

Cartwright-Roblin Municipality
(6) June 13 2018 Regular (2) @ 9:00 am
Council Chambers, Cartwright, Manitoba

Council Members Present

Head of Council R Lovell
Councillors: J Daly, B Pawich, B Decosse, V Hildebrand

Council Members Absent

None

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, DHOC Daly called the meeting to order. (time am)

Agenda/ Minutes

#Jun-18-153

BE IT RESOLVED that the agenda be adopted as presented with the following amendments:

1. None

BE IT FURTHER RESOLVED that meeting minutes are adopted as circulated/ amended: May 18 Special, 22 Regular, 29 Special.

Carried-Daly

HOC Lovell arrived and assumed the chair.

Reports

1. Staff
2. Council

Delegations/ Petitions/ Hearings

10:30 Eric McKay and Gordon McKay – met with Council to review a proposed subdivision

11:30 NextGen, WC Colony – Met with Council to review drainage submitted applications and general information on surface and tile drainage

Communications

FROM	FILE	SUBJECT
Action:		
Federation of Canadian Municipalities		Budget Legal Defence Fund
T Stozek		Traffic Speed reduction on #3 hwy near Cwt
F/C/M Schram		Traffic Speed reduction on #3 and #5 hwy near Cwt
B/J Humes		Traffic Speed reduction on #3 and #5 hwy near Cwt
R/D Pawich		Traffic Speed reduction on #3 hwy near Cwt
D Swayze (MH Law)	HR	Account
All-Net	Agr	Software agreement
S Melvin	Drain	Drainage license appl
Elections Manitoba	Agr	Agreement to access voters list
Red River Basin Commission Wpg	#330	Roseau River Tour Jun 21
MB Sustainable Development	#10.1	Modernizing Conservation Districts
Repromap	#280	Ownership map price increase
MB Municipal Relations	Subd	Subdivision 4167-18-7957 (Law)
Municipal Waste Management	Agr	Add'l charges for trash in recycling effective July 1
J/ J Gwynne		Traffic Speed reduction on #3 hwy near Cwt
Association of MB Municipalities	#10	Western District mtg Jun 14 (Pierson)
Group of Cwt & Mather residents		Traffic Speed reduction on #3 hwy near Cwt

C Cullen (MLA) #7.1 MB Infrastructure open house re: service delivery
MB Sustainable Development #10.1 Boundary change for water resource area
Deloraine-Winchester #10 Annual AMM golf tournament July 12

Information:

MB Tourism #365 Awards & Gala June 13 (Gladstone)
MB Infrastructure-EMO #7.2 2017 DFA claim #2 in processing
MB Municipal Relations #8 Education Property Tax Credit changes
MB Water & Waste Water Assoc. #445 Fall courses
Red River College #445 Utility fall courses
Federation of Canadian Municipalities #10 June 2, 3 news
Red River Basin Commission Wpg #330 South Chapter meeting Jun 15 (Dominion City)
MB Municipal Relations #8 Mobility Disadvantaged grant \$1,231.13
MB News Release #7.1 Infrastructure service delivery Jun 21 (Bdn)
SWRLRA/ RLake Cottagers Vault Annual mtg June 16 (Bob McIntyre's)
MB News Release #8 New grant fund – more info to follow
MB News Release #8 Municipal Board appointments
Canadian Institute of Planners #360 Annual conference Jul 19-22 (Wpg)
Association of MB Municipalities #10 June District mtg reminder Jun 14 (Two Borders)
MB Municipal Relations #8 Audited financial statements due June 30
MB Infrastructure #7.1 DFA refund \$111,941.48
People First P-1st June news: Absenteeism
Munisoft #65 Fall seminars
MB Municipal Relations - Planning Subd Certificate of approval S 10-1-14w (Ganske)
Association of MB Municipalities #10 June 12 news
Red River Basin Commission Wpg #330 Tile Drainage municipal by-law template launch
Ecoline #355 Dust, erosion control, road stabilization
Western Canada's Fire Chiefs #145 The Responder magazine
Western Financial Group Insurance Ins Fireworks safety and insurance

Unfinished & General Business

1. Council photos for community website (TABLED)
2. Draft building by-law (2nd & 3rd readings)
3. Health Auxiliary bench placement (resolution)
4. Heritage Park/ Waldie Field washroom project status
5. Subdivision #4167-17-7899 (resolution)

Resolutions & By-Laws

#Jun-18-154

Pawich/ Daly

BE IT RESOLVED that cheques numbered #3480 through #3553, both inclusive, and online payments #228 through #238, both inclusive, in the total amount of \$122,331.27 are hereby ratified and approved.

Carried-Lovell

#Jun-18-155

Hildebrand/ Decosse

BE IT RESOLVED Cartwright-Roblin Municipality authorize payments as follows:

\$200.00	23 West Planning	Bldg/Plumbing Permit-HeritagePark Washrooms
\$22.58	Border View	Fire Dept-Batteries
\$1,984.50	Cal McKay Construction	Wes Dyck Bridge/Digging out Beaver Dam
\$580.13	Canada Post	600 Stamps-Tax Stmt
\$85.00	Cartwright Fire & Rescue	Donation
\$125.00	Art Harms	Indemnity
\$1,030.15	Riley Kemp	Recreation-Soccer Supplies
\$9,319.50	Lakeland Regional Library	3rd quarter levy
\$125.00	Curtis Lees	Indemnity
\$966.24	Bell MTS	Phones, Internet
\$125.00	Ryan Pogson	Indemnity
\$20,934.40	Teemo Enterprises Ltd.	Gravelling
\$96.82	TELUS	Shop Cell Phone
\$2,147.42	Iron Rail	May Fuel
\$715.29	Wells Fargo Equipment Finance	Quarterly Pymt-Photocopier
<u>\$38,457.03</u>		

Carried-Lovell

#Jun-18-156

Daly/ Pawich

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations way of a general receipt;

BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Organization to Benefit</u>	<u>Receipt #</u>
\$85.00	Cartwright Fire & Rescue	180082-027

Carried-Lovell

#Jun-18-157

Daly/ Pawich

BE IT RESOLVED that Cartwright-Roblin Municipality Council authorize payment to Federation of Canadian Municipalities in the amount of \$52.50 representing a contribution toward advocacy work costs on behalf of all Canadian municipalities.

Carried-Lovell

#Jun-18-158

Decosse/ Daly

RESOLVED that pursuant to section 152(3) of the Municipal Act, Cartwright-Roblin Municipality Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Personnel Matters | <input type="checkbox"/> Security of documents or property |
| <input type="checkbox"/> Preliminary discussions | <input type="checkbox"/> Ombudsman report |
| <input type="checkbox"/> Unresolved legal matters | <input type="checkbox"/> Municipal Assistance |

Time: 9.10 am

Carried-Lovell

#Jun-18-159

Pawich/ Hildebrand

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 9.17 am

Carried-Lovell

#Jun-18-160 Daly/ Hildebrand

RESOLVED that pursuant to section 152(3) of the Municipal Act, Cartwright-Roblin Municipality Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Personnel Matters | <input type="checkbox"/> Security of documents or property |
| <input checked="" type="checkbox"/> Preliminary discussions | <input type="checkbox"/> Ombudsman report |
| <input type="checkbox"/> Unresolved legal matters | <input type="checkbox"/> Municipal Assistance |

Time: 11.10 am Carried-Lovell

#Jun-18-161 Hildebrand/ Decosse

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 11.35 am Carried-Lovell

#Jun-18-162 Daly/ Pawich

WHEREAS the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;

BE IT RESOLVED that the meeting be extended for up to one full hour (until one o'clock pm) as per the Procedural By-law.

Carried-Lovell

#Jun-18-163 Daly/ Hildebrand

BE IT RESOLVED that Cartwright-Roblin Municipality (CRM) Council authorizes the increasing of price for Repromap land ownership maps from \$20.00 to \$25.00 each in keeping the increase charged to the municipality;

BE IT FURTHER RESOLVED that the new price takes effect July 1, 2018 and all previous price lists be hereby updated.

Carried-Lovell

#Jun-18-164 Decosse/ Pawich

BE IT RESOLVED that Cartwright-Roblin Municipality (CRM) Council authorizes the HOC and/ or CAO to sign an agreement on behalf of the municipality with Elections Manitoba to access the most current provincial voters list for Cartwright-Roblin Municipality (CRM);

BE IT FURTHER RESOLVED that details are included in the agreement.

Carried-Lovell

#Jun-18-165 Decosse/ Hildebrand

BE IT RESOLVED that Cartwright-Roblin Municipality (CRM) Council authorizes the HOC and/ or CAO to sign a license agreement on behalf of the municipality with All-Net Municipal Solutions respecting 1-year license training and support;

BE IT FURTHER RESOLVED that details are included in the agreement.

Carried-Lovell

#Jun-18-166 Pawich/ Daly

WHEREAS Cartwright-Mather Health Auxiliary wishes to fund and place an all-seasons outdoor bench on the back lane immediately west of Broadway in the Railway Subdivision of Cartwright;

AND WHEREAS the placement might negatively impact snow clearing efforts;

BE IT RESOLVED that Cartwright-Roblin Municipality authorizes Cartwright-Mather Health Auxiliary to place an all-seasons bench on the back lane immediately west of Broadway in the Railway Subdivision of Cartwright and that all works be completed to the satisfaction of the municipality.

#Jun-18-167

Decosse/ Pawich

RESOLVED that Council approves subdivision **4167-17-7899 SE¼ 10-3-13w D Pogson+M Pogson+L Sylvestri 2018** with the following conditions:

1. That a by-law be approved rezoning the subject property from “AC” Agricultural Conservation Zone to “SR” Seasonal Recreation Zone.
2. That any required Conditional Use Orders or Variations Orders be approved once the plan of Subdivision has been prepared and submitted.
3. That a professional geotechnical engineering assessment of potential erosion/ bank instability concerns be conducted and approved by Council, in order to evaluate an appropriate development setback from the shoreline of Rock Lake and/ or the need for any mitigation measures.
4. That a Development Agreement be entered into between the Owner/ Developer and Cartwright-Roblin Municipality, identifying details pertaining to, but not limited to:
 - a. Geotechnical engineering assessment, as is necessary
 - b. Construction of public roads/ lanes, as are necessary
 - c. Installation of all utilities, as are necessary
 - d. Legal actions, fees and any other matter pertaining to the development project.
 - e. Said Development Agreement may be registered as a caveat on title.

Carried-Lovell

#Jun-18-168

Decosse/ Daly

BE IT RESOLVED that Cartwright-Roblin Council give second reading to by-law #32-2018 to establish building standards.

Carried-Lovell

#Jun-18-169

Hildebrand/ Decosse

BE IT RESOLVED that Cartwright-Roblin Council give third reading to by-law #32-2018 to establish building standards.

Name	In Favor	Opposed	Abstained & Reason
Lovell	x		
Vacant			
Daly	x		
Decosse	x		
Hildebrand	x		
Pawich	x		

Carried-Lovell

Notice of Motion

None

Adjournment

#Jun-18-170

Decosse/ Hildebrand

RESOLVED that the meeting be adjourned. (1.00 pm)

Carried-Lovell

Next Meeting(s)

June 26 @ 9:00 am Regular or at the call of the Head of Council

Attachment(s):

1. APWF K. McLeod @ June 7

Staff

- HR (In Camera)

Projects & Operations

- Dust control
- Davidson Drive
- Gravel
- Equipment rates
- Pier Solutions / Bridges
- Road Conditions
- Custom Work (not adequate time to accommodate per Council)
- Waste receptacles @ East End Rock Lake
- Spray program
 - Leafy Spurge area(s) identified
 - Wildflowers
- Work Requests – complete
- Road projects Cal McKay, - complete culvert on Maple Street in Fall Hold Back \$5,000
- Skid steer, Fuel Pump, Injector Pump, Injectors
- Work load distribution & rate of pay
- Cartwright sidewalk project
- Cold storage overhead door
- Pembina Diversion-Pleasant Valley Trail

2. OA Vincent

- None

3. Rec Hildebrand @ June 8

- Mini Twins is running again this spring, beginning on May 8th. This program runs for 6-weeks and will conclude on June 12th. It is for children ages 4-7 to learn the fundamentals of baseball in a non-competitive environment. There are currently 15 participants at this level coming from Cartwright to Clearwater. Pick Up Baseball is for children ages 8-10. During this 6-week recreational parent pitch baseball program, children have been building on their skills that they have learned in the Mini Twins program. Currently we have 9 participants at this level from Cartwright/Mather.
- Active Start Soccer Level 1 began May 7th. This program is directed at children ages 4-6 to learn the basics of soccer in a non-competitive environment. Children have been practicing once a week with the intentions of attending one out of town Jamboree. There are 12 participants from Cartwright, Mather & Clearwater coming to this program. Active Start Soccer Level 2 also began on May 7th in the Cartwright School Grounds. This program is for children ages 7-9. In this program participants have been building on their skills through intramural game play. This level of soccer also involves the attendance of two out of town Jamborees. We have 18 participants enjoying this program from Cartwright/Mather.
- Paint Night In Cartwright happened on May 11th in the MRCC waiting room. Kathleen Lasgasse from Souris came to instruct the class on how to paint an oil painting of a feather. This class had 5 participants out to enjoy the evening with 1 from Cartwright and 4 from the Crystal City/Clearwater area.

- Block Therapy is the practice of using the pressure of a block and controlled breath to release the tight fascia leading to the ease of movement. This class was instructed by Garnie Ross and ran from May 16th to May 29th for three sessions, beginning at 7 in the MRCC waiting room. There were three participants from Cartwright who attended the program
- Part of our Cartwright-Roblin Office (Colleen, Terry, Kristy and Kara) sent a challenge to other RM offices to get moving for the month of May. Argyle and Prairie Lakes joined the challenge with us. Each office kept track of their steps and sent in their weekly totals to myself. The winning office was Argyle. Cartwright-Roblin finished in second place.

Upcoming Programs

- Belgium Bowling (if there is enough interest) will be a Fun Rec Belgium Bowling league; date and time TBA depending on interest
- I am happy to confirm our Summer Staff for the Recreation Department for 2018. After the Councils approval, Madison has welcomed Casie Livingstone to her team. Both Summer Staff will begin at the beginning of July, though they have already been discussing program planning for the summer.

4. CAO Mullin @ June 7

P. Wks related

- Clothing allowance changes
- Back lane drainage in Cwt
- Garbage/ Recycling at R Lake
- Water is safe but slippery because extremely soft
- Pleasant Valley Trail
- Spray program and wildflowers in ditches

Attended

- D Macksymchuk, MSO (MR) visited with CRM office staff and auditors
 - ensure separation of municipal fund data from PSAB data in audit testing and reporting
 - MPI refunds are intended as municipal revenue to offset Fire Crew remuneration and equipment costs
- All-Net daily online training started Jun 11

General

- RCMP & ATV use
- Animal control – dogs in Cartwright
- Location of #3 & #5 junction sign south of Cwt causes confusion for drivers
- KWB audit
 - 2016 fund testing complete
 - 2017 Gas Tax testing complete
 - Modifying PSAB adjustments to maintain integrity of municipal fund accounting
 - Consolidating 2016 halls, rinks, CDC, Handivan, Library, LR Weed
 - Providing template of all possible PSAB entries to allow for production of internal PSAB consolidated statements that will reconcile to audited financial statements
 - Modify P.Wks clothing allowance procedure to an ‘employee prepay/ claim’ system rather than direct bill to municipality
 - Returning in Jul-Aug to complete 2017 testing
- Election October 24
 - SEO Jeannine Enns jeannine.enns@gmail.com
 - Accepting nominations until Sept 18th

- Updating voters list until Sept 18th
- Vote in advance in-person or by mail
- Future projects submitted to MB Water Services Bd:
 - Cartwright lagoon expansion
 - Valves & line joints
 - Remote read meters
- PV Conservation well water testing program wrapped up June 12
- Killarney Turtle Mtn renewal of library by-law and subsequent agreement is somewhat more challenging than the CRM version but it was indicated that KTM is in support of the new agreement
- Changes coming to the added/ cancelled assessment procedure
- Tax statements being sorted for mail; anyone who wishes to pick up their statements can notify the municipal office
- Prairie Lakes municipality has contracted a temporary By-law Enforcement Officer to manage unsightly and unsafe property and derelict vehicle by-laws

Staff

- HR (In Camera)
- Staff booked off/ (#days remaining):
 - All staff have booked vacations per policy
 - Aitken: Jun 7, 11, 18, 28+ fall (9.1 days)
 - Barber: Jun 26-28, Jul 23-27, Aug 20-24+ fall (6.3 days)
 - Hildebrand None
 - Marchant None
 - Martens: Jun 1, 8, 15, 22, 29 Jul 3-9 (5 days)
 - McDonald: Jul 4, 9-13, Aug 13-17 (7.2 days)
 - McLeod: Jun 21-22, 25-26+ fall (2.7 days)
 - Mullin: Jun 8, 15, 22, 29, Jul 6, 13, 20, 27, 30-31, Aug 1-3, 10, 15, 17, 24, 27-31 (12.1 days)
 - Vincent: + fall (7.7 days)

5. HOC Lovell

- Heritage Park washroom

6. Councillors Daly & Decosse

- 23 West Planning District encourages members to complete building standards by-law; working on resident development compliance

7. Councillor Hildebrand

- None

8. Councillors Pawich

- Preliminary matters (In Camera)