

**Cartwright-Roblin Municipality**  
**(3) March 28, 2018 Regular @ 9:00 am**  
**Council Chambers, Cartwright, Manitoba**

**Council Members Present**

Deputy Head of Council J Daly,  
Councillors: B Pawich, B Decosse V Hildebrand

**Council Members Absent**

R Lovell

**Also Present**

Chief Administrative Officer C. Mullin

**Call to Order**

With a quorum present, DHOC Daly called the meeting to order. (9:00 am)

**Agenda/ Minutes**

#Mar-18-77 Hildebrand/ Decosse

**BE IT RESOLVED** that the agenda be adopted as presented with the following amendments:

1. FIPPA

**BE IT FURTHER RESOLVED** that meeting minutes are adopted as circulated/ amended:

March 14, 2018 Regular

**BE IT FURTHER RESOLVED** that meeting minutes for February 13 and 27 are amended in respect to legal description 10-3-13 (from 9-3-13w).

Carried-Daly

**Reports**

1. Staff
2. Council

**Delegations/ Petitions/ Hearings**

None

**Communications**

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
Action:		
TMtn RCMP Detachment	#280	Regimental Ball May 12 (Klnty)
Southern Chiefs Organization	#280	Invitation to Forum May 8-9 (Wpg)
MB Finance	#305	Education Property Tax Credit changes
Westman Safety Conference	#355	Annual Conference Apr 18-19 (Bdn)
MB Good Roads Assoc	#244	AGM Apr 10 (Bdn)
Altus Group	Vault	Restore monuments near 10-2-14w
Information:		
Construction Safety Association of MB	#355	News Mar 2018
Cubex Ltd	#355	Open House Apr 18
MB News Release	#280	Distracted driving changes proposed
MB News Release	#280	Planning Act changes proposed
MB Association of Regional Recyclers	#340	AGM & Site tour Apr 19 (PLP)
MB News Release	#280	Parental & Critically Ill leave changes proposed
MB Agricultural Services Corporation	#405	Extended school tax rebate deadline to Apr 3
MB Health, Seniors, Active Living	#6	2018-19 Food handling permit: MRCC Skating
MB Health, Seniors, Active Living	#6	2018-19 Food handling permit: Cwt Hall
Workers Compensation Bd	#455	News Mar 2018
Association of MB Municipalities	#10	News Mar 21

MB Health, Seniors, Active Living	#6	New Horizons grant program
Safe Drinking Water Team	#340	SK water sample test results
Federation of Canadian Municipalities	#10	Low Carbon Economy Challenge info
EPIC	#280	Flood, drainage, construction courses

**Unfinished & General Business**

1. No further information regarding NextGen Drainage and WC Colony surface drainage appl (TABLED)
2. No further information regarding potential subdivision appl 10-3-13w (D Pogson) (TABLED)
3. Tri-Lakes Development Group request funding for lake feasibility study and 2018 budget will include adequate funding for up to \$3000 grant
4. No further information regarding TLDG/ E McKay offer to purchase (TABLED)
5. No further information regarding Senior Election Officer contract and proposals reviewed (TABLED)
6. Still waiting for input from Examiner for Surveys in respect to survey monument restoration (TABLED)
7. Cemetery memorials restoration work will be identified and followed up accordingly
8. Subdivision #4167-17-7891 (TABLED)

**Resolutions & By-Laws**

#Mar-18-78 Pawich/ Decosse

**BE IT RESOLVED** Cartwright-Roblin Municipality authorize payments as follows:

\$220.00	Cartwright School	Yoga \$80/PickleBall \$140
\$4,340.69	Manitoba Hydro	Hydro
\$400.00	Kristy McDonald	March Office Janitorial
\$258.00	Kevin McLeod	Spray App Mileage/Meals
\$300.00	Allen Mikolasek	March Hall Janitorial
\$2,691.08	Pembina Valley Vet	1st Half Levy
\$629.06	Rock Lake Electric	Fire Hall Lighting
\$150.00	Kerianne Seaman	Make & Take @ Mather-Recreation
\$2,065.93	Western Financial Group	Blue Cross Benefits
<hr/>		
\$11,054.76		

Carried-Daly

#Mar-18-79 Pawich/ Decosse

**WHEREAS** section 15(1) of the Freedom of Information and Protection of Privacy Act provides that head of a public body may extend the time for responding to a request for access to information for up to an additional 30 days, or for a longer period if the Ombudsman agrees subject to:

(b) a large number of records requested or must be searched, and responding within the time period set out in section 11 of the act would interfere unreasonable with the operations of the public body;

**BE IT RESOLVED** that DHOC Daly authorizes an extension up to 30 addition days from the date the application was received.

Carried-Daly

#Mar-18-80 Pawich/ Hildebrand

**WHEREAS** section 94(1)(a) of the Municipal Act provides that a member of council is disqualified if he or she is absent for the full duration of three consecutive regular council meetings unless the absences are with the leave of council granted by a resolution passed at any of the three meeting, a prior meeting or the next meeting following the third absence;

**AND WHEREAS** HOC Lovell advised Cartwright-Roblin Municipality Council that he would be in and out of the community and potentially absent from regular meetings during the period February 14 – April 15, 2018;

**BE IT RESOLVED** that Cartwright-Roblin Municipality Council approves leave of absence for HOC Rod Lovell during the period February 14-April 15, 2018 inclusive.

Carried-Daly

#Mar-18-81 Hildebrand/ Decosse

**RESOLVED** that Cartwright-Roblin Municipality Council authorizes the HOC and CAO to enter into a contract agreement with Teemo Enterprises Ltd respecting 2018 gravel road re-surfacing within Cartwright-Roblin Municipality at a total estimated cost of \$57,834.00 ((\$0.33/ \$0.60) as detailed in CRM “Request for Proposal Road Graveling 2018”.

Carried-Daly

#Mar-18-82 Pawich/ Hildebrand

**RESOLVED** that Cartwright-Roblin Municipality Council authorizes the HOC and CAO to enter into a contract agreement with Mile 13 Construction respecting road re-construction within Cartwright-Roblin Municipality at a total cost of \$10,614.00 plus applicable taxes as detailed in CRM “Request for Proposal Mile 81W Road Re-Construction 2018”.

Carried-Daly

#Mar-18-83 Pawich/ Hildebrand

**RESOLVED** that Cartwright-Roblin Municipality Council authorizes the HOC and CAO to enter into a contract agreement with Mile 13 Construction respecting road re-construction within Cartwright-Roblin Municipality at a total cost of \$10,988.00 plus applicable taxes as detailed in CRM “Request for Proposal Mile 81W & 3N Road Re-Construction 2018”.

Carried-Daly

#Mar-18-84 Decosse/ Hildebrand

**RESOLVED** that Cartwright-Roblin Municipality Council authorizes the HOC and CAO to enter into a contract agreement with Ryan Young o/a Middleton Ventures respecting roadside spraying within Cartwright-Roblin Municipality at a total cost of \$65.00 plus applicable taxes as detailed in CRM “Request for Proposal Roadside Spraying 2018”.

Carried-Daly

#Mar-18-85 Decosse/ Hildebrand

**BE IT RESOLVED** that Cartwright-Roblin Council give first reading to by-law #30-2018 to appoint Designated Officers and rescind by-law #11-2015.

Carried-Daly

**Notice of Motion**

None

**Adjournment**

#Mar-18-86 Decosse/ Hildebrand

**RESOLVED** that the meeting be adjourned. (12.02 pm)

**Next Meeting(s)**

April 9 @ 9:00 am or at the call of the Head of Council

**Attachment(s):**

1. APWF K. McLeod

- Jim’s Course
- Kevin’s Course
- Incentive pay re-cap
- Neelin bridge
- Quotes for Jobs.... Fyi MHCA recommended rates \$0.37 yard mile under 12 mile \$0.29 for 12-25miles \$0.27 over 25 miles....\$1.72 / yard to load
- Dust Control
- Mowing contracts
- Sewer line
- Employee ads
- Cemetery boards
- Water meter remote read
- Radar sign

2. OA Vincent

External Invoicing	Current period notes	February	Year to date	Previous Year
AR Custom	Nothing in February	-	88.38	-
AR Bulk	Nothing in February	-	-	-
AR Other Includes:				
Tipping	Nothing in February	-	469.50	-
MMSM rebate	2018 Fund-8611.52/2017 remain 115.98	8,611.52	-	115.98
	Missed 2017 water/sewer connection fee	5,000.00	-	-
	Blue Cross: 313.45 Life Insurance: 33.92	353.37	353.37	10,254.50
Cost Share Fire/ Amb garage	Hydro: 373.48 Bell MTS: 23.15	396.37	411.87	-
	Move Hydro Pole	1,635.00	-	-
	Sold 2 couplers to go with 2017 culvert	54.38	-	-
AR Custom February Interest		-	-	-
AR Other February Interest		95.41	-	-
AR Bulk February Interest		-	-	-
AR Utility February Interest		0.36	-	-
		-	-	-
Utility Billing (metered) - Cwt	March Billing:201 Accts 1378064 gallons	21,970.17	-	-
<b>Total</b>		<b>38,116.58</b>	<b>1,323.12</b>	<b>10,370.48</b>

February Ending Balance	AR Other	-	25,699.11	-
February Ending Balance	AR Custom	-	94.21	-
February Ending Balance	AR Bulk	-	35.53	-
February Ending Balance	Utility	-	21,253.06	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>Total</b>		<b>-</b>	<b>47,081.91</b>	<b>-</b>

Internal Equipment Use	Current period notes	February Sale of Service	Feb-17
Snow & Ice	grader/ loader/ gr truck/ sander/ snow blow	6,533.00	34,425.50
Roads & Streets	grader/ loader/ gr truck	560.00	1,840.00
Bridges & Culverts projects	rock slope @ BC Park	-	1,675.00
Sanitation - curbside pickup	Cwt + Mather	3,813.00	4,059.50
Sanitation - WTS & Other	Compact/ push-up	496.00	348.00
Parks	mowing	-	-
Rinks & Halls	exchange propane tanks/push snow	270.00	340.00
Other	workshop & yard operations	100.00	116.00
DFA 2017 Flood			
<b>Total</b>		<b>11,772.00</b>	<b>38,949.00</b>

Notes:

Payroll - 2 pay periods in February

AR Other Billing

Destruction of Records : I have moved to the correspondence filing cabinet

2017 `

931

3. Rec Hildebrand @ March 21

- REC Annual report

4. CAO Mullin

- Change April mtg dates to accommodate AMM & MMAA events... April 5, 9 & 17
- Larry Maguire, MP & Cheryl Porter visit
- Legal description corrected in Feb 13 & 27 minutes
- LUD of Mather March 7 draft minutes were shared with ratepayer as requested
- WC Colony surface drainage application project still on hold
- DFA sites #12 and #39 proceeding
- RCMP semi-annual visit April 9<sup>th</sup> @ 11:30 am (tentative)
- Continue to obtain actual water meter readings where they were estimated for billing purposes
- #30-2018 Designated Officers by-law updated (Fire Inspector and Cemetery Records Keeper)
- Disinterment process
- Council leave of absence (resolution)
- Council conflict of interest (Notice of Motion?)
- Recently proctored a resident exam
- 23 West invoicing for completed fire inspections
- Confirmation of notice to property owner re: legal road plan excepted from private property
- Fire Hall Budget:
  - Lighting project complete & final invoice rec'd (exterior lights will not be changed per Fire Dept decision)
  - Pursuit of Hydro rebate to offset lighting upgrade costs was discontinued per contractor decision
  - Message conveyed to contractor that surplus lights will not be installed (per Fire Dept decision)
  - Decision on tanker tires forthcoming (per Fire Dept)
- Continuing to work with W2G and KWB on utility rate study
- MB Assessment October Board of revision Oct 16 with early CRM mtg
- Utility installation/ repairs policy
- Employment/ Contractor ads
- K McDonald training Apr 20 (Bdn)
- Staff booked off/ (#days remaining):
  - Aitken: Mar 2, 5, 9 aft, 16, 22 (16.6 days)
  - Barber: Mar 16 (20.2 days)
  - Hildebrand Mar 5, 23 (n/a-paid)
  - Martens: Mar 13 aft, 23 (17.3 days)
  - McDonald: Mar 15 aft, 22 aft, 29, May 7 (13.7 days)
  - McLeod: Mar 8 (13.1 days)
  - Mullin: Mar 2 aft, 16, 29, May 28-31, Jun 1 (31.1 days)
  - Vincent: Mar 21-23 (16.1 days)

5. HOC Lovell

- None

6. Councillor Daly

- None

7. Councillor Decosse

- None

8. Councillor Hildebrand

- None

9. Councillor Pawich

- None