

Cartwright-Roblin Municipality
(1) January 27, 2015 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present

Head of Council R. Lovell

Councillors P. Burton, J. Daly, B. Decosse, V. Hildebrand, B. Pawich

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, HOC Lovell called the meeting to order.

Agenda/ Minutes

#Jan-15-13 Hildebrand / Daly

RESOLVED that the agenda be adopted as presented with the following amendments:

1. None

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: January 15, 2015

Carried

Delegations/ Petitions/ Hearings

6:00 Greg Anderson, Canada Bridge

- Review of 8 bridges inspected in the municipality
- Suggested improvements for each bridge

7:30 Municipality of Louise: Ken Buchanan, Murray McIntyre and Wally Smith

- Exploring alternate water source for Clearwater LUD with option of community well for agricultural purposes
- Cartwright-Roblin Municipality Council expressed support in principle; further information required

Reports

1. HOC Lovell

- 2014 DFA proposals drafted by Stantec for review/ recommendation by The Works Management Group to Council for decision
- P.Wks communication:
 - Currently no shop cell phone, some employees carry their personal phone
 - FM radio is available from the office or shop
 - Cell phone boosters for shop & truck could improve reception – tabled to budget
 - Change to fleetnet system is an option but expensive

2. Councillor Burton - filed

- Lakeland Regional Library statistics for 2014:
 - 3781 visits to Cartwright Library
 - 7739 books and other items were loaned from Cartwright Library
 - On average, 19 patrons used 39 items per day
 - 5105 e-books and other e-items were loaned from Cartwright and Killarney combined
 - 2015 budget based on \$26.75 per capita (2011 census)
 - Facility consultation provided items for consideration in municipal budget
- Mather LUD:
 - Municipal snow clearing discussed
 - Properties left to connect to sewer system reviewed & 5-year line flushing program discussed
 - Fall 2014 crack seal discussed - request inspection by Profile Paving re: peeling rubber
 - Playground equipment discussed

→ Sample LUD procedure policies and service plan were presented and will be discussed next meeting

3. Councillor Daly

- Cartwright Centennial Auditorium:
 - 3 member vacancies to fill
 - Effective March 1, 2015 S Mowbray-Chair, M. Hayward-Secretary-treasurer
 - Events - March 18 budget mtg 7pm & April 11 Flea Market
 - Purchased surplus Merry Makers tables that were stored at the hall
 - Sound system needs new speakers
- Cartwright Clinic spirometer has been gratefully accepted by MB Heart & Lung association

4. Councillor Decosse

- No meetings

5. Councillor Hildebrand

- MRCC Skating:
 - Heat pump maintenance carried out
 - Public Works staff will be involved in future system maintenance

6. Councillor Pawich

- Participated with Decosse, Lovell, Hildebrand in mtg with potential land developer

7. CAO Mullin - filed

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8. PW Foreman Mullin - filed

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9. Other

- 2015 Building/ Plumbing permits:
 - #2-RTM house
 - #3-RTM house
 - #4-RTM house
 - #5-RTM house

Communications

<u>FROM</u>	<u>SUBJECT</u>	<u>FILE</u>
Boundary Trails Heritage Region	Request 50¢ per capita funding	Budget
Pembina Valley Conservation District	Tri Lakes development, PVCD & funding	Budget
Association of MB Municipalities	Mayors, Reeves, CAOs mtg March 16 (Wpg)	10
Association of MB Municipalities	Munic Officials Seminar March 17-18 (Wpg)	10
J & L Ayson	Offer to purchase property	230
Westoba	Tender on services	Vault
Mazergroup	Quote – pallet forks \$1550	Budget
Clark Lovell Ventures	Quote – e-waste container \$4,000 + taxes	Budget
M & J Warkentin	Thanks for beautiful mowing on summer road	280
L. Maguire, MP	Invite Burton and others to meet Hon. J. Kenny	280
MB Weed Supervisors Association	Annual seminar March 25 (Carberry)	240
MB Agriculture, Food, Rural Development	Funding Day	1
MB Municipal Government	Recreation Facility Feasibility study	8
MB Agriculture, Food, Rural Development	CDCs & amalgamation	1
MB Municipal Administrators Assoc	Personal information & risk management	250
Lakeland Regional Library	2015 budget	Sub-orgs

Pembina Valley Conservation District	December 17 minutes	330
MuniSoft	2015 webinars registration	65
S. Tosh	2014 DFA process & advance funding	DFA
MB Conservation & Water Stewardship	Recycling & Waste Reduction discussion paper	340
KWB Chartered Accountants	Cartwright Cent Auditorium 2012 & 2013 audit	Sub-org
Red River College	Onsite Wastewater Mgmt. – septic fields	445
Margaret Reda	Ecological Stewardship	280

Unfinished & General Business

1. Purchase pallet forks - resolution
2. E-waste storage - resolution
3. Credit card application - Westoba exploring opportunities
4. Snow clearing policy - tabled
5. Committee appointments - resolution

Resolutions & By-Laws

#Jan-15-14 Burton / Pawich

RESOLVED that effective immediately the following appointments are made:

1. Standing Committee Appointments of Council

Committee of the Whole Council All 6 councillors

2. Other Bodies - Municipal Boards (affects Roblin plus other Municipalities)

Emergency Measures c/o C. Wiebe Penny Burton
Killarney-Turtle Mountain Vet Jack Daly
Pembina Valley Vet c/o R. Vandamme Brent Pawich
Louise Roblin Weed c/o A. Gardiner Brian Decosse/ Brent Pawich

3. Other Bodies – Community Boards

Age Friendly Council (Municipality is member) Lynn Froese
Cartwright & Area Foundation Inc. (endorse 4) C. Schram, B. Bramwell, V. Wallace, T. Mowbray, D. Livingstone
Cartwright Centennial Auditorium Jack Daly
Cartwright Curling Club Inc. Vic Hildebrand
Cemeteries (Cartwright & Mather) Vic Hildebrand
Cartwright Roblin Recreation Comm. Brent Pawich/Lynn Froese (at large)/ Dixie Gardiner (school)
Denise Livingstone (at large)/ Rhonda Melvin
Cartwright Roblin Volunteer Fire Jack Daly
Clearwater Hall & Clearwater Rink Blaine Johnson
Lakeland Regional Library Penny Burton/ Terry Vincent (at large)
Mac Robinson Community Centre (Skating) Vic Hildebrand/ Brian Decosse
Mather Hall & Mather Rink Penny Burton
Pembina Valley Conservation (Crystal Cypress) Brian Decosse Nov '15 Don McIntyre Nov '14 (max 1 Councillor)
Pembina Valley Conservation (Badger Creek) Wendall Krahn Nov '14 Jack Daly Nov '14
vacant Nov '15 Gerald Black Nov '15 (max 1 Councillor)
Brent Pawich
vacant
Roblin Cartwright Community Development Corp Brian Decosse notify Les Loewen (Chairperson)
Senior Services of CMR-Handi-van (CRM is parent) Jack Daly
South West Rock Lake Resort Assoc. (Rock Lake Cottagers Assoc.) Same above
Tri-Lakes Develop Group (Pelican/Rock/ Swan) Same above
→ Pelican Lake Advisory Same above
→ Rock Lake Advisory Same above

2. Other Appointments of Council

Local Assistant to the Fire Commissioner Fire Chief/ Deputy Fire Chief (notify Fire Commissioner's Office)
Poundkeepers (large animals) Mark Taylor/ Randy Pawich/ Robert Drewry/ Blake Marchant
Poundkeeper (small animals) **vacant**
Rural Area Reps Range 13 Brian Decosse & Rock Lake
Range 14 Penny Burton & LUD of Mather
Range 15 Jack Daly
All Council Members (Secretary is CAO or AAO)
Deputy Reeve Jack Daly
Building/ Plumbing Inspector Per Louise Roblin Weed appointment (Kent Shewfelt)
Cartwright Roblin Emergency Preparedness Officer per by-law appointment (Carol Wiebe)
Cartwright Roblin Volunteer Fire - Chief Laurence Klassen

Cartwright Roblin Volunteer Fire - Deputy Chief
Solicitor (self-insured)
Weed Supervisor

Gerry Dousselaere
Meighen Haddad Law
Per Louise Roblin Weed appointment (Kent Shewfelt)

Carried

#Jan-15-15 Pawich / Daly

RESOLVED that Council authorizes the Head of Council and CAO to sign an agreement with Municipality of Louise providing for Memorandum of Understanding as part of the Municipal Emergency Plan;

FURTHER BE IT RESOLVED that Council authorizes the Head of Council and CAO to sign an agreement with the RM of Argyle providing for Memorandum of Understanding as part of the Municipal Emergency Plan

FURTHER BE IT RESOLVED that Council authorizes the Head of Council and CAO to sign an agreement with the Prairie Spirit School Division providing for Memorandum of Understanding as part of the Municipal Emergency Plan

Carried

#Jan-15-16 Burton / Decosse

RESOLVED that Council approves Building and Plumbing permits #2-5, 2015

Carried

#Jan-15-17 Pawich /Burton

WHEREAS Westoba Credit Union has provided an outline of tendered services applicable to all the Cartwright-Roblin Municipality accounts held at Westoba Credit Union, said tender dated January 13, 2015;

THEREFORE BE IT RESOLVED that the Cartwright-Roblin Municipality accept the services as tendered for all Cartwright-Roblin Municipality accounts held at Westoba Credit Union for the period January 1, 2015 –December 31, 2017 inclusive.

Carried

#Jan-15-18 Daly / Hildebrand

WHEREAS section 173(1) of the Municipal Act authorizes Council to borrow money for operating expenses during a fiscal year;

THEREFORE IT IS RESOLVED that the Cartwright-Roblin Municipality arrange to borrow funds as needed from the Westoba Credit Union - Cartwright Branch to meet operating expenses at any time during the current fiscal year in an amount not to exceed seven hundred fifty thousand dollars (\$750,000.00.);

AND FURTHER BE IT RESOLVED that council authorizes the pledge of 2015 tax collection to Westoba Credit Union against temporary borrowing (line of credit).

Carried

#Jan-15-19 Pawich / Hildebrand

RESOLVED that Council authorize its members and administrative staff to attend the following with expenses paid in accordance with municipal by-laws or policies:

- AMM – Mayors, Reeve, CAOs mtg March 16 (Winnipeg)
- MGRA – MB Good Roads Banquet March 16 (Winnipeg)
- AMM – Municipal Officials Seminar March 17-18 (Winnipeg)
- MMAA – Annual conference April 26-29 (Bdn)

Carried

Conflict of Interest Act

9:40 pm

Upon declaring an interest in agenda item Resolution to authorize purchase of e-waste container said Councilor R. Lovell withdrew from the Council chamber, without further participation in the matter under discussion and left the meeting at 9:40 pm. Time returned – 9:45 pm

#Jan-15-20 Hildebrand / Pawich
RESOLVED that Council authorize the purchase of an e-waste storage container from Clark Lovell Ventures in the amount of \$4,000.00 plus taxes (including delivery) Carried

#Jan-15-21 Pawich / Hildebrand
WHEREAS the hour of ten o'clock has been reached and the business on the agenda of the meeting has not been completed;
THEREFORE BE IT RESOLVED that the meeting be extended for up to one half hour (until 10:30 pm o'clock) as per the Procedural By-law Carried

#Jan-15-22 Decosse / Hildebrand
RESOLVED that Council authorize the purchase of pallet forks from Mazergrupp in the amount of \$1,550.00 plus taxes Carried

#Jan-15-23 Decosse / Burton
RESOLVED that Council authorize payments as listed:
• \$630.00 BT Heritage Membership
• \$3,638.00 PVCD ½ 2015 levy Carried

#Jan-15-24 Pawich / Burton
RESOLVED that Council give second reading to by-law #1-2015 – organizational structure Carried

#Jan-15-25 Decosse / Hildebrand
RESOLVED that Council give first reading to by-law #2-2015 – procedures Carried

#Jan-15-26 Burton / Pawich
RESOLVED that Council give second reading to by-law #3-2015 – CAO position Carried

#Jan-15-27 Decosse / Daly
RESOLVED that Council give first reading to by-law #4-2015 – Council remuneration Carried

Notice of Motion

1. None

Adjournment

#Jan-15-28 Daly / Hildebrand
RESOLVED that the meeting be adjourned (10:30 pm)

Next Meeting(s)

February 10, 2015 @ 7:00 pm

Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer