advisory <u>c/o PVCD</u>	Same above
→ Rock Lake Advisory <u>c/o PVCD</u>	Same above

2. Other Appointments of Council

Local Assistant to the Fire Commissioner <u>c/o OFC, L. Klassen</u>	Fire Chief/ Deputy Fire Chief
Poundkeepers (large animals)	Mark Taylor/ Randy Pawich/ Robert Drewry/ Blake Marchant
Poundkeeper (small animals)	vacant

Rural Area Reps	Range 13 Brian Decosse & Rock Lake Range 14 Penny Burton & LUD of Mather Range 15 Jack Daly
Board of Revision	All Council Members (Secretary is CAO or AAO)
Deputy Reeve	Penny Burton
Weed Supervisor	vacant
Building Inspector/ Development Officer	Per 23 West Planning appointment (Dwight Young)
Cartwright Roblin Municipal Emergency Coordinator	per by-law appointment (Carol Wiebe)
Cartwright Roblin Volunteer Fire - Chief	Laurence Klassen
Cartwright Roblin Volunteer Fire - Deputy Chief	Gerry Dousselaere
Solicitor (self-insured)	vacant

Carried-Lovell

#Dec-16-282 Decosse/ Pawich

WHEREAS Cartwright-Roblin Municipality Council has applied to join 23 West Planning with effect from January 1, 2017;

AND WHEREAS 23 West permit applications and fees structure differs from those previously set by Roblin Cartwright Planning District;

THEREFORE BE IT RESOLVED that Council authorize the adoption and use of 23 West permit application forms and fees structure with effect from January 1, 2017;

FURTHER BE IT RESOLVED that additional fees be set as follows:

- Building Permit - RTM home \$300
- Building Permit - RTM foundation \$200

Carried-Lovell

#Dec-16-283 Pawich/ Daly

RESOLVED that Cartwright-Roblin Council give third reading to by-law #15-2016 (as amended) setting rates of remuneration for employees and contractors.

Name	In Favor	Opposed	Abstained & Reason
Lovell	x		
Burton	x		
Daly	x		
Decosse	x		
Hildebrand	Absent		
Pawich	x		

Carried-Lovell

Notice of Motion

1. None

Adjournment

#Dec-16-284

Burton/ Daly

RESOLVED that the meeting be adjourned. (9:40 pm)

Next Meeting(s)

Jan 10 @ 7:00 pm

Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

CARTWRIGHT ROBLIN MUNICIPALITY - COUNCILLOR BURTON REPORT – 13 DEC 2016

Senior Services

Mobility Disadvantage grant received

Westoba Credit Union have approved a member card

Flu clinic – 150 + attendees and well supported kitchen

New PMH Coordinator, now based out of Brandon rather than Shoal Lake.

Confirmed that Resource Coordinator's vacation mirrors the days the Municipal Office is closed.

Roblin-Cartwright CDC

No meeting, xmas meal planned for 12 December 2016. D Mymko has provided CRM work list to date to CAO.

LUD of Mather

Meeting planned for 7 December - cancelled

Mather Hall Board

Meeting of 29 November – finances \$21,778.04 in the bank at 30 Nov 2016; steak fry realizing approx. \$6,300. Heater and related thermostat in basement not working; that one and 2 others need replacing. Question – put furnace back instead of replacement heaters. Agreed yes, re-instal furnace if all costs are under \$3,000. Water supply – R Melvin still continuing to take water samples from her well (which services both the Hall and Mather Store) but after 2 shockings still showing not clean. Water dispenser and water jugs being used. Agreed Hall and Store should contribute 1/3 cost each for costs. Pump to be pulled and water test again. As per B Ramsden the Hall dishwasher is not hot enough; reset thermostat but now not running properly. Notice to be placed in bathroom – please do not pour coffee down the bathroom sink. An account is to be set up for misc hall purchases (toilet paper, paper towel, etc). Change in Secretary Treasurer from C McLeod of A McLeod wef January 2017. Next mtg 9 Jan 2017.

Mather Rink Board

Meeting planned for 6 December - cancelled

Emergency Preparedness

C Wiebe attended BEST conference – report on Climate Change consequences circulated.

Advised of some personal commitments but will keep CRM updated.

Working with Health Auxilliary regarding seniors in the community and the recent snow challenges
Prep information for the website.

Library

Budget meeting planned for 20 December

General information

Attended MRCC AGM

Attended CCIS AGM – New Chairman C Mullin, Vice Chairman J McDonald, Secretary M Suderman

Attended AMM – good facility, poor coffee supply, thoroughly enjoyed Ministerial forum

Carol Wiebe

MEC Timesheet for November 2016

Nov 1 2016	did a couple more articles for the community website	1.5
Nov 2	continued on the articles for the website	3.0
Nov 4	sent notice for Persons at Risk to Vicki, more work on the website info	2.0
Nov 5	continued on website information	1.25
Nov 20	prepared a report on climate change from BEST Conference	3.5
Nov 21	adjusted some of the website articles based on additional information I received at the BEST Conference and continued working on more articles	2.25
Nov 22	more work on articles for the website	0.75
Nov 27	finished preparing the articles for the website (unless something else comes up); prepared an article re: winter storms and sent it to Vicki for the paper	3.5
	Total	17.75

23 West Planning District Report to Cartwright-Roblin Municipality @ Dec 13, 2016

This report is a general update as to the status of various issues in the RM of Cartwright-Roblin. Please see the progress on the spreadsheet as to permits. This is not a complete listing as I have to sit down and complete a review of all permits that are not yet approved by council.

At this time of year, the incoming permits have slowed down. I have been kept busy inspecting the current open permits, between courses. I am currently looking into situations where permits may not have been obtained. This is the same for regions in 23 West Planning or Cartwright/Roblin.

Cartwright/Roblin is a little more 'interesting' because I have started to find a few projects (non-permitted) and started the process of informing/educating people of the necessary requirements. The process is sometimes long because of some language issues that I have to overcome. This process will become smoother as times goes by.

- The Southern Manitoba Inspectors meeting was scheduled for Dec. 13/16 @ the RM of Stanley offices. I have declined as I will be in courses at Winnipeg.
- Currently there are a couple of situations involving non-permitted work that I have to deal with. One is the Mather General Store (renovations) and Jacob Suderman has built a storage shed without permits. I have talked with both parties and am trying to get these resolved.
- I have resolved 2 issues in Cartwright where sheds were constructed or moved into town without the proper permits.

I was in Winnipeg the week of Nov. 21-25th for a training course on Part 9: The House - Health & Safety. At this time, I can say that I have passed this course but have no official mark yet. The next course I have received confirmation of attendance will be the week of December 12-16th; Part 9, Buildings - Fire protection. I have included a transcript of the courses that I have completed to this point, except for the November course. Councillors Jack Daly and Brian Decosse have copies of this transcript.

At these training sessions, there was a general discussion about the next 'cycle' of code training. Manitoba is probably going to adopt the 2015 National Building Code near the end of the 2017 calendar year. This means that training from the Colleges will be halted for another 2 - year cycle as the training courses go through another update process again. It was strongly recommended that, if interested in any Part 3 courses, it may be prudent to apply for the spring 2017 courses.

I have enough of the part 9 courses completed that I can start applying for some of the different designations through the MBOA (Mb. Building Officials Association). This works much like an apprentice program needing the required work hours to advance to higher levels. Currently I am able to apply for:

BCQ - Housing (Building Code Qualified).

CBCO – Housing (Certified Building Code Official) *

CBCO – Part 9 Buildings (Certified Building Code Official) *

*Both CBCO designations require a minimum of 2 years' job experience.

With the current schedule of training, I will be eligible for more BCQ designations soon.

I have been employed over one year at this time and there have been no performance reviews. Since I have started the job, duties & workload have changed, and I am making adjustments for this. As a result, the on-road time has increased as has the daily wear and tear on my vehicle. Based on the last year, a 4-

wheel drive vehicle is required to be able to have access to the various sites at any time. This does result in a higher maintenance cost. When I started as a full-time Inspector, in September 2016, I was informed that there would be no review pertaining to wages until I have completed my Part 9 training. As evidenced by training transcripts and the ability to apply for designations already, I am very close to finishing the Part 9 training requirements. At this time, I would like to notify the 23 West Planning Board that I would like to open discussions regarding wages and vehicular compensation rates.

Any questions/concerns please call, text or email

Dwight Young

Building Inspector / Development Officer

Date	Receipt	Permit #	Permit type	R.M. Roll#	Work Site Address: Civic & Legal	Owner: address & Phone #	Permit Cost	Estimated value of work	NOTES
Date	Receipt	Permit #	Permit type	R.M.	Work Site Address:	Owner: address & Phone #	Permit	Estimated value	NOTES
8-1	n/a	25-16	Development	51550	SW 11-1-14	Wendell Knotts Box 86 Mather, Mo. 3-204-625-7198 cell		\$80,000.00	Install 2 20,000 bushel grain bins
8-11		26-16	Building Plumbing	18200	SE 7-2-13	Scott Lees Box 58 Mather, Mo. 3-204-629-2025		\$130,000.00	building a new house
8-11	160036-029	27-16	Building Plumbing	n/a	Pensar Builders SW 39-1-14 RTM # 410	Carrie & Lavelle Martin Willow Ranch, OK		\$130,500.00	RTM to be moved out
8-18		28-16	Building Plumbing		SW 12-2-12W	Rod & Lorenda Barkman 204-529-2028		\$180,000.00	addition with basement to house and an attached car garage
8-18		29-16	Building		NW 17-1-15	Timothy Hofer Willowcreek Colony 3-204-629-2178		\$6,000.00	move a mobile home to new location on colony
8-18		30-16	Building Plumbing		NW 17-1-15	Timothy Hofer Willowcreek Colony 3-204-629-2178		\$100,000.00	build 1st basement and then move existing structure onto the new basement
9-6		31-16	Building Plumbing	79050	NW 7-2-14	David Kibley Box 161 Camwright, Mo. 204-523-4974 cell		\$150,000.00	build addition of garage and veranda renovate kitchen and replace windows
9-20	160046-045	34-16	building		532 gimby St. Camwright, Mo.	Denise Whitten Box 395 Camwright, Mo.		\$6,000.00	build a small 16' x 20' shed in backyard
8-8			building		265 Davidson Dr. Lot 2 Plan 25487 Rock Lake, Mo. NW 13-02-14W	Richard & Carolyn Toyes Edmonton, Ab.		\$85,000.00	build a car garage with above storage
<p>Please note that these are not complete figures as compared to the reports I have prepared for regular meetings. Once I get into the next year cycle I will be trying to consolidate all reporting into the status of RM's and a total for the planning district. Currently there is a lag in getting some info for these reports. I have to spend more time in the Camwright office and get the records caught up for my reporting needs. There is no problems but there are some differences to procedures that I will discuss in office to make reports more up to date in the future. Thank you for your support</p>									
							Permit/Receipt Income:	\$0.00	Estimated Project Values
							YTD ---->	YTD ---->	\$1,127,500.00 : Estimated Project Values \$1,127,500.00