



Cartwright-Roblin Municipality

Meeting Minutes

August 14, 2018 - Regular Meeting - 9.00 am

Council Members Present

Head of Council R Lovell

Councillors: J Daly, V Hildebrand, B Pawich

Council Members Absent

B Decosse

Also Present

Chief Administrative Officer C Mullin

1. Call To Order

With a quorum present, DHOC Daly called the meeting to order. Time: 9.00 am

2. Adopt Agenda/ Confirm Minutes

Resolution No: Aug-18-214

Moved By: Councillor Pawich

Seconded By: Councillor Hildebrand

BE IT RESOLVED that the agenda be adopted as presented with the following amendments:

1. Garbage pickup @ East End Rock Lake

FURTHER BE IT RESOLVED that meeting minutes are adopted as circulated/ amended: July 26, 2018.

Carried

3. Reports

3.1 AAO McDonald (Aug 10)

3.1.1 Cheque List

3.1.2 Late Payments

3.1.3 Charitable Donations

3.1.4 Financial Statement (July)

3.1.5 Programs - applications/ claims

- Heritage Park Washroom: Grants & donations higher than estimated, expenses lower than estimated, decision on funding of net cost once final figures are determined

3.1.6 Supplementary Tax Statements

- Added/ Cancelled are based on 23 West permits uploaded to MB Municipalities Online and direct communication with Assessors from Morden

HOC Lovell joined the meeting and assumed the chair during the report. Time: 9.25 am

3.2 APWF McLeod (Aug 10)

- Ponderosa Days-few complaints (riding arena too soft, Washrooms (now fixed))
- Sewer camera
- Jetting sewer lines
- Water Leak in CWT
- Dock @ Badger Creek
- Lagoon release
- Road side mowing
- Project status /harvest (trim trees at R.L., back roads, work requests)
- Well @ shop
- Summer students done @ end of month
- Boat ramp

3.3 CAO Mullin (Aug 10)

3.3.1 Public Works related:

- BC Park remediation work
- Trail maintenance request (D Guilford)
- WCW drainage application - request T Speers for on-site visit near Road 8N
- Cwt Utility annual table of organization updated (training completed) and submitted
- Cwt annual water use report for 2016-17
- Cwt lagoon tests
- Sewer camera rental repairs
- Cwt Lagoon EAP & project plans

3.3.2 General:

- Canada-Manitoba Job Grant offsets employer training costs
- Investing in Canada Infrastructure Program (ICIP) expression of interest submitted for Cartwright Lagoon Expansion
- Council Year of Service
- PVCD communication with S Tosh re: DFA funding
- Mather Hall financials
- Interest in rail line subdivision lot
- Burning ban

3.3.3 Staff

- Summer students end date is on or before August 31st
- All staff have booked vacations per policy

3.4 Rec Director Hildebrand (Aug 10)

July Programs:

- Mondays: Fit Kids Healthy Kids
- Tuesdays: Day Camp Days.
- Wednesdays: Special Theme Days.
- Thursdays: Kids in the Kitchen & Junior Golf day or Special Theme Days.

August Programs:

- Summer programs continue with the following weekly themes. Aug 6-9: Nature Explorer Aug 13-17: Animal Kingdom Aug 20-24: Fun in the Sun Summer will be capped off with an End of the Season BBQ again at Waldie Field August 29th– details to come soon.

3.5 HOC Lovell - None

3.6 Councillor Daly

- Users of East End Rock Lake boat launch expressed appreciation for waste receptacles

3.7 Councillor Decosse - Absent

3.8 Councillor Hildebrand - None

3.9 Councillor Pawich - None

4. Delegations/ Petitions/ Hearings

4.1 10.00 am J Dousselaere - Pembina River Diversion/ Pleasant Valley Trail

Mr. Dousselaere presented to Council on behalf of Pleasant Valley residents concerning the maintenance and condition of a trail located partly on public road plan and partly on the Pembina River drain plan. The trail provides a shortcut from PR 253 to the access of Pleasant Valley.

CAO note : Killarney-T Mtn, Prairie Lakes and Cartwright-Roblin Councils have been communicating regarding the trail and input from MB Infrastructure and MB Sustainable Development has been requested in respect to the portion of trail located on drain plan.

5. Communications

FROM	FILE	SUBJECT
FOR ACTION:		
Prairie Benchmark		Survey monument resotations (x5)
MB Sustainable Dev		Revised tile plan (S Melvin)
M Livingstone		Civic addressing confusion
23 West Planning District		Civic addressing confusion
Bell MTS		Install MTS infrastructure W 7-2-13W
Clearwater Baseball Club		Sponsorship opportunity
Pembina Hills Arts Council		Partnership opportunity
FOR INFORMATION:		
Assoc of MB Municipalities		Cannabis legalization costs
MB News Release		2018 Municipal Road Improvement Program
MB Municipal Relations		Confirm 2018 funding \$77,018.53
MB Munic Admin Assoc		Fall District mtg Sept 21 (Bdn)
Federation of Cdn Munic		Aug 7 news
MB Growth Enterprise & Trade		Ruth Mealy retirement
23 West Planning District		Aug 3 minutes
Prairie Mtn Health		Summer 2018 news
Assoc of MB Municipalities		Aug 8 news
Eco Devopers Assoc of MB		Services & info
WSP		Services & info
Signs at Cost		Services & info
Pembina Hills Arts Council		Reception for exhibit Sep 8 (Morden)

6. Unfinished and General Business

6.1 Roads/ Drains

6.1.1 C McKay NE 24-2-16W (resolution)

6.1.2 S Melvin tile drainage revised (resolution)

6.2 Other

6.2.1 Civic addressing confusion

The situation of homes fronting onto an unnamed public lane is causing concern for residents in respect to 911 service. Options to be explored

6.2.2 Bell MTS ROW work (resolution)

6.2.3 Monument Restoration 14/ 23/ 26-1-14 (resolution)

6.3 Burning Ban (resolution)

7. Resolutions and Bylaws

7.1 Cheque List

Resolution No: Aug-18-215

Moved By: Councillor Pawich

Seconded By: Councillor Hildebrand

BE IT RESOLVED that cheques numbered #3631 through #3740, both inclusive, and online payments #250-263 both inclusive, in the total amount of \$387,495.71 are hereby ratified and approved.

Carried

7.2 Late Payments

Resolution No: Aug-18-216

Moved By: Councillor Pawich

Seconded By: Councillor Hildebrand

BE IT RESOLVED Cartwright-Roblin Municipality authorize payments as follows:

Amount	Payee	Regarding
\$1,168.65	Cal McKay Construction	DFA
\$380.08	Cartwright Plumbing & Heating	HP Washroom Roto-Routing
\$87.70	Madison Hutchinson	Recreation Supplies Remibursement
\$473.00	Meighen Haddad	Legal
\$969.87	BELL MTS	Phones
\$156.25	RM of Argyle	Intermunicipal Road Maintenance
\$1,638.76	The Iron Rail	July Fuel
\$546.00	Wawanesa Belmont Transfer	DFA
\$5,420.31		

Carried

7.3 Charitable Donations

Resolution No: Aug-18-217

Moved By: Councillor Hildebrand

Seconded By: Councillor Pawich

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations way of a general receipt;

BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

Amount	Organization to Benefit	Receipt #
\$50.00	Ponderosa Days Committee	180093-015
\$50.00	Ponderosa Days Committee	180093-027
\$100.00	Ponderosa Days Committee	180093-056
\$100.00	Ponderosa Days Committee	180093-060
\$100.00	Ponderosa Days Committee	180093-051
\$25.00	Ponderosa Days Committee	180105-031
\$100.00	Ponderosa Days Committee	180116-031
\$50.00	Ponderosa Days Committee	180116-049
\$125.00	Ponderosa Days Committee	180129-031
\$25.00	Ponderosa Days Committee	180129-036
\$100.00	Ponderosa Days Committee	180134-007

\$100.00	Ponderosa Days Committee	180137-030
\$25.00	Ponderosa Days Committee	180141-010
\$25.00	Ponderosa Days Committee	180141-009
\$25.00	Ponderosa Days Committee	180141-015
\$30.00	Ponderosa Days Committee	180141-014
\$100.00	Ponderosa Days Committee	180141-024
\$50.00	Ponderosa Days Committee	180141-025
\$50.00	Ponderosa Days Committee	180141-033
\$40.00	Ponderosa Days Committee	180141-030
\$50.00	Ponderosa Days Committee	180141-034
\$50.00	Ponderosa Days Committee	180144-001
\$30.00	Ponderosa Days Committee	180144-014
\$30.00	Ponderosa Days Committee	180144-022
\$100.00	Ponderosa Days Committee	180144-023
\$50.00	Ponderosa Days Committee	180146-012
\$25.00	Ponderosa Days Committee	180146-014
\$25.00	Ponderosa Days Committee	180146-013
\$25.00	Ponderosa Days Committee	180146-008
\$25.00	Ponderosa Days Committee	180146-011
\$100.00	Ponderosa Days Committee	180146-009
\$50.00	Ponderosa Days Committee	180146-031
\$25.00	Ponderosa Days Committee	180146-020
\$40.00	Ponderosa Days Committee	180146-022
\$125.00	Ponderosa Days Committee	180146-032
\$50.00	Ponderosa Days Committee	180146-036
\$25.00	Ponderosa Days Committee	180154-010
\$50.00	Ponderosa Days Committee	180154-011
\$25.00	Ponderosa Days Committee	180154-008
\$50.00	Ponderosa Days Committee	180154-009
\$2,220.00		
\$25.00	Cartwright Fire & Rescue	180141-019
\$25.00	Mather Hall	180141-018
\$25.00	Mather Arena	180141-020
\$25.00	Mac Robinson Community Centre	180141-022
\$25.00	Cartwright Roblin Historical Society	180141-021
\$25.00	Cartwright Centennial Hall	180141-017

Carried

7.4 Supplementary Tax Statements

Resolution No: Aug-18-218

Moved By: Councillor Hildebrand

Seconded By: Councillor Pawich

WHEREAS Sections 300(6) and 326 of the Municipal Act provide for tax roll corrections;
THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality authorize the calculation of tax roll corrections as per the lists of supplementary and reduced assessments provided by Manitoba Municipal Government Assessment Services dated August 8, 2018 as follows:

Roll #	Assessment Activity
14600	Added house renovations, new garage, breezeway

30800	Added pole shed
38800	Removed old garage, added new garage
47800	Added farm buildings, older home
66600	Added house addition, garage, house renovations
83800	Added house addition
200800	Added house
209100	Classification change
233450	Exempt to residential
47700	Removed house, farm buildings
60300	Removed house
99500	Removed cabin
102750	Removed mobile home
103700	Removed 3 mobile homes
209100	Classification change
212950	Removed building
225900	Cancelled - school tax exempt to exempt
233450	Cancelled - other to residential
Net Change	Added Taxes \$4,781.41 less Cancelled Taxes \$\$3,301.91 = \$1,479.50

Carried

7.5 WCW applications

7.5.1 S Melvin tile drainage application revised

Resolution No: Aug-18-219

Moved By: Councillor Daly

Seconded By: Councillor Pawich

WHEREAS Scott Melvin submitted application to MB Sustainable Development for water control works license (new tile drainage) on SE 8-2-13w with outlet into nearby creek on the private property;
AND WHEREAS Cartwright-Roblin Municipality Council was apprised of the details in writing by S Melvin and authorized the HOC and/ or CAO to sign Landowner Consent Forms and/ or provide written consent on behalf of the municipality in respect to the applications for **Tile -SE 8-2-13w S Melvin 2018**;
AND WHEREAS as installation of the tile drainage infrastructure required revisions to the plan as originally submitted;
AND WHEREAS Council has been apprised of the revised details in person by S Melvin;
BE IT RESOLVED that Cartwright-Roblin Municipality Council hereby authorizes the HOC and/ or CAO to sign Landowner Consent Forms and/ or provide written consent on behalf of the municipality in respect to the water control works license for **Tile -SE 8-2-13w S Melvin 2018** revised as follows:

1. Revise the planed tile outlet location to position it approximately 50 meters south of the creek, as installed; and
2. Confirm previously applied conditions as follows:
3. Applicant is responsible for all costs of construction and maintenance of the tile drainage infrastructure installed on municipal road allowance, if any, and
4. Applicant is responsible for all costs of any damage caused to the road, any utilities or underground services relating to construction or maintenance of tile drainage infrastructure; and
5. Applicant indemnifies and saves harmless the municipality from and against all claims arising from the construction, operation and maintenance of the tile drainage infrastructure; and
6. Applicant releases the municipality from any and all liability for damage to the tile drainage infrastructure or related property by reason of any work carried out on the road allowance by the municipality, its servants or agents in all cased any future adjustments or relocations of tile drainage infrastructure due to road and drainage upgrading will be the responsibility of the application; and
7. Applicant conveys the above responsibilities to any and all new landowner(s), in the event of private property ownership change.

Carried

7.5.2 C McKay surface drainage application

Resolution No: Aug-18-220

Moved By: Councillor Daly

Seconded By: Councillor Pawich

WHEREAS Skyplot Geo Services Ltd on behalf of Cal McKay submitted application to MB Sustainable Development for water control works license for surface drainage on NE 24-2-16W with outlet into PR 458 and the Long River; **AND WHEREAS** Cartwright-Roblin Municipality Council has been apprised of the details in writing by Jodie Arbuckle (Skyplot);

BE IT RESOLVED that Cartwright-Roblin Municipality hereby authorizes the HOC and/ or CAO to sign Landowner Consent Forms and/ or provide written consent on behalf of the municipality in respect to the application for surface drainag - NE 24-2-16W Cal McKay 2018 as follows:

1. Applicant is responsible for all costs of construction and maintenance of the surface drainage works on municipal road allowance, if any, and
2. Applicant is responsible for all costs of any damage caused to the road, any utilities or underground services relating to construction or maintenance of tile drainage infrastructure; and
3. Applicant indemnifies and saves harmless the municipality from and against all claims arising from the construction, operation and maintenance of the tile drainage infrastructure; and
4. Applicant releases the municipality from any and all liability for damage to the tile drainage infrastructure or related property by reason of any work carried out on the road allowance by the municipality, its servants or agents in all cases any future adjustments or relocations of tile drainage infrastructure due to road and drainage upgrading will be the responsibility of the application; and
5. Applicant conveys the above responsibilities to any and all new landowner(s), in the event of private property ownership change.

Carried

7.6 In Camera 1

Resolution No: Aug-18-221

Moved By: Councillor Hildebrand

Seconded By: Councillor Daly

RESOLVED that pursuant to section 152(3) of the Municipal Act, Cartwright-Roblin Municipality Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

<input checked="" type="checkbox"/>	Personnel matters
<input type="checkbox"/>	Preliminary discussions
<input type="checkbox"/>	Unresolved legal matters
<input type="checkbox"/>	Security of documents or property
<input type="checkbox"/>	Ombudsman report
<input type="checkbox"/>	Municipal assistance (11.15 am)

Carried

7.7 In Camera 2

Resolution No: Aug-18-222

Moved By: Councillor Daly

Seconded By: Councillor Pawich

RESOLVED that pursuant to section 152(3) of the Municipal Act, following the discussion which is to be kept confidential, the Committee of the Whole adjourn from in camera and resume the open meeting. (11.40 am)

Carried

7.8 Survey monument restorations

Resolution No: Aug-18-223

Moved By: Councillor Pawich

Seconded By: Councillor Daly

WHEREAS Cartwright-Roblin Municipality received notice from Prairie Benchmark Land Surveys in respect to survey monument restoration works for (5) five monuments and intent to replace all;
AND WHEREAS funding up to 50% may be available through the Property Registry Monument Restoration Program;
THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality acknowledges the required works at the following locations:

1. NE Sec. 26-1-14 WPM, 2. E 1/4 Sec. 26-1-14WPM, 3. NE Sec. 23-1-14 WPM, 4. E Sec. 1/4 23-1-14 WPM, 5. NE Sec. 14-1-14WPM

Carried

7.9 Bell MTS ROW work

Resolution No: Aug-18-224

Moved By: Councillor Hildebrand

Seconded By: Councillor Pawich

RESOLVED that Cartwright-Roblin Municipality gives authority for Bell MTS to plow along the W 7-2-13W on road allowance and on easement for approximately 1070M and at a depth of burial 1.5 meters between existing pedestals to replace defective cable as per application P:90815.

Carried

7.10 Burning Ban

Resolution No: Aug-18-225

Moved By: Councillor Daly

Seconded By: Councillor Hildebrand

WHEREAS extremely dry conditions exist within Cartwright-Roblin Municipality;
AND WHEREAS By Law #8-2015 authorizes council to initiate a burning ban when the risks are high;
BE IT RESOLVED THAT Cartwright-Roblin Municipality activate a ban on all outdoor burning in Cartwright-Roblin Municipality until further notice.

Carried

7.11 Accounts - Overdue Utility

Resolution No: Aug-18-226

Moved By: Councillor Pawich

Seconded By: Councillor Hildebrand

BE IT RESOLVED that subject to section 252 of the Municipal Act and section 8 of schedule "A" to by-law #236/04, the following overdue utility accounts are added to the tax roll effective July 31, 2018:

Account #	Amount	Account #	Amount
200200 0010	\$68.13	201300 0010	\$131.50
205800 0000	\$115.84	207700 0000	\$88.58
208400 0000	\$51.66	210200 0010	\$68.13
212700 0040	\$102.18	217900 0000	\$88.58
220400 0080	\$292.51	227000 0040	\$59
279350 0010	\$131.11		

Carried

7.12 Extend Meeting

Resolution No: Aug-18-227

Moved By: Councillor Hildebrand

Seconded By: Councillor Pawich

WHEREAS the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;

BE IT RESOLVED that the meeting be extended for up to one full hour (until one o'clock pm) as per the Procedural By-law.

Carried

7.13 Purchase Boat Launch

Resolution No: Aug-18-228

Moved By: Councillor Pawich

Seconded By: Councillor Hildebrand

BE IT RESOLVED that Cartwright-Roblin Municipality authorizes the purchase of a CC-35 cable concrete boat launch system from Titan per quote dated October 3, 2017 as follows:

- up to 10 cable concrete sections (2.44m x 4.88m) totaling approx 16' x 64'
- up to 60 stainless steel cable clamps
- estimated cost \$11,500.00 plus applicable taxes
- installation extra and including lift bar rental
- Subject to pricing per email August 8, 2018

Carried

8. Notice of Motion

None

9. Adjourn/ Next Meeting Date

Resolution No: Aug-18-229

Moved By: Councillor Hildebrand

Seconded By: Councillor Daly

RESOLVED that the meeting be adjourned. Time: 12.20 pm

Next meeting: Sept 6 @ 9.00 am or at the call of the HOC

Carried

"original signed by HOC"
R Lovell, Head of Council

"original signed by CAO"
Colleen Mullin, Chief Administrative Officer