



## **Cartwright-Roblin Municipality**

### **Meeting Minutes**

**July 10, 2018 - Regular Meeting - 9.00 am**

#### **Council Members Present**

Head of Council R Lovell

Councillors: J Daly, B Decosse, V Hildebrand, B Pawich

#### **Council Members Absent**

None

#### **Also Present**

Chief Administrative Officer C Mullin

### **1. Call To Order**

With a quorum present, HOC Lovell called the meeting to order. Time: 9:00 am

### **2. Adopt Agenda/ Confirm Minutes**

**Resolution No:** Jul-18-181

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Pawich

**BE IT RESOLVED** that the agenda be adopted as presented with the following amendments:

1. MIT #5

2. Road 7N east of Road 79W

**BE IT FURTHER RESOLVED** that meeting minutes are adopted as circulated/ amended: June 26, 2018.

Carried

### **3. Reports**

#### **3.1 APWF McLeod (Jul 5)**

- Equipment/ Aggregate/ Culvert rates

- Project progress:

- Rock Lake
- Shewfelt
- Overhead door

- Work requests:

- C Orr
- J Edwards
- L Warkentin
- R McLeod

- Dust control

- Roadside mowing

- Roadside spraying

- WCW drainage

- Job list
- Stones in ditches
- BC Park dock & water to bathroom
- Anderson road allowance trail maintenance

### 3.2 Rec Director Hildebrand (Jul 6)

- Youth Sports wrapped up
- Summer Mondays: Healthy Kids Fit Kids
- Summer Tuesdays: Day Camps in Cartwright/ Mather
- Summer Wednesdays: Day trips & special events
- Summer Thursday: Kids in the Kitchen, Junior Golf

### 3.3 AAO McDonald (Jul 6)

- Cheque list
- Late payments
- Charitable donations
- Financial statement - June
- Tax collection - June (discount) generated receipt of 25% of current year levy
- Submitted Municipal Road & Bridge Program applications

### 3.4 CAO Mullin (Jul 5)

#### P. Wks related

- Riglin gravel payment
- WCW drainage
  - WC Colony
  - McKibbin
- Shewfelt project extension
- Noxious weed control & awareness
- Request MEMO further consider DFA site #36 (BC Park)
- Request MB Infrastructure assist with pothole patching
- R Lake:
  - Beach maintenance & cleanup
  - Maple St driveway to raise & inquiry re: location of street

#### Attended

- Association of MB Municipalities June District mtg (Pierson)
  - Municipal Act review
  - Municipal Road & Bridge Program
  - Continuing to advocate for 40-40-20 grant sharing with Federal/ Provincial/ Municipal
  - MB Climate & Green Plan to generate funding in future years
  - Highway Traffic Bd being reviewed including authority to set speed limits
  - MB Hydro rate increase June 1, 2018
  - Education funding review
  - Municipal Asset Management Program
  - Cannabis legalization
  - Pits & Quarries Task Force
  - Fire Dept MPI claims
  - Council Code of Conduct review including harassment & bullying
  - Western Financial Group Insurance annual recap
  - Night Hunting ban & request for support

#### General

- Auditor General inquiry into relationship & operations of Municipalities and Development Corporations
- Meeting space rentals
- Mather Hall updated 2017 yearend financial report
- Verbal comment of dog incident - no by-law in place
- KWB continues consolidation audit work (CDC)
- Rabbits in urban areas
- Election presentation shared with SEO

## Staff

- All staff have booked vacations per policy

### **3.5 HOC Lovell - None**

### **3.6 Councillor Daly**

- Gravel-sand pit on private property and road allowance
- MIT - Concerns regarding ongoing dangerous conditions of #5 highway
- Attended 23 West Planning meeting with Councillor Decosse

### **3.7 Councillor Decosse**

- 23 West Planning (with Councillor Daly) addressed several conditional use applications and a construction compliancy matter
- Mather Arena will host beer gardens at Mather Fall Festival; food vendors being brought in to lighten the load on volunteers

### **3.8 Councillor Hildebrand**

- Urban area residents & business owners comment the new dust control doesn't work well (Note: intended for multiple applications)

### **3.9 Councillor Pawich - None**

## **4. Delegations/ Petitions/ Hearings**

### **4.1 10:30 am S Tosh (WMG) & Stantec - DFA**

S Tosh (WMG), T Crilly & K Baylis (Stantec) met with Council to review the proposal for remediation works to address erosion/ slope failure at DeKoninck Valley under 2017 Disaster Financial Assistance program. Tosh to oversee the project (4-5 weeks of backfill, geotextile, rip rap, etc.) no road closures anticipated.

## **5. Communications**

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
<i>FOR ACTION:</i>		
Association of MB Municipalities	10	Years of Service
Association of MB Municipalities	10	Asset Management workshops
L Haight	355	Dust control
Association of MB Municipalities	10	Potential plebicides re: Cannabis sales
<i>FOR INFORMATION:</i>		
Friesens	280	History books
Auditor General	380	Municipalities & Development Corporations
Federation of Canadian Municipalities	10	Jul 4 conference rpt/ Jun 25, Jul 9 news
MB Infrastructure - EMO	7.1	Memorial Grant Program for 1st Responders
Association of MB Municipalities	10	Collecting SEO information for elections communications
Association of MB Municipalities	10	Western District update report
Association of MB Municipalities	10	Determining local speed limits - Bill 14
MB Association of Regional Recyclers	340	MARR Forum Nov 7-8 (Wpg)
Pembina Valley Conservation	360	Apr 4 minutes & meeting reminders
Pembina Valley Conservation	360	Blue-green algal bloom info
Municipal World	280	3-month free magazine subscription
Association of MB Municipalities	10	June 26 news
Association of MB Municipalities	10	Code of Conduct Consultations
Federation of Canadian Municipalities	10	Guide to Cannabis Legalization

## **6. Unfinished and General Business**

### **6.1 Planning/ Development**

#### **6.1.1 Subdivision #4167-18-7957 Pt NW 32-1-14w (Law + Northfork Ranch Supply Ltd.)**

## 6.2 Roads/ Drains

### 6.2.1 WC Colony WCW application

The application was further reviewed with input from APWF McLeod. CAO to request further information from NextGen.

## 6.3 Other

### 6.3.1 Community Events: Ponderosa Days & Fall Festival

## 7. Resolutions and Bylaws

### 7.1 Pay/ Ratify - List of Accounts

**Resolution No:** Jul-18-182

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Hildebrand

**BE IT RESOLVED** that cheques numbered #3554 through #3630, both inclusive, and online payments #239-249 both inclusive, in the total amount of \$268,325.91 are hereby ratified and approved.

Carried

### 7.2 Late Payments

**Resolution No:** Jul-18-183

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Daly

\$11.45	Stanley Barber	Reimburse shop supplies (Piston Ring)
\$2,436.00	Cal McKay Cosntruction	HP Washroom demolition & dig water line
\$25,725.00	Cal McKay Cosntruction	Shewfelt St project
\$100.00	Cwt Town & Country Golf	Donation
\$10,848.00	Crystal Oasis Landscaping	Sidewalk brick reset (WCU to K+K)
\$96.53	John Deere Financial	Seal
\$911.01	John Deere Financial	Oli, filters, seal
\$177.50	John Deere Financial	Mower blades
\$1,511.01	MB Hydro	Street lighting
\$40.00	MB Weed Supervisors Assoc	Jul 19 Summer Tour registration
\$5,102.73	Municipal Waste Management	June sanitation
\$96.82	Telus	Shop cell phone

Carried

### 7.3 Donations

**Resolution No:** Jul-18-184

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**WHEREAS** Cartwright-Roblin Municipality (CRM) has received donations from various individuals or organizations by way of a general receipt;

**BE IT RESOLVED** that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

Amount	Organization to Benefit	Receipt #
\$100.00	Cartwright Town & Country Golf Course	180025-024
\$100.00	Cartwright Town & Country Golf Course	180025-035
\$100.00	Cartwright Town & Country Golf Course	180025-032
\$100.00	Cartwright Town & Country Golf Course	180025-036
\$100.00	Cartwright Town & Country Golf Course	180028-001
\$100.00	Cartwright Town & Country Golf Course	180028-009
\$100.00	Cartwright Town & Country Golf Course	180028-011

\$100.00	Cartwright Town & Country Golf Course	180028-023
\$100.00	Cartwright Town & Country Golf Course	180028-030
\$100.00	Cartwright Town & Country Golf Course	180028-025
\$100.00	Cartwright Town & Country Golf Course	180028-029
\$100.00	Cartwright Town & Country Golf Course	180028-038
\$100.00	Cartwright Town & Country Golf Course	180037-004
\$100.00	Cartwright Town & Country Golf Course	180037-006
\$100.00	Cartwright Town & Country Golf Course	180037-027
\$100.00	Cartwright Town & Country Golf Course	180037-029
\$100.00	Cartwright Town & Country Golf Course	180047-003
\$100.00	Cartwright Town & Country Golf Course	180047-022
\$100.00	Cartwright Town & Country Golf Course	180047-023
\$100.00	Cartwright Town & Country Golf Course	180053-007
\$100.00	Cartwright Town & Country Golf Course	180053-008
\$100.00	Cartwright Town & Country Golf Course	180059-001
\$100.00	Cartwright Town & Country Golf Course	180059-013
\$100.00	Cartwright Town & Country Golf Course	180059-019
\$100.00	Cartwright Town & Country Golf Course	180064-019
\$100.00	Cartwright Town & Country Golf Course	180064-020
\$100.00	Cartwright Town & Country Golf Course	180066-001
\$100.00	Cartwright Town & Country Golf Course	180074-005
\$100.00	Cartwright Town & Country Golf Course	180075-005
\$100.00	Cartwright Town & Country Golf Course	180076-024
\$100.00	Cartwright Town & Country Golf Course	180076-020
\$100.00	Cartwright Town & Country Golf Course	180082-002
\$100.00	Cartwright Town & Country Golf Course	180082-003
\$100.00	Cartwright Town & Country Golf Course	180082-014
\$100.00	Cartwright Town & Country Golf Course	180085-017
\$100.00	Cartwright Town & Country Golf Course	180093-001
\$100.00	Cartwright Town & Country Golf Course	180093-003
\$100.00	Cartwright Town & Country Golf Course	180093-002
\$100.00	Cartwright Town & Country Golf Course	180093-039
\$100.00	Cartwright Town & Country Golf Course	180093-036
\$200.00	Cartwright Town & Country Golf Course	180093-022
\$100.00	Cartwright Town & Country Golf Course	180093-025
\$100.00	Cartwright Town & Country Golf Course	180093-069
\$100.00	Cartwright Town & Country Golf Course	180105-018
\$100.00	Cartwright Town & Country Golf Course	180105-010
\$100.00	Cartwright Town & Country Golf Course	180105-054
\$100.00	Cartwright Town & Country Golf Course	180116-019
\$100.00	Cartwright Town & Country Golf Course	180134-004
\$100.00	Cartwright Town & Country Golf Course	180134-013
\$5,000.00	Total	

Carried

#### 7.4 Pay A Mullin Business Cards

**Resolution No:** Jul-18-185

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**BE IT RESOLVED** that Cartwright-Roblin Municipality Council authorize payment to Ali Mullin in the amount of \$320.00 for design/ printing 8 sets of business cards.

Carried

## 7.5 Community Events

**Resolution No:** Jul-18-186

**Moved By:** Councillor Daly

**Seconded By:** Councillor Pawich

**WHEREAS** Cartwright-Roblin Municipality (CRM) endorses the following community events:

1. Ponderosa Days August 3-6, 2018 (Cartwright, MB)
2. Fall Festival Sept 22, 2018 (Mather, MB)

**BE IT RESOLVED** that Cartwright-Roblin Municipality (CRM) Council authorizes the closing of a portion of the following streets during the respective events, if required:

1. Broadway from Veteran to Laughlin (P Days)
2. Second Street from Louise to Railway (F Fest)

Carried

## 7.6 DFA Site #12-2017

**Resolution No:** Jul-18-187

**Moved By:** Councillor Daly

**Seconded By:** Councillor Pawich

**WHEREAS** Cartwright-Roblin Municipality suffered extensive damage to site 12 (DeKoninck Valley) as a result of the 2017 Spring Flood event and Manitoba Emergency Measures Organization has determined that the site is an eligible site under the Disaster Financial Assistance Program;

**AND WHEREAS** Cartwright-Roblin Municipality has contracted The Works Management Group (2017 Disaster Remediation Program Manager) and Stantec Consulting Ltd. (Engineering Firm) to provide a remediation recommendation;

**BE IT RESOLVED** that the remediation recommendation as designed and estimated by Stantec Consulting Ltd be accepted and approved for \$446,900.00 subject to Manitoba Emergency Measures Organization final approval;

**FURTHER BE IT RESOLVED** that the remediation costs be included in the disaster financial assistance claim being submitted to Manitoba Emergency Measures Organization program for reimbursement.

Carried

## 7.7 Extend Meeting

**Resolution No:** Jul-18-188

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Decosse

**WHEREAS** the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;

**BE IT RESOLVED** that the meeting be extended for up to one full hour (until one o'clock pm) as per the Procedural By-law.

Carried

## 7.8 In Camera 1

**Resolution No:** Jul-18-189

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**RESOLVED** that pursuant to section 152(3) of the Municipal Act, Cartwright-Roblin Municipality Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

Personnel Matters

Preliminary discussions

Unresolved legal matters

Security of documents or property

Ombudsman report

Municipal Assistance

Time: 12.10 pm

Carried

## 7.9 In Camera 2

**Resolution No:** Jul-18-190

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Daly

**RESOLVED** that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 12.12 pm

Carried

## 7.10 Subdivision K Law

**Resolution No:** Jul-18-191

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**RESOLVED** that Council approves subdivision #4167-18-7957 Pt. NW 32-1-14w Law+Northfork Ranch Supply Ltd. with the following conditions:

1. That a Variation Order be granted reducing the minimum site width for both Parcel A and Proposed Lot 1 from 200' to 30'.
2. That a Development Agreement be signed concerning matters relating to the shared well.

Carried

## 7.11 Policy - Equipment, Aggregate & Culvert Rates

**Resolution No:** Jul-18-192

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Pawich

**BE IT RESOLVED** that Cartwright-Roblin Municipality (CRM) Council sets the following policy: **EQUIPMENT, AGGREGATE & CULVERT RATES**

**Purpose:** To set rates for certain goods/ services of the municipality

**Definitions**

- “**Council**” means the Head of Council (HOC) and Councillors of the municipality;
- “**MHCA**” means Manitoba Heavy Construction Association

**Policy**

Municipal Equipment is not to be used for cleaning of barns, livestock sheds or yards;

If a special trip is required, charges include travel time from shop to site & back to shop, inclusive; all equipment rates include operator. Provincial rates are as per provincial agreement.

<b>Equipment</b>	<b>Attachments</b>	<b>2015 CRM Rate</b>	<b>2018 MHCA Rate</b>	<b>2018 CRM Rate</b>
Grader		\$175	\$204	\$200
Grader w/ snow equipment		\$175	\$238.68	\$200
Loader		\$130	\$130	\$100
IHC crawler		\$160	Not rated	\$160
Gravel Truck		\$85	\$108	\$100
Skid steer		\$65	\$133.20	\$100
Versatile tractor		\$100	\$110	\$100
	loader	\$12	\$12	\$15
	Snow blower	\$16	\$16.50	\$15
	Schulte	\$16	\$35	\$35
	Kuhn	\$11	\$10	\$15
1-ton truck		Not rated	\$50	\$50
½ ton truck		Not rated	\$45	\$45
	4x4	\$15	\$5 / \$10	\$15
~~~~~				
	Dump box	\$13	\$11	\$15
	Trailer	\$14	\$14	\$15
	Sander	\$13	\$13	\$15
	Sprayer	\$13	\$13	\$15
IHC tractor 284 / Kubota		\$65	\$63	\$65
	Tiller	\$10	\$15	\$15
	Mower	\$10	\$10	\$15
Ride on mower (incl operator)		\$50		\$50
Push mower/ Trimmer/ Chain saw/ Snow blower (each incl Op)		\$35	Not rated	\$35
Manual Labour		\$25	Not rated	\$25
Shop Rate (for project claims etc)		\$100		\$100
~~~~~				
<b>Aggregate in Cubic Yards</b>	<b>2016 Purchase</b>	<b>2016 Charge</b>	<b>2018 Purchase (unless other agreement)</b>	<b>2018 Charge</b>
Rail ballast	\$6	\$11	\$6	\$11
Crushed gravel	Not applicable	\$8	\$7.25	\$8
Pit Run gravel	\$2.10	\$4	\$2.10	\$4
Shale	\$2	\$4	\$2	\$4
Sand	\$2	\$4	\$2	\$4
Clay	\$2	\$4	\$1.50	\$3
Black dirt	\$5	\$5	\$5	\$5



Stone	Cleanup exchange	Cleanup exchange	Cleanup exchange	Cleanup exchange
~~~~~	~~~~~	~~~~~	~~~~~	~~~~~
Culvert Diameter	Plastic/ ft x 20 ft	Steel/ ft x 20 ft	Coupler (plastic)	Coupler (steel)
12" pipe	\$7	\$10	\$10	\$25
18" pipe	\$15	\$25	\$20	\$35
24" pipe	\$25	\$30	\$30	\$45
36" pipe	Not applicable	\$40		\$60

Carried

**8. Notice of Motion**

**8.1 None**

**9. Adjourn/ Next Meeting Date**

**Resolution No:** Jul-18-193

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Hildebrand

**RESOLVED** that the meeting be adjourned. (12.30 pm)  
 Next meeting: July 24, 2018 @ 9.00 am

Carried