

**Cartwright-Roblin Municipality**  
**(10) October 27, 2015 Regular @ 7:00 pm**  
**Council Chambers, Cartwright, Manitoba**

**Council Members Present**

Head of Council R. Lovell

Councillors J. Daly, P. Burton, B. Decosse, V. Hildebrand, B. Pawich

**Council Members Absent**

None

**Also Present**

Chief Administrative Officer C. Mullin

**Call to Order**

With a quorum present, HOC Lovell called the meeting to order. (7:00 pm)

**Agenda/ Minutes**

#Oct-15-305 Pawich/Burton

RESOLVED that the agenda be adopted as presented with the following amendments:

1. Garbage fence

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: August 25, 2015 as amended (PWF report)

Carried-Lovell

**Reports**

1. APWF McLeod and UPWO Aitken

- 2011 DFA Site #6 concrete anchor s poured and contact will be made with Cal McKay to ensure completion of riprap work
- Concrete is poured at the new waste transfer station building site
- Cleanup of stockpile pad at Martens Pit provided approx. 1500 yards of CRM crushed gravel
- APWF McLeod and UPW Aitken met with Contec reps and LUD of Mather reps to discuss and review the status of sewage line cleaning at Mather. Contec recommends inspection and flushing of low pressure sewage lines based on actual problems experienced by users rather than “every so many years”. They also noted that the message they intended to convey 5 years ago when the Mather sewage lines were flushed was “to ensure the outflow line from manhole to lagoon would be inspected on a 5 year rotation and flushed only if deemed necessary following inspection. It was commented that previous years’ problems were as a result of flax straw bales having been placed in the lagoon, decomposing over time and eventually plugging the outflow pipe that they were thought to be protecting. Lastly, Contec reps advised that they are aware of several communities which have never flushed lines because the system did not require it however, Contec supports the idea that private-owned pumps and tanks (connecting Mather homeowners to the system lines) continue to be monitored regularly as most problems occur in those areas as opposed to the lines.
- A citizen inquiry had been received by HOC Lovell regarding the level of the Mather lagoon and the thought that it needed to be lowered in order to alleviate potential pumping problems experienced by Mather residents. Advice from Contec reassured staff and LUD members that the lagoon level is fairly low already and any pumping problems will be as a result of private equipment not the public lagoon.
- Cartwright lift station pumps have worked almost non-stop due to a line plug which Contec cleared
- Sewer line from Cartwright 4-plex to main was re-flushed and videoed by Unplug... no problems were found and speculation is that ‘low-flow’ usage combined with post-construction residue may be the culprit that caused a backup earlier in the year
- Isolate, test, release is complete for the lagoon at Cartwright
- Preliminary road construction estimate is being researched for the area near 9 & 10-3-13w

- Autobody repair work for the sanitation truck is estimated at \$2500 and APW McLeod will investigate options with MPI
- Black dirt was hauled to landscape the boulevard at South Railway east
- Planning details of remaining urban fall cleanup work
- Notice has been received that a private infrastructure water leak under a mobile home in Cartwright is now repaired – Council discussed a potential policy to the effect that all connections to water & sewer infrastructure need be completed by an experienced contractor
- 2016 budget
  - need to clear erosion buildup from the dumping station and improve the access, turn-around and spillway at lagoon near Mather
  - need to re-establish ditches at Anderson Slide
- Anderson Slide work delayed due to rain
- Plan for graders to be out before winter
- Working on Holmfield Colon road project to improve shoulder slopes
- Duffy's Electric installed shop fuel pump line but it still needs power
- Cal McKay can provide gravel pit stripping depending on timing
- Replacement dock priced for Badger Creek Park grant application
- Still waiting for Southwood to complete:
  - drainage/ landscaping from 2014 subdivision project
  - BVL & Heritage Park utility service and hydrant replacement projects
  - UPWO Aitken will contact Pugh's for alternate pricing
  - Will need written confirmation from Southwood in the event they are willing to release the remaining contract work to another bidder

UPWO Aitken was excused from the meeting

- Final details of motor grader purchase options were discussed
- Proposed snow trap policy was distributed and will be reviewed/ finalized at the next meeting
- Public works reviewed another suggestion for drainage improvements in the area of 28, 29, 32, 33-1-13w which was submitted to Pembina Valley Conservation for consideration
- Collet Gravel advised pit stripping would be necessary if gravel crushing is desired for 2016
- Follow-up playground inspections - TABLED
- Condition of community signs - TABLED

## 2. CAO Mullin

Action required:

- MAFRD comments re: Meeting Places grant approved
- Ag use of undeveloped road allowance hindering landowner's access
- Ray & Dixie Ashton request for refund of tree removal invoice amount
- Don McIntyre expressed gratitude for detailed package of information provided to the concerned citizens group and asked for further clarification of comparative amounts exchanged between Village of Cartwright and Rural Municipality of Roblin for street maintenance, snow removal and mowing during the period 2005-2014, inclusive
- Much time spent on grader financing options, arranging & attending drainage discussion, 2014 yearend audit reports
- 2014 audit reports received and reviewed with several question pending clarification by KWB Chartered Accountants Inc.
- Fire Department burn permits needs Fire Dept. input as they will administer the program- TABLED
- Updated Utility emergency plan - TABLED
- Rink ice maker contract

- Southwood
- Review Council statements of assets and interests before Nov 30
- Finalize by-law #7-2015 (reduced school speed zones)
- Water Plant assessment
- Roblin Cartwright CDC levy
- Lorna Wall expressed concern and having found a suspicious package of meat scraps at the east side of Cartwright
- Inquiry has been issued regarding a maximum number (if any) of fire department volunteers... no reply has been received yet, CRM has no concerns with large numbers of volunteers and perhaps a rotation could be set similar to other community-service volunteers
- Sub-organization levies to be re-analyzed to ensure that where municipal funding is below \$5000 per year, it is at least equal to the 2014 amount less insurance premium/ taxes (and-in 2016-audit as well)
- Upcoming Council meeting changes: Nov 10 changed to Nov 9 and Dec 22 changed to Dec 15

Information:

- Insurance comments re: potential change of facility use (Mather Rink)
- Reminder provided to P.Wks that snow ridge is to be removed from driveways
- Soil class map posted on Council Chambers wall
- Waiting for neighbor municipality's input re: condition of #5 highway
- MEC C. Wiebe requests meeting with Council to present current eplan and notes absence for conference Oct 12-16 inclusive
- Updated wording of subdivision resolution re: survey costs
- AMM convention registration confirmed (Pawich, Decosse, Daly, Mullin)
- Copy of committee appointments provided for review prior to Nov reappointments
- Follow-up drainage discussion Oct 21
- All Board of Revision applications were administered by the Assessor via "Agreement to Revise Assessment" or "Withdrawal"

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3. Other

EPO Wiebe – at Disaster Management Conference Carol won free registration for the next conference

4. HOC Lovell

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5. Councillor Burton (complete report attached)

- Senior Services of Cartwright Mather Roblin monitoring use and need for handi-van
- Mather Rink hosting community meeting on Nov. 5<sup>th</sup> to discuss future use and options for the facility
- Petition is being circulated requesting increased government funding for libraries (last increase 2004)
- Reflections Park to continue to be mowed by municipal public works staff until such time as development commences

6. Councillor Daly

None

7. Councillor Decosse

- Met with representatives at Holmfield and Willow Creek to discuss interest in the potential of the Growth and Prosperity project regarding natural gas

8. Councillor Hildebrand

- MRCC Skating Rink is gearing up for this season's opening and it has been determined that maintenance will be undertaken on radio signal infrastructure due to malfunctions occurring between the signal by hall system for heat/ cooling and the response provided by the skating rink geothermal (rink geothermal supplies the hall needs)

- Waste Transfer Station has 60 (sixty) 12' treated posts ordered for a site fence
9. Councillor Pawich
- Roblin Cartwright CDC will refund a portion of municipal levy based of government funding received from Settlement Services. Mr. Frank Janzen attended as a delegation – among items discussed was clarification that the Cartwright & District Early Learning Center and Roblin Cartwright CDC are to separate and unrelated organizations. Regretfully, Roblin Cartwright CDC accepted resignation from Board member Riley Kemp and Treasurer Catherine Hildebrand.

### Delegations/ Petitions/ Hearings

#### Communications

<u>FROM</u>	<u>SUBJECT</u>	<u>FILE</u>
KWB Chartered Accountants Inc.	RC Planning review @ Dec 31, 2014	20
KWB Chartered Accountants Inc.	CR Recreation review @ Dec 31, 2014	20
Sensus	PV Vet audit @ Dec 31, 2014	Vault
23 West Planning	Discussion meeting Oct 27 @ 9:30am (Belmont)	360
CCIS Yearbook	Invitation to donate	280
MAFRD	Hometown Manitoba deadline Dec. 15	1
Southwest Regional Dev Corp	Informational meeting Oct 22 @ 7pm (Bdn Uni)	330
Frank & Martha Wiebe (Registered letter)	Drainage concerns	Vault
MB Municipal Gov't (Comm. Planning)	Subdivision #4167-15-7446 (H+L Ganske)	Sub
Growth & Prosperity	Informational meeting Oct 21 @ 10am (P.Mnd)	Vault
Louise Roblin Weed Control District	Amended 2015 agreement	240
MB Municipal Gov't (Comm. Planning)	Subdivision #4167-15-7430 (Pogson & Fox)	Subd
Product Care	Household Hazardous Waste agreements	340
KWB Chartered Accountants Inc.	RM of Roblin audit @ Dec 31, 2014	Vault
Turtle Mtn School Division	Budget meeting Nov 10 (Klnty)	280
MB Water & Wastewater Association	Annual conference Jan 31-Feb 3 (Wpg)	445
Heart & Stroke Foundation	Municipal responsibility to public	280
South Central Cancer Resource	Contributions welcome	380
MAFRD	Partner 4 Growth webcast Oct 15 @ 11:30am	1
Meighen Haddad Law (Klnty)	Sale to Robert Reynolds registrations complete	230
All-Net.ca	Product information	280
Safety Services Manitoba	New representative & online training list	355
Senior Services of CMR	Thank you for grant funding	380
Louise Roblin Weed Control Dist	Sept 21 minutes	240
911 Brandon	Enhanced 9-1-1- service fees for 2016	280
Meighen Haddad Law (Bdn)	Statement of account \$865.28	230
Prairie Mountain Health	Report to Communities @ September	345
MB Hydro	Geothermal incentive program information	280
K. Shewfelt, Planning Inspector	Copy of letter re: house placement (Dowler)	360
Office of the Fire Commissioner	John Puhach, new area rep	145
Minister of MB Municipal Gov't	Mobility Disadvantaged grant \$1,609.04	8
Minister of MB Municipal Gov't	Municipal Programs final grant \$13,980.03	8
Prairie Mountain Health	Website information	345
Joan Ostrom	Thank you for years of service recognition	10
Federation of Canadian Municipalities	Report on senior and housing	10
Association of MB Municipalities	Newsletter @ October 1 & 14	10
Federation of Canadian Municipalities	Newsletter @ Sept 21 & 28	10

**Unfinished & General Business**

1. Status of staffing is unchanged
2. Louise Roblin Weed District agreement (Burton) - TABLED
3. Years of Service Recognition (Mowbray, Melvin, Thiessen) - TABLED
4. Promotional photos & video - TABLED
5. MARR membership - TABLED
6. Maintenance work on #5 hwy shoulders - TABLED
7. HHW container \$3600 + tax invoice to follow
8. Aggregate sale price policy - TABLED
9. #7-2015 (2<sup>nd</sup> & 3<sup>rd</sup>) reduced school speed zones requires further input regarding colony schools before the by-law can be finalized; Councillor Daly will speak with both Colonies
10. #11-2015 (1<sup>st</sup>) Designated Officers - TABLED

**Resolutions & By-Laws**

#Oct-15-306 Hildebrand /Decosse

**RESOLVED** that Cartwright-Roblin Municipality authorizes the purchase of a John Deere 2013 870GP Motor Grader with 337 hours at a Price of \$332,000.00;

**FURTHER BE IT RESOLVED** that Cartwright-Roblin Municipality trade-in John Deere 870D Motor Grader with approximately 8600 hours and Craig snow wing assembly valued for trade at \$130,000.00;

**FURTHER BE IT RESOLVED** that the following items are included in the net cost of \$203,000 plus applicable taxes, FOB Cartwright-Roblin Municipality:

- Capital I front quick attach
- Capital I one-way snow plow
- John Deere snow wing assembly
- 4+3 hydraulics on both sides of machine
- Swap mulcher plumbing
- Ten (10) \$0-mileage warranty trips as requested by Cartwright-Roblin Municipality
- 7 year/ 7000 hour powertrain/ hydraulic warranty
- All other specs as detailed in quotation dated October 15, 2015
- Brandt Tractor to deliver/ collect all Motor graders

**FURTHER BE IT RESOLVED** that the necessary funds be transferred from the Machinery Equipment Reserve for the purchase

**Recorded vote requested by Councillor Burton:**

Name	In Favor	Opposed	Abstained & Reason
Lovell	X		
Burton		X	
Daly	X		
Decosse	X		
Hildebrand	X		
Pawich	X		

#Oct-15-307 Pawich /Decosse

**WHEREAS** the hour of ten o'clock has been reached and the business on the meeting agenda is not complete;

**THEREFORE BE IT RESOLVED** that the meeting be extended until 11:00 pm

Carried-Lovell

#Oct-15-308 Hildebrand /Pawich

**RESOLVED** that Council authorize payments as follows:

16.90	Manitoba Hydro	Hydro-Badger Creek Park
6,207.55	Delco Automation Inc	Utility-Membranes, cleaner, travel etc
5,617.50	Steel Rock Construction	DFA-Site #6 concrete trim
22,831.20	Steel Rock Construction	Sanitation-cement slab

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\$34,673.15

Carried-Lovell

#Oct-15-309 Decosse /Hildebrand

**RESOLVED** that subject to section 252 of the Municipal Act and section 8 of schedule 'A' to by-law #236/04, the following overdue utility accounts are added to taxes if not paid by October 31, 2015.

Roll #	Amount
200200 0010	\$ 68.80
201000 0000	\$ 11.84
201300 0010	\$116.43
202800 0010	\$ 67.46
205800 0000	\$ 32.86
207700 0000	\$ 79.87
209250 0000	\$117.93
209400 0000	\$397.41
209700 0060	\$ 67.46
210200 0010	\$150.79
210800 0050	\$ 67.46
213800 0000	\$101.00
220700 0000	\$152.74
223600 0000	\$109.15
226400 0000	\$ 81.21
279350 0010	\$135.72

Carried-Lovell

#Oct-15-310 Burton /Pawich

**RESOLVED** that Council authorizes the Head of Council and Chief Administrative Officer to sign agreements with Product Care respecting collection and disposal of household hazardous wastes

Carried-Lovell

#Oct-15-311

Hildebrand / Burton

**WHEREAS** the Growth and Prosperity committee is comprised of representation from several municipalities within the south central area of Manitoba between Cartwright-Roblin Municipality and Pembina, USA border and Glenboro-South Cypress (approximately;

**AND WHEREAS** the mandate of the committee has been modified during the past few years, its focus has settled on providing natural gas to the area described;

**AND WHEREAS** the committee has completed preliminary studies of providing such a service to the area and is now requesting financial commitment from the municipalities included;

**AND WHEREAS** Cartwright-Roblin Municipality is aware of targeted local customers that have been or will be offered the opportunity to buy into the project should it become available to the Cartwright-Roblin Municipality;

**THEREFORE BE IT RESOLVED** that Cartwright-Roblin Municipality commits to funding up to \$10,000 per year in each of the years 2016 and 2017 toward Growth and Prosperity feasibility study costs regarding provision of natural gas;

**AND FURTHER BE IT RESOLVED** that Cartwright-Roblin Municipality approach the Roblin Cartwright CDC with an invitation to co-share the required 2016-17 funds

Carried-Lovell

**Notice of Motion**

None

**Adjournment**

#Oct-15-312

Decosse /Hildebrand

**RESOLVED** that the meeting be adjourned (11:00 pm)

Carried-Lovell

**Next Meeting(s)**

November 2 @ 7:00 pm (Special to finish Oct. 27 agenda)

November 9 @ 7:00 pm (Regular)

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Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

Councillor Burton Report to Cartwright Roblin Council – October 2015

SSCMR funds distribution to Handivan = 320.86. Flu shot clinic, 1 – 7pm on 5 November 2015 at Cartwright Auditorium; \$200.00 will be provided from the RHA towards rental costs. Chilli & bun, coffee and dessert will be available. School will assist with set-up of tables and chairs.

E McLennan (SCCR) reported as a member of the PPP Committee, Radon testing funding is to be made available upto \$3,000. Expanded Safety Requirements for Passenger Vehicles (Safety Fitness Certificate) now applicable. Necessity / desirability for a community Handivan discussed; thought to be a temporary glitch in population trends at present but will be monitored.

MRCC annual mtg. Arena Fitness Centre made annual donation of \$1,000 as they are considering the necessity of insuring the equipment due to the reduction in coverage for the MRCC building. Clarification received from Foundation (T Mowbray) that the funds allocated to MRCC were interest from investment, not project specific, so can be used the discretion of the Rink Board.

Mather Rink Board - When the road to the north was replaced, the culvert was not put back in – wondering why? This culvert helps drain the water away when the ice melts. Can it be put back? LUD and McLeod determine that original pipe was not working as a drainage system for the rink. R Pogson will take levels and ensure spring water gets away if needed.

Conveyed acceptance of Municipality to change of use if desired by Board; such a change of use would be in compliance with Planning. Change of use and insurance implications are being sought by office administration.

Meeting of 25 Oct determined desire for community meeting scheduled for 5 November 2015 @ Mather Hall @ 8pm to discuss options for the use of the facility for the 2015/16 season.

Emergency Preparedness are researching potential of installing AED's in more open accessibility premises (Canada Post offices @ Mather & Cartwright). EPO is researching funding options for purchase and I asked if she could research the potential of ongoing funding to assist with replacement battery costs. EPO attended conference and won prize to attend 2016 conference.

EMO attended a breakout session on 'Effective Media Relations', received some good information and advise which she can share.

Library Board – the petition (7 pages, 120 signatures) for increase in funding (no raise since 2004, increase of \$1.00, currently @ \$8.50) is to be sent to Hon Ron Lemieux by the Library Board and it is requested, if agreed, Councils send a letter of support along the same theme (outline to be provided). Killarney Foundation approved a grant for \$2,000 for large print and audio books; tax levies have been received; \$5,000 donation received to be used for computers, \$240 donation received in memory of former user; Service Canada donating a desk and chair for Rebecca in lieu of rent; book sales have increased, Windows 10 upgrades continuing, Rebecca designed a new website which is up and running; CIBC service fee refund to be requested and a large print book survey is to be completed. Funding was provided to host a volunteer lunch and bonus days of xmas and new year eve were approved. The board are hosting budget and policy meetings.

LUD of Mather – LUD happy with the completed project of North Railway St, gravel program complete (1 incorrect road but sorted), advert to be placed in the Review for snow clearing tender for season to work in co-operation with Public Works; use of Municipal snow clearing equipment at the discretion of K McLeod who will drive through Mather on way to work. Some drain clearing is requested; public works to engineer a tool over winter to do the work in 2016. Administration still awaiting response from MIT re credit. Administration are sending letters regarding sewer tank inspections. Still awaiting



Contec to attend regarding sewer line flushouts and assist with written plan for future (Kevin advised attended on 22 Oct ??). Final playground inspection and report (copy to P Burton) required additional work to be done; ?? discussing with F Janzen to find out if this will be done this year or delayed until Spring, this included burying some metal and swing seats. Public works identified some culverts on the west side of the railway property that could be a hazard if not moved, and a request for black dirt was made to allow for landscaping. Question – is the water in the sewer/lagoon manhole (boundary of LUD and CRM) a problem. Divinitea sidewalk; need to determine property line; C Lees to chat with K Redpath to suggest she make a request for an extension of project completion due to the problems associated with property line clarification. Budget to actuals are looking on target.

Reflections Park - onsite meeting with B Kinley and A Trembath. M Law is to assist with design of garden. Initial plans are to make a perennial bed of low maintenance plants on the west side along the metal fence; to ensure that any walkers, etc can be accommodated paths will be made wide enough. There will be planters, benches, a sign to be designed and made by Willow Creek Colony, a visitor book. Initially the tree by the fence/building is to be trimmed back. Can the Municipality continue to mow any grass there is and what is the possibility of a nearby water supply for watering of plants please.