

Cartwright-Roblin Municipality
(2) February 27, 2018 Regular @ 9:00 am
Council Chambers, Cartwright, Manitoba

Council Members Present

Deputy Head of Council J Daly,
Councillors: B Pawich, B Decosse V Hildebrand

Council Members Absent

R Lovell

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, DHOC Daly called the meeting to order. (9.00 am)

Agenda/ Minutes

#Feb-18-52 Hildebrand/ Decosse

RESOLVED that the agenda be adopted as presented with the following amendments:

1. Bridge near W Dyck's

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: February 13, 2018.

Carried-Daly

Reports

1. Staff
2. Council

Delegations/ Petitions/ Hearings

10:30 am D Pogson, K Sumner re: subdivision application

Doug Pogson was invited by Council to provide a review of his subdivision application with K Sumner in attendance, ensuring that everyone is aware of goals, expectations and processes involved including but not limited to surveying, re-zoning and road construction.

Communications

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
Action:		
MB Agriculture	#1	Appoint Weed Supervisor
MB Municipal Relations	#8	Outstanding audit
Association of MB Municipalities	#10	2018 MOS Apr 11-12 (Bdn)
Information:		
Camp Bridges	#280	Donations welcome
AMM	#10	Survey says: Give carbon tax to municipalities

Unfinished & General Business

1. Tri-Lakes Development Group request funding for lake feasibility study (tabled from Feb 13) was reviewed and requires further information from PVCD
2. Eric McKay updated offer to Tri-Lakes Dev Group (tabled from Feb 13) was reviewed and resolution for consideration at Mar 6 mtg
3. NextGen Drainage preparing WC Colony surface drainage application (tabled from Feb 13) was reviewed; Council confirmed licenses on municipal road allowance to be issued to municipality, not applicant and application to include only existing water control works – new/ proposed works to be in separate application
4. MB Municipal Relations Planning Subdivision application 9-3-13w - D Pogson (tabled from Feb 13) was reviewed (Delegations/ Petitions/ Hearings)
5. Budget was reviewed (Reports)

Resolutions & By-Laws

#Feb-18-53 Pawich/ Decosse

BE IT RESOLVED Cartwright-Roblin Municipality authorize payments as follows:

\$1,356.00	King's Septic & Portable	WTS porta-potty
\$2,000.00	Rock Lake Electric	Fire lighting project advance funding
\$500.00	STARS	2018 grant
\$1,716.75	Manitoba Hydro	Street lighting
\$501.38	Kristy McDonald	T Martens MWWA Conf & Member renewal chged to Visa
4,525.00	Susan Daly	2017 Spring DFA cleanup @ Rock Lake
4,419.61	Manitoba Hydro	Jan 15-Feb 15 Hydro
400.00	Kristy McDonald	February office janitorial
29.99	Kevin McLeod	Cell phone case
4,780.37	Municipal Sewer Maintenance	2017 sewer maintenance (not billed before)
800.00	Robert Reynolds	February MRCC caretaker
\$2,065.93	Western Financial Group	Blue Cross benefits
<hr/>		
\$23,395.03		Carried-Daly

#Feb-18-54 Decosse/ Pawich

WHEREAS Cartwright-Roblin Municipality received a pricing proposal in the amount of \$82,000 plus GST in respect to engineering for site #12 (DeKoninck Valley) via STANTEC (engineering firm) and The Works Management Group (2017 Disaster Remediation program manager);

AND WHEREAS Manitoba EMO has previously set out a maximum for engineering services at this site of \$75,000 plus GST;

AND WHEREAS it is recommended by The Works Management Group that Cartwright-Roblin Municipality accept the engineering proposal subject to MB EMO approval;

BE IT RESOLVED that the Cartwright-Roblin Municipality Council deems it in the best interests of the municipality to accept the engineering price in the amount of \$82,000.00 as proposed by STANTEC and presented by The Works Management Group and subject to MB EMO approval;

FURTHER BE IT RESOLVED that the engineering costs be included in the disaster financial assistance claim being submitted to the Emergency Measures Organization program for reimbursement.

Carried-Daly

#Feb-18-55 Hildebrand/ Decosse

WHEREAS Cartwright-Roblin Municipality received a pricing proposal in the amount of \$135,540 plus GST in respect to engineering for site #39 (DeKoninck Bridge) via STANTEC (engineering firm) and The Works Management Group (2017 Disaster Remediation program manager);

AND WHEREAS Manitoba EMO has previously set out a maximum for engineering services at this site of \$163,000 plus GST;

AND WHEREAS it is recommended by The Works Management Group that Cartwright-Roblin Municipality accept the engineering proposal;

BE IT RESOLVED that the Cartwright-Roblin Municipality Council deems it in the best interests of the municipality to accept the engineering price in the amount of \$135,540.00 as proposed by STANTEC and presented by The Works Management Group;

FURTHER BE IT RESOLVED that the engineering costs be included in the disaster financial assistance claim being submitted to the Emergency Measures Organization program for reimbursement.

Carried-Daly

#Feb-18-56 Pawich/ Hildebrand
RESOLVED that Cartwright-Roblin Municipality appoints Jeanine Enns as Contract Senior Election Officer for the term 2018 through 2021;
FURTHER BE IT RESOLVED that details are as set out in contract and municipal by-law.
Carried-Daly

#Feb-18-57 Decosse/ Hildebrand
WHEREAS APWF McLeod recommended the duties and responsibilities of Municipal Weed Supervisor be incorporated into the Public Works Department workload;
BE IT RESOLVED that Cartwright-Roblin Municipality appoints Kevin McLeod as Municipal Weed Supervisor effective immediately;
FURTHER BE IT RESOLVED that duties and responsibilities are incorporated into his existing employment and related municipal by-law.
Carried-Daly

#Feb-18-58 Hildebrand/ Pawich
RESOLVED that Cartwright-Roblin Council give second reading to by-law #28-2017 providing for a regional library.
Carried-Daly

#Feb-18-59 Pawich/ Decosse
BE IT RESOLVED that Cartwright-Roblin Council give third reading to by-law #27-2017 providing for a regional library.

Name	In Favor	Opposed	Abstained & Reason
Lovell	Absent		
Vacant			
Daly	X		
Decosse	X		
Hildebrand	X		
Pawich	X		

#Feb-18-60 Hildebrand/ Decosse
WHEREAS the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;
BE IT RESOLVED that the meeting be extended for up to one full hour (until one o'clock pm) as per the Procedural By-law.
Carried-Daly

#Feb-18-61 Pawich/ Hildebrand
WHEREAS the Councils of the Municipality of Killarney-Turtle Mountain, and Cartwright-Roblin Municipality passed by-laws under the Public Libraries Act, providing for the establishment of a Regional Library;
AND WHEREAS the said Municipalities are required, under the provisions of said Act to enter into an operations agreement for the Regional Library;
BE IT RESOLVED that Cartwright-Roblin Municipality enter into an agreement with the Municipality of Killarney-Turtle Mountain respecting a Regional Library as required by the Public Libraries Act and pursuant to by-law #27-2017;
FURTHER BE IT RESOLVED that details are as defined in the agreement, signed by Heads of Councils and Chief Administrative Officers of both municipalities;
FURTHER BE IT RESOLVED that the agreement is for the 4-year period January 1, 2018 through December 31, 2021 subject to review by Councils and may be further extended by resolution for another 4-year period;
FURTHER BE IT RESOLVED that the rental rate for Cartwright Library facility increase to \$350.00 per month retroactive to January 1, 2018.
Carried-Daly

#Feb-18-62

Decosse/ Pawich

WHEREAS Lorne Warkentin requested permission for installation of a “Texas Gate” across road allowance between sections 14 and 15-3-15w which also serves as dead-end access to private property;

BE IT RESOLVED that Cartwright-Roblin Municipality authorizes installation of a “Texas Gate” across road allowance between sections 14 and 15-3-15w subject to the following conditions:

- Private property owner responsible for all costs relating to installation and maintenance of said “Texas Gate”
- Installation and maintenance subject to final approval by Public Works Supervisor
- Maintenance by municipal equipment across and north of the “Texas Gate” will be discontinued and all snow clearing or blading is the responsibility of the private property owner

Carried-Daly

Notice of Motion

None

Adjournment

#Feb-18-63

Pawich/ Decosse

RESOLVED that the meeting be adjourned. (12.18 pm)

Carried-Daly

Next Meeting(s)

March 6 @ 9 am or at the call of the Head of Council

- Y/E financial statement
- Tri-Lakes Development Group land sale
- Election contract remunerations
- Tri-Lakes Development Group feasibility study funding from municipalities
- 2018 budget
- #29 Election Campaign Financing 2nd & 3rd readings

March 14 @ 9 am or at the call of the Head of Council

March 27 @ 9 am or at the call of the Head of Council

R Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

Attachment(s):

1. Rec Hildebrand

None

2. APWF K. McLeod

2018 budget

- Spray program \$30,000 total
- Culvert @ Rock Lake (Maple St) and straighten Maple \$5,000
- Boat Launch \$12,000-\$25,000
- Sidewalk repairs cwt “unistone” and curbs concrete @ Mather \$125,000
 - \$48,000 to do “necessary” repairs in cwt
 - \$10,000 to do sidewalk from stone church to Wallace (2016 work request)
- Pad for container @ Rock Lake \$1,500
- Bridge repairs (\$166,000) \$37,500- Budget \$50,000 do all recommended in 2018
- Lawrence Mason Bridge sea can abutments with existing deck for \$50,000
- Ramsden Valley DFA
 - Bridge \$976,752 or \$496,008
 - Side slope \$463,650
- Frost Boil by Stan Enns and on 79 north of hwy #3 \$30,000
- Davidson Drive- \$25,000 turn around and road repair
- Brogden Road \$35,000
- Schulte\$51,000 (42,000 with trade @ Green Valley)
- Chainsaw training course \$485.00/group plus \$20.00/person
- Cold storage Reimer overhead door \$7,500 w/ electric (\$6,300 manual) or Borderview \$4,136
- Jarret Edwards to Willis Drewry road re-surface \$3,000
- Shewfelt re-build part #1 \$30,000
- Howard Street upgrade (Mather road near ball diamond) \$7,750 (if clay is close)
- Flashing lights for school zone \$2,000 for flashing light \$4,000 for radar digital sign, \$4500 for radar flashing violator and bigger battery. Last option free if ordered by end of Feb.
- Tin for roof on shed @ WTS \$5,000
- Mather Curb stops
 - Box and rod \$700 plus travel
 - Entire assembly \$1,500 plus travel

Feb 2018 mtg

- Lift station update
- Lorne Warkentin was asking about putting in a texas gate to his property (work request)
- Chainsaw course
- Meet with P.Lakes and Argyle re: Neelin Bridge
- 2018 Water stewardship spring
 - Bart Mayo culvert @ Chris Turnbull
 - Rene Douselaere Pat Mkibbon
 - Nathaniel Skinner (Old art steel place)
 - Willow creek colony Application

3. OA Vincent

External Invoicing	Current period notes	@ 16-02-2018	Year to date	Previous Year
Adjust AR/ Custom	interest/ move to tax collection	9.81	9.81	(745.00)
Adjust AR/ Other	interest/ PMH amb garage/	411.87	411.87	9,222.00
MMSM rebate		8,611.52	8,611.52	4,774.00
Sale of Goods - Culverts		54.38	54.38	2,258.00
Sale of Goods - Gravel	crushed/ ballast	-	-	11,067.00
Sale of Goods - Other		-	-	-
Rentals		-	-	4,000.00
Tippings fees		-	-	782.00
Equipment Rentals		-	-	1,579.00
Metered water - Cwt				
Bulk water - Cwt		53.61	53.61	1,016.00
Total		9,141.19	9,141.19	33,953.00

Internal Equipment Use	Current period notes	@ 16-02-2018		
Snow & Ice	grader/ loader/ gr truck/ sander/ snow	-		
Roads & Streets	grader/ loader/ gr truck	-		
Bridge/ Culvert projects	rock slope @ BC Park	1,675.00		
Sanitation - curbside pickup	Cwt + Mather	4,515.00		
Sanitation - WTS/ Other	Compact/ push-up	455.00		
Parks	mowing	-		
Rinks/ Halls	exchange propane tanks	70.00		
Other	Christmas lights	200.00		
Total		6,915.00		

Notes:

1. Input PWks timesheets, calculate payroll hours
2. Reconcile MEBP yearend report
3. Reconcile Receiver General yearend report
4. Start Destruction of Records report

4. AAO K. McDonald

- None

5. CAO Mullin

- Fire Hall lighting upgrade creates 3 surplus T-8 light fixtures
- Stars ambulance financial support (Council confirmed \$500 for 2018 - resolution)
- MEC
- Regional Library by-law, agreement, rent
- SEO and other election officials' remuneration
- Unsightly property
- RCMP service survey
- Exploring CPRA Green Jobs program for summer staff funding
- MRC mtg Apr 10, MOS Apr 11-12 (reservations at Super 8 Bdn)
- Plan for March 6 (?) meeting for presentation of cash yearend financial statement, and first draft budget working paper
- Rock Lake road survey
- Survey monument restoration costs
- Dyson vacuum sent for warranty work

- Staff:
 - Incentive program & bank time
 - Office staff meeting comments
 - Utility re-certification (Aitken)
 - Utility MWWA conference (Martens)
 - PWks tour with Admin staff once 2018 projects are set
- Staff booked off/ (#days remaining):
 - Aitken: None (19.3 days)
 - Barber: None (20.4 days)
 - Marion: None (0 days)
 - Martens: None (18.2 days)
 - McDonald: None (15 days)
 - McLeod: None (14.1 days)
 - Mullin: None (34.2 days)
 - Vincent: None (19 days)

6. HOC Lovell

- Absent

7. Councillor Daly

- Turtle Mtn Vet Board set budget, new vet (Ms. Goldsmith) hired to start June 2018, equipment debt is paid in full, levy increase 2% overall
- Comments received from CRM landowner to the effect that a control structure to raise the level of Lake Lorne would combat acres being lost to cattails

8. Councillor Decosse

- None

9. Councillor Hildebrand

- Lakeland Regional Library
Budget was finalised and passed.

Population census increased from 4473 (Kly-Turtle Mtn 3233 Cart-Roblin 1240) to 4737 (Kly-Turtle Mtn 3429 Cart-Roblin 1308).

Provincial funding increased from 49,020.50 to 51,264.50 for 2018.

The municipal levy was set at 28.50 per capita down from 29.05 last year. For

a total of 135,004 up from 129,940 the previous year.

Valerie Bull, the librarian, submitted her resignation effective April 30, 2018.

10. Councillor Pawich

- Away March 1-8