

Cartwright-Roblin Municipality
(2) February 13, 2018 Regular @ 9:00 am
Council Chambers, Cartwright, Manitoba

Council Members Present

Head of Council R Lovell
Councillors: J Daly, B Pawich, V Hildebrand

Council Members Absent

B Decosse

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, HOC Lovell called the meeting to order. (9:00 am)

Agenda/ Minutes

#Feb-18-38 Hildebrand/ Pawich

RESOLVED that the agenda be adopted as presented with the following amendments:

1. None

FURTHER BE IT RESOLVED that the following meeting minutes are adopted:

September 18, 2017 and January 30, 2018.

Carried-Lovell

Reports

1. Staff
2. Council

Delegations/ Petitions/ Hearings

10:30 am Pam Enns SSCMR Coordinator met with Council to share comments coming forward from a recent Seniors discussion group. It was noted that seniors find accessibility to all aspects of Heritage Park and Waldie Field somewhat restricted, with a focus on the public washroom facility. Options were reviewed including: ramp and handrail on existing facility or replace facility with new structure inclusive of ramp and handrail. Partial grant funding is in place with efforts focused on securing additional grants where possible.

Communications

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
Action:		
Meighen Haddad	HR	Incentive pay, operating hrs, injuries/ disability
Wendell Krahn	#330	Resign from PVED Badger Creek sub district
RM of Ste Anne	#280	Letter of support for Stars
NextGen Drainage	Vault	WC Colony surface drainage appl TABLED
Text2Car	#355	GSP equipment tracking quote
MB Municipal Relations: Planning	Subd	Subdivision appl 10-3-13w (D Pogson) TABLED
Rod Wallace	#120	Resume for potential job opening
Pembina Valley Conservation District	#330	Conservation District summary
Red River Basin Commission Wpg	#330	Thank for annual support, please consider \$315.00
MB Infrastructure-EMO	#7.2	Flood seminars Mar 12, 13, 14
Tri-Lakes Development Group	Vault	Request funding for lake feasibility study TABLED
Eric McKay	Vault	Updated offer to Tri-Lakes Dev Group TABLED
Information:		
MB Municipal Relations	#8	Delores Macksymchuk new MSO
Red River College	#445	Septic field installation course
MB Ag Hall of Fame	#280	Membership drive \$250

Meighen Hadded	#130	Land sale to Chandler complete
Jeremy Dueck	#145	Thank you for subsidizing cost of EMS training
Workers Compensation Bd	#455	January news
Communities in Bloom	#280	Program info
TAXervice	Vault	2017/18 tax sale complete
MB Good Roads Assoc	#244	Membership, awards banquet Apr 10 (Bdn)
Safe Drinking Water Team	#445	Symposium Feb 6-8 (Vancouver)
Westoba Credit Union	#77	VIP lunch Feb 19 (Bdn)
Westoba Credit Union	#77	Family Fun Day Feb 19 (Bdn)
Federation of Canadian Municipalities	#10	Feb 2 news
23 West Planning District	Vault	Feb 2 minutes
Prairie Mountain Health	#345	Feb news
Association of MB Municipalities	#10	Feb 6 news
MB Health, Seniors, Active Living	#6	Summary reports from Age Friendly Day
Red River Basin Commission Wpg	#330	Thank you for supporting Netley-Libau Marsh
Red River Basin Commission Wpg	#330	Fish Dinner Gala Mar 22 (St Paul)
ATS Traffic	#355	Solar speed radar signs
Western Financial Group Ins Solutions	Vault	Roxanna Quiaoit new contact
Construction Association of Rural MB	#355	Training opportunities Feb/Mar
MB Sus.Dev.: Office of Drinking Water	#445	2017 Annual compliance audit
MB Sus.Dev.: Office of Drinking Water	#445	Mather Hall water source
LUD of Mather	Vault	Feb 7 minutes
Urban Forestry	#355	Workshop Mar 14 (PLP)
MB Community Services Council	#160	Thank you for support
AMM	#10	Fleetnet replacement project
Munisoft	#65	Audit preparation webinar
LUD of Mather	#Vault	Feb 7 minutes

Unfinished & General Business

1. Senior Election Officer contract and proposals reviewed
2. Municipal Emergency Coordinator contract and proposals reviewed
3. 2017 DFA Flood – waiting for further input from EMO and invoice details from S Daly
4. 2017 DFA Wind – claim rejected, waiting for invoices from S Daly for public property cleanup

Resolutions & By-Laws

#Feb-18-39 Hildebrand/ Pawich

BE IT RESOLVED that cheques numbered #3177 through #3250, both inclusive, and online payments #180-198 both inclusive, in the total amount of \$175,069.91 are hereby ratified and approved.

Carried-Lovell

#Feb-18-40 Hildebrand/ Daly

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations way of a general receipt;

BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Organization to Benefit</u>	<u>Receipt #</u>
\$50.00	Mather Hall	180013-010

Carried-Lovell

#Feb-18-41

Pawich/ Daly

BE IT RESOLVED Cartwright-Roblin Municipality authorize payments as follows:

\$1,478.75	Manitoba Hydro	Street Lighting & Well
\$117.07	TELUS	Public Works Cell Phone
\$275.00	Turtle Mountain Mutual Aid	2018 Membership
\$2,065.93	Western Financial Group	January Blue Cross
\$923.65	Bell MTS	Phones, Internet, Fleetnet
\$205.80	Ryan Pogson Construction	Dec 2017 & Jan 2018 Mather Snow Clearing
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\$5,066.20		

Carried-Lovell

#Feb-18-42

Pawich/ Hildebrand

RESOLVED that subject to section 252 of the Municipal Act and section 8 of schedule ‘A’ to by-law #236/04, the following overdue Account Receivable (Custom) is added to taxes if not paid by Feb 28/18

Roll #	Amount
EST100 Custom	\$478.95
PAT100 Custom	\$344.84
MAR100 Custom	\$193.14

Carried-Lovell

#Feb-18-43

Daly/ Hildebrand

BE IT RESOLVED that Cartwright-Roblin Municipality authorize participation as follows with expenses paid in accordance with municipal by-laws or policies:

- Core and Municipal Weed courses (ACC) Mar 14, Apr 11 (Elie)
- Core and Municipal Weed exams (ACC) Mar 21, Apr 18 (Somerset)

Carried-Lovell

#Feb-18-44

Hildebrand/ Pawich

WHEREAS section 173(1) of the Municipal Act authorizes Council to borrow money for operating expenses during a fiscal year;

BE IT IS RESOLVED that the Cartwright-Roblin Municipality arrange to borrow funds as needed from the Westoba Credit Union - Cartwright Branch to meet operating expenses at any time during the current fiscal year in an amount not to exceed seven hundred fifty thousand dollars (\$750,000.00.);

FURTHER BE IT RESOLVED that council authorizes the pledge of 2018 tax collection to Westoba Credit Union against temporary borrowing (line of credit).

Carried-Lovell

#Feb-18-45

Pawich/ Daly

BE IT RESOLVED that Cartwright-Roblin Municipality Council authorize payment to STARS in the amount of \$500.00 representing a grant toward operations.

Carried-Lovell

#Feb-18-46

Pawich/ Hildebrand

WHEREAS the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;

BE IT RESOLVED that the meeting be extended for up to one full hour (until one o’clock pm) as per the Procedural By-law.

Carried-Lovell

#Feb-18-47

Pawich/ Hildebrand

BE IT RESOLVED that Cartwright-Roblin Municipality authorizes the purchase of a used porta-potty from King’s Services per offer dated February 12, 2018 and purchasing policy, at a cost of \$1,200.00 plus applicable taxes.

Carried-Lovell

#Feb-18-48

Daly/ Pawich

BE IT RESOLVED that Cartwright-Roblin Municipality authorizes the purchase of a Shield 12 Radar sign from ATS Traffic per offer dated February 9, 2018, and purchasing policy,:

- \$3,659.00 plus applicable taxes
- 40-watt solar panel
- violator strobe
- 26AH battery

Carried-Lovell

#Feb-18-49

Hildebrand/ Pawich

BE IT RESOLVED that Cartwright-Roblin Municipality (CRM) authorizes the purchase of upgraded lighting for the Fire Hall from Rock Lake Electric per offer dated February 12, 2018 and purchasing policy, as follows:

- \$2,673.45 plus applicable taxes (supplies)
- Ten (10) 8 ft LED fixtures \$2,100.00
- One (1) exterior short-arm LED fixture \$183.45
- One (1) exterior wall LED fixture \$198.00
- 16 LED tubes for interior light fixtures \$192.00
- Installation @ approximately 16 hours labour \$640.00
- Contractor to complete MB Hydro rebate grant application on behalf of CRM
- Project to be complete on or before March 14, 2018
- Payment to be finalized at March 14, 2018 Council meeting

Carried-Lovell

#Feb-18-50

Pawich/ Daly

BE IT RESOLVED that Cartwright-Roblin Council give first reading to by-law #29-2018 regulating municipal elections campaign expenses and contributions.

Carried-Lovell

Notice of Motion

None

Adjournment

#Feb-18-51

Hildebrand/ Daly

RESOLVED that the meeting be adjourned. (1.00 pm)

Next Meeting(s)

February 27 @ 9am or at the call of the Head of Council

Wednesday March 14 @ 9:00 am or at the call of the Head of Council

R Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

Attachment(s):

1. AAO K. McDonald

- Cheque List, Late Payments, Charitable Donations
- Financial Statement and yearend hope to finish by end of Feb (including sub-organizations)

2. APWF K. McLeod (new info) (completed)

- First Aid CPR training complete: McLeod, Barber, Martens
- Information gathering with Municipality of Municipality of Louise on bridges and low-level crossings
- Staff:
 - Jim Aitken completed 2 or 9 modules of Water Distribution System Operation & Maint
- Working with CDO Mymko and Deputy Fire Chief Dousselaere on corrections to civic address 911 list
- Purchase used porta-potty for waste transfer station

2018 CRM budget

- Spray program \$30,000 total
- Culvert @ Rock Lake (Maple St) and straighten Maple \$7,000
- Boat Launch \$12,000-\$25,000
- Sidewalk repairs all Cwt “unistone” and curbs and concrete @ Mather \$125,000
- Pad for container @ Rock Lake \$1,500
- Bridge repairs (\$166,000) \$37,500- Budget \$50,000 do all recommended in 2018
- Lawrence Mason Bridge- Low level (engineered) \$260,000, two lane bridge standard load \$800,000, Single lane light duty bridge \$200,000-\$250,000. I think we could do something ourselves \$120,000 (core plate structure with cement block LLC (same as boat launch)) or alternate project guided by Pier Construction \$60,000 (engineered)
- Ramsden Valley DFA
 - Bridge \$976,752 or \$496,008
 - Side slope \$463,650
- Frost Boil by Stan Enns and on 79 north of hwy #3 \$30,000
- Davidson Drive- \$10,000 turn around
- Brogden Road \$35,000
- Schulte \$51,000 (42,000 with trade @ Green Valley)
- Chainsaw training course \$485.00/group plus \$20.00/person
- Overhead door for cold storage \$7,500 with electric, \$6,300 manual
- Jarret Edwards to Willis Drewry road re-surface \$3,000
- Shewfelt re-build part #1 \$80,000
- Mather Road upgrade (Ball Diamond) \$7,750 (if clay is close)
- Flashing Lights for School zone \$2,000 for flashing light \$4,000 for radar digital sign, \$4500 for radar flashing violator and bigger battery. Last option free if ordered by end of Feb.
- Tin for roof on shed @ WTS
- GPS tracking/marketing program for equipment? \$6,640 this year \$400 per year after setup FILED
- Bulk water FOB system? We lost almost 7,000 gal in 2017 (\$70.00) value FILED

- Rent Brush mower for skid steer. 1 month \$1800 @ the rental house in Steinbach or buy \$4000-\$6000 FILED

2018 Mather budget

- Curb stops x3
 - Box and rod \$700 plus travel
 - Entire assembly \$1,500 plus travel

3. OA Vincent

- Amended 2017 A/R report (T Vincent)
 - Adjust Custom -\$745 (moved from A/R to Tax Collectible)
 - Adjust Other \$9,222
 - MMSM recycling \$4,774
 - Sale of Goods-culverts \$2,258
 - Sale of Goods - gravel \$11,067 (\$11,001 crushed +\$66 ballast)
 - Rentals \$4,000
 - Tipping \$782 (1/2 t \$30, 1g trailer \$175, shingles \$577)
 - Sale of Service \$1,579 (\$262 grader+\$1046 absent owners+\$245 tandem truck+\$26 sander)
 - Bulk water \$1,016

Total \$33,955

4. Rec Hildebrand @ Feb 9th

- Office hours: Monday, Wednesday, Friday
- Current Programs: We currently have three programs running:
 - Pickleball runs once a week on Monday evenings at CCIS gym. The feedback has been great, people are enjoying the game.
 - Hall Walking runs Mondays, Wednesdays, and Fridays in the Cartwright Centennial Auditorium from 11-1. Participants have access to pedometers supplied by the Rec. to keep track of their steps and booklets to record their steps. This program has had such a great response from the community that we have decided to offer evening hall walking on Monday and Wednesday evenings for the remainder of the program
 - There is a list of 70 activities that registered families can choose from. As they do a challenge they document it by taking a photo and sending it into the Rec Office. At the end of the month a draw is made from the families that participated that month. Families seem to have enjoyed this monthly challenge and the feedback has been great.
- Upcoming Programs: We have four programs running this February.
 - Hall walking will continue for the month of February on Mondays, Wednesdays, and Fridays, as well as Monday and Wednesday evenings at the Cartwright Centennial Auditorium.
 - Pickleball will continue on Monday evenings at the CCIS gym for the month of February
 - Spring yoga with Doreen Delgaty will begin February 20th. This program is usually ran later in the spring, but we thought we would try it earlier if there was a want for the program.
 - Family Day at Mac Robinson Community Centre is an all-day event held at the MRCC on Family Day (Louis Riel Day) February 19th.
 - Breakfast being served from 8:30-10 (Breakfast Sandwiches)
 - Public Skating 10-12:30
 - Lunch served from 11:30-1 (Perogies, Onions, Farmer Sausage)
 - Stick Time 12:30-3

- Coffee will be on from 8:30-3:30
- We are hoping to see lots of the community out enjoying a day together.

5. CAO Mullin

- Municipal Minor WCW license issued
- LUD of Mather
 - Considering reducing size of board from 4 to 3
 - Mather population count
- Sent Pier site #9 info to RM Prairie Lakes and RM Argyle – no responses to date
- Fresh traffic lines on Broadway & Veteran
- MB Infrastructure assistance with traffic signs
- LUD snow clearing
- Mather Hall water supply
- Cartwright public water annual compliance audit
- Sorting details of L Dueck WCW application SW 28-1-15w with Tim Speers MB Sus.Dev.
- SSCMR P Enns: Monday & Wednesday mornings in office and work at home (20 hrs total)
- CR Rec K Hildebrand: Monday, Wednesday, Friday (20 hrs total)
- Sorting contact info for estate property (Cartwright)
- Health Care Sub Committee asking for involvement in SW MB fight to save ambulance serv.
- Karly on paid leave effective February 2, 2018
- Brainstorming savings for commercial recycling
- Need to attend Watershed discussion meeting Mar 13 (Souris)
- PVCD input regarding committee member resignation
- Computer repairs: network server (new hard drive) CAO workstation (cleanup & troubleshoot Outlook), AAO (new hard drive)
- 2017 DFA Flood (need more details for cleanup invoice)
- Fire Dept lighting upgrade
- Missed approval of Sept 18, 2017 minutes
- Will prep civic addressing by-law once Rock Lake and other details are confirmed
- CDC
- MEC contract (see unfinished bus)
- SEO contract (see unfinished bus)
- Staff booked off/ (#days remaining):
 - Aitken: 1-2, 5-9, 14 (17.6 days)
 - Barber: Feb 2 & 9 (21.3 days)
 - Marion: (0 days)
 - Martens: Feb 12 (18.1 days)
 - McDonald: none (14.9 days)
 - McLeod: none (19.9 days)
 - Mullin: Feb 22-23 (32 days)
 - Vincent: none (18.9 days)

6. HOC Lovell

- Senior Services of Cartwright Mather Roblin promoting idea of increasing Handivan rentals

7. Councillor Daly

- Fire Hall budget to include:
 - Annual operations +/- \$45,000
 - Lighting upgrade \$4,300

- Fleetnet radio purchase \$4000
- Eight (8) tires for tanker truck \$ (?)
- Weather stripping on doors replace/ adjust \$ (?)
- Turnout gear \$ (?)
- Replace fire truck by 2020 \$450,000.00

8. Councillor Decosse

- Absent

9. Councillor Hildebrand

- None

10. Councillor Pawich

- Roblin Cartwright CDC asking for Council input for 2018 plans & projects