



## **Cartwright-Roblin Municipality**

### **Meeting Minutes**

**September 11, 2018 - Regular - 9.00 am**

#### **Council Members Present**

Head of Council R Lovell

Councillors: J Daly, B Decosse, V Hildebrand, B Pawich

#### **Council Members Absent**

None

#### **Also Present**

Chief Administrative Officer C Mullin

### **1. CALL TO ORDER**

With a quorum present, HOC Lovell called the meeting to order. (9.00 am)

### **2. ADOPT AGENDA/ CONFIRM MINUTES**

**Resolution No:** Sep-18-238

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Hildebrand

**BE IT RESOLVED** that the agenda be adopted as presented with the following amendments: None

**FURTHER BE IT RESOLVED** that meeting minutes are adopted as circulated/ amended: September 6, 2018

Carried

### **3. REPORTS**

#### **3.1 APWF McLeod (Sep 7)**

- Middle town ventures to start road side spraying this week
- Dock out
- Taps installed at B.C park
- Repromap
- Geotech @ 83w- stock piled clay
- Equipment repairs
  - > Tandem
  - > Mower
  - > Tractor
- Project updates
  - > Brogden rd
  - > Stan enns road
  - > Walking trail
  - > Washrooms @ ball diamond
  - > Tree area on railway
  - > Valves / hydrants
  - > Boat Launch / culvert
  - > B.C. Park stockpile stone

### 3.2 Rec Director Hildebrand (Sep 5)

#### August Programs:

- Mondays: Fit Kids Healthy Kids
- Monday Evenings: Beach Volley Ball
- Tuesdays: Day Camps
- Wednesdays: Special Theme Days
- Thursdays: Kids in the Kitchen & Junior Golf day or Special Theme Days
- There was one Theme Thursday in August, which was Soccer Fun Day
- End of the Season BBQ

#### September Programs

- Adult Watercolour Classes with Jeanine Turnbull begin on September 17th . This will be a 6 week course on Monday nights in MRCC waiting room. Participants will learn 6 new designs over the 6 classes. Cost \$65.
- Mather Fall Festival is September 22nd in Mather. This is an annual family friendly event in Mather. The day starts with breakfast at Divinitea, followed by bbqed lunch at the old ball park. Lots of children's activities including kite flying demonstration, Janet's Pumpkin Patch, bouncy castle, etc. Supper/beer gardens are at the Arena beginning at 4:30. There will also be laser tag from 4:30-10PM for people to enjoy.

### 3.3 AAO McDonald (Sep 7)

#### 3.3.1 Cheque List

**Resolution No:** Sep-18-239

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Daly

**BE IT RESOLVED** that cheques numbered #3741 through #3812, both inclusive, and online payments #264-277 both inclusive, in the total amount of \$179,311.45 are hereby ratified and approved.

Carried

#### 3.3.2 Late Payments

**Resolution No:** Sep-18-240

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**BE IT RESOLVED** Cartwright-Roblin Municipality authorize payments as follows:

Amount	Payee	Regarding
\$256.67	Cartwright-Roblin Municipality	Jun-Aug Water Bills
\$142.58	Centennial Farm Supply	Fire-Fuel
\$247.47	H&L Motors	Kuhn Mower Repair
\$875.62	John Deere Financial	Bearings, Pulley
\$9,319.50	Lakeland Regional Library	Quarter Levy
\$1,538.84	Manitoba Hydro	Hydro
\$6,323.41	Municipal Waste Management Ltd	August WTS
\$429.84	Municipality of Louise	40% LRWD Final Audit
\$18.08	Plumas Filter	Filter Cleaned
\$96.90	TELUS	Shop Cell Phone
\$715.29	Wells Fargo Equipment	Quarterly Payment
\$19,964.20		

Carried

#### 3.3.3 Financial Statement - August

### 3.3.4 Supplementary Tax Statements

**Resolution No:** Sep-18-241

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Daly

**WHEREAS** Sections 300(6) and 326 of the Municipal Act provide for tax roll corrections;

**BE IT RESOLVED** that Cartwright-Roblin Municipality authorize the calculation of tax roll corrections as per the lists of supplementary and reduced assessments provided by Manitoba Municipal Government Assessment Services dated (date) as follows:

Roll #	Assessment Activity
233450	Added mobile home
206200	Liability change & added tower
<b>Net Change</b>	Added Taxes \$8,969.51 less Cancelled Taxes \$3,365.78 = \$5,603.73

Carried

### 3.4 CAO Mullin (Sep 7)

#### *P. Wks related*

- Beaver dams
- 2017 DFA claim deadline extended to Aug 31, 2019
- 2017 DFA claim 3rd submission \$32,952.59
- Age Friendly bench on former rail line property

#### *General*

- Sub-org financials & recommendations
- No Fire Dept exercised cost recovery related to the C City elevator fire as that is the intent of fire mutual aid
- MMAA District mtg Sep 21 (Bdn)
- Animal Control
- Reminder: Bd of Revision Oct 16 @ 10 am

### 4. DELEGATIONS/ PETITIONS/ HEARINGS

**10.15 am** G/ E McKay, K Sumner (MB Municipal Relations): Review details of McKay subdivision and next steps

**11.00 am** J Arbuckle (NextGen), T Speers (MB Sustainable Development): Details of WC Colony Water Control Works applications for existing works and proposed new construction

**11:45 am** C Greenfield (PVCD): Details of Lidar including costs and benefits to municipalities, also new Conservation District boundaries as proposed by Province

### 5. COMMUNICATIONS

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
FOR ACTION:		
K Stewin	360	Public events: unions
PV Conservation Dist	330	Lidar
PV Conservation Dist	330	District boundaries
LakeLand Reg Library	220	Audit
LR Weed Dist	20	Audit
PV Vet Dist	430	Audit
D Mullin	355	Rock stockpile

### 6. UNFINISHED AND GENERAL BUSINESS

#### 6.1 Planning/ Development - None

## 6.2 Policies/ By-Laws

### 6.2.1 #33-2018 Employees & Fire Dept

**Resolution No:** Sep-18-242

**Moved By:** Councillor Daly

**Seconded By:** Councillor Hildebrand

**BE IT RESOLVED** that Cartwright-Roblin Council give second reading to by-law to by-law #33-2018 to establish Employee and Fire Department remunerations.

Carried

### 6.2.2 #34-2018 Procedures

**Resolution No:** Sep-18-243

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**BE IT RESOLVED** that Cartwright-Roblin Council give second reading to by-law #34-2018 to regulate the proceedings and conduct of the council and the committees (reset agenda order for All-Net).

Carried

#### 6.2.2.1 #34-2018 Procedures 3rd reading

**Resolution No:** Sep-18-244

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Daly

**BE IT RESOLVED** that Cartwright-Roblin Council give third reading to by-law #34-2018 to regulate the proceedings and conduct of the council and the committees (reset agenda order for All-Net).

Name	Yes	No	Abstained	Absent
Councillor Daly	✓			
Councillor Decosse	✓			
Councillor Hildebrand	✓			
Head of Council Lovell	✓			
Councillor Pawich	✓			

Carried

## 6.3 Extend Meeting

**Resolution No:** Sep-18-245

**Moved By:** Councillor Hildebrand

**Seconded By:** Councillor Decosse

**WHEREAS** the hour of 12 noon has been reached and the business on the agenda of the meeting has not been completed;

**BE IT RESOLVED** that the meeting be extended for up to one full hour (until one o'clock pm) as per the Procedural By-law.

Carried

## 6.4 WCW applications (WC Colony - drain maintenance)

**Resolution No:** Sep-18-246

**Moved By:** Councillor Daly

**Seconded By:** Councillor Decosse

**WHEREAS** NextGen prepared and submitted application on behalf of Willow Creek Colony to MB Sustainable Development for water control works licenses pertaining to *existing constructed drains* on various lands and which drains discharge into or across municipal right of way lands or through municipal bridge/ culvert infrastructure; **AND WHEREAS** Cartwright-Roblin Municipality Council has been apprised of the details in writing and in person by Jodie Arbuckle (NexGen) and has consulted in person with Tim Speers (MB Sustainable Development); **BE IT RESOLVED** that Cartwright-Roblin Municipality Council hereby authorizes the HOC and/ or CAO to sign Landowner Consent Forms and/ or provide written consent on behalf of the municipality in respect to the applications for existing surface drains as follows:

1. SE 11-1-15W1 (no constructed drains, no tile drainage)
  - Road allowance 85W – developed, existing natural drain crossing to acknowledge the discharge water from this existing natural drain will cross through existing culvert in Rd 85W.
2. 5-1-15W1 (no constructed drains, no tile drainage)
  - Road allowance 88W (3 locations) and road allowance 1N (2 locations). Both roads are undeveloped and both are existing natural drain crossings to acknowledge the discharge water from these existing natural drains to be maintained, will cross municipal property
3. 4-1-15W1 (no constructed drains, no tile drainage)
  - Maintain 4300' of existing natural run which outlets into sand pocket in the NE corner of the SE 4-1-15-W1 and, Maintain 5900' of existing natural run in 4-1-15-W1 subject to downstream landowner consent - Road allowance 88W (2 locations) and road allowance 1N (both undeveloped, both existing natural drain crossings) to acknowledge the discharge water from these existing natural drains to be maintained, will cross municipal property.
4. 18-1-15W1 (no tile drainage)
  - Maintain 9200' of existing natural run to drain no. 0023670.
  - Road allowance 89W (developed, existing natural drain crossing) to acknowledge the discharge water from these existing natural drains to be maintained, will cross through existing culvert in Rd 89W.
5. SE 19 and S 1/2 of 20-1-15W1 (no tile drainage)
  - Maintain 6200' of existing natural run in the SW 20-1-15-W1
  - Road allowance 3N (developed, existing natural drain crossing) to acknowledge the discharge water from this existing natural drain to be maintained, will cross through existing culvert in Rd 3N.
  - Maintain 2150' of existing natural run in the SE 20-1-15-W1
  - Road allowance 3N (developed, existing natural drain crossing) and Road allowance 88W (undeveloped, existing natural drain crossing) to acknowledge the discharge water from this existing natural drain to be maintained, will cross through existing culvert in Rd 3N and municipal property – Rd 88W.
6. SW 21-1-15W1 (no constructed drains, no tile drainage)
  - Maintain 1500' of natural drain Downstream landowner consent
  - Road allowance TWP 3N (developed, existing natural drain crossing) to acknowledge the discharge water from this existing natural drain to be maintained, will cross through existing culvert in Rd 3N.
7. SW 18-1-15W1
  - Licence/maintain 250' of constructed surface drainage (2) in the SW of 18-1-15-W1 to outlet in municipal RR 90W ditch.
  - Road allowance RR 90W ditch (developed) to accept water and provide downstream consent for water to cross TWP Rd 3N (developed, existing crossing) through existing culvert.
8. Applicant is responsible for all costs of maintenance of drainage infrastructure on municipal road allowance, if any, and
9. Applicant is responsible for all costs of any damage caused to the road, any utilities or underground services relating to construction or maintenance of tile drainage infrastructure; and
10. Applicant indemnifies and saves harmless the municipality from and against all claims arising from the construction, operation and maintenance of the tile drainage infrastructure; and
11. Applicant releases the municipality from any and all liability for damage to the drainage infrastructure or related property by reason of any work carried out on the road allowance by the municipality, its servants or agents in all cases any future adjustments or relocations of tile drainage infrastructure due to road and drainage upgrading will be the responsibility of the application; and
12. Applicant conveys the above responsibilities to any and all new landowner(s), in the event of private property ownership change.

Carried

## 6.5 Other

### 6.5.1 CCIS Service Auction

**Resolution No:** Sep-18-247

**Moved By:** Councillor Daly

**Seconded By:** Councillor Pawich

**RESOLVED** that Cartwright-Roblin Municipality donate the value of one municipal-owned public facility (halls, rinks, meeting rooms, etc) rental to the Cartwright Community Independent School for the service auction.

Carried

### 6.5.2 Ratify Payment - Cal McKay Shewfelt

**Resolution No:** Sep-18-248

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Daly

**WHEREAS** Cartwright-Roblin Municipality resolution authorized payment to Cal McKay Construction on May 8, 2018 in the amount of \$21,500.00 plus applicable taxes;

**AND WHEREAS** conditions of the project/ purchase changed by the extension of work area;

**THEREFORE BE IT RESOLVED** that payment is hereby ratified in the amount of \$24,500.00 plus taxes.

Carried

### 6.5.3 Commit to PVCD Lidar

**Resolution No:** Sep-18-249

**Moved By:** Councillor Pawich

**Seconded By:** Councillor Decosse

**WHEREAS** Federation of Canadian Municipalities granted funds to Red River Basic Commission to make LiDAR data usable to Munciiipalities and Conservation Districts and to assist in Climate Adapotion Planning for the region, targeting, for municipalities, local lakes and reservoirs to assist in drainage and water quality decisions;

**AND WHEREAS** there needs to be partnership with Municipalities and Conservation Districts by the way of financial contribution and in-kind work (culvert inventory);

**BE IT RESOLVED** that a financial commitment is authorized in the amount of \$1,438.00 (719 square kilometers x \$2.00) as well as commitment in supplying culvert inventory to the project.

Carried

12:30 pm Municipal Employee Conflict of Interest Policy Upon declaring an interest in agenda item Communications D Mullin rock stockpile, CAO C Mullin withdrew from the Council Chamber without further participation in the matter under discussion.

### 6.5.4 Communications - D Mullin

12:35 pm CAO C Mullin returned to the meeting

## 7. NOTICE OF MOTION

- None

**8. ADJOURN/ NEXT MEETING DATE**

**Resolution No:** Sep-18-250

**Moved By:** Councillor Decosse

**Seconded By:** Councillor Pawich

**RESOLVED** that the meeting be adjourned. (12.40 pm)

**Next meeting: September 25, 2018 @ 9.00 am**

Carried

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R Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer