

APWF McLeod (continued)

- Equipment sales truck sold to R. McCormick \$300
- Tandem sold to James Daly \$200
- Deck & box sold to James Daly \$600
- Mower sold to James Daly \$300
- 70-ton shop press sold to Boundary Trail Welding \$1,500
- 12'A-frame and hoist sold to First Light Motoring Ltd. \$400

Conflict of Interest Act

Time: 9:10 pm

Upon declaring an interest in agenda item Employee remunerations – Kevin McLeod said Councilor John Daly withdrew from the Council chamber, without further participation in the matter under discussion and left the meeting at 9:10 pm.

Time returned: 9:40 pm.

- Discussion of family sick leave TABLED

3. CAO Mullin

Action required:

- Fire inspection contract (incl. derelict and unsightly buildings & structures not long grass, appliances)
- Employee remuneration review
- By-laws #13 & 14 – 1st reading (some spelling and capitalization to correct)

Information:

- O. Lazarenko submitted claim for \$18,000 grant funding toward computer upgrade and new signs depicting Cartwright-Roblin Municipality
- 2016 Financial Plan Template webinar Feb 3rd
 - In-person seminars proved more engaging of participants, much discussion ensued
 - The 2016 v.1 financial plan Excel document is similar to the 2015 version
 - Addition of approx. 6 pages provides for tracking of actual revenues and expenses per each amalgamation area during the maximum period of 2015-2022 as per Provincial Order in Council
 - Changes to layout provide clearer transportation expenses given they are all on one-page now
 - Subsequent questions confirmed that the transitional measures are to be implemented steadily and result in the movement of taxation from areas to at large by 2022 or sooner if possible
 - Special service by-laws for operations and local improvement by-laws for capital provide taxation options in addition to assessment-based
 - Guidance for financial plan presentations was provided
 - New document is not available for use until Feb 8 – expect a special meeting or two following conversion and data input
- Easement agreement signed with MB Hydro & Wray's for access to the waste transfer station
- Surplus computer equipment remaining:
 - Assorted monitors, keyboards
 - Some Fire Dept components
- Fire Dept budget added to file
- PVCD levy request added to budget file
- Status of Quantum Murray accounts
- Computer software training set for Feb 24 & Mar 9
- Spoke with Kent Shewfelt regarding roadside sprayer contract, will draft and distribute for comments

- Utility rate study presentation Feb 23 @ 6pm prior to regular meeting agenda
- Requested price estimate from Peter @ Datalink for civic addressing project (expecting \$20,000-\$30,000) & inquired with EMO regarding available grant funding (if any)
- Pembina Manitou Archive advises \$2,560 to digitize and provide 1 DVD collection of Southern MB Review 1923-1964... perhaps this already done through Newspapers Association and could be shared
- Lakeland Regional Library budget added to budget file

4. Council Members

- P. Burton – include taxation options for funding Cartwright and Mather hall levies in budget work
- Other members TABLED

5. Other

- MEC Wiebe (submitted as attached)

Delegations/ Petitions/ Hearings

8:30 Public hearing VO #1 SE 202015w (Warkentin)

Communications

FROM	FILE	SUBJECT
Seahawk	Agr	Fire Dept. paging contract & annual fee
Prairie Spirit SD #50	#4	Invitation to budget meeting Feb 29 @ 7pm
Tire Stewardship MB	P.Wks	Service survey sent to Public Works
VFIS BSI Insurance	#145	Municipal insurance available
Pembina Valley Conservation District	#330	DFO Fisheries workshop Apr 14
MB Good Roads	#244	January newsletter
Meighen Haddad Law Firm	#230	Statement of account
Municipality of Killarney-Turtle Mountain	#360	Zoning amendment hearing Feb 24 @ 9:30 am
Association of MB Municipalities	#10	Mayors, Reeve, CAOs meeting Apr 12 (Bdn)
Red River Basin Advisory Board	#330	Annual fish dinner Mar 17 (West St. Paul)
MB Municipal Gov't	Vault	Report on use of Municipal Programs Grant

Unfinished & General Business

1. Employee/ Contractor remuneration incl. vacant seasonal position was discussed

Resolutions & By-Laws

#Feb-16-20 Pawich/Decosse

RESOLVED that cheques numbered #1153 through #1249, both inclusive, in the total amount of \$178,206.30 are hereby ratified and approved.

Carried-Lovell

#Feb-16-21 Hildebrand/Burton

RESOLVED that Council authorize payments:

125.00	Border Town Septic	Clean Septic Tank and Holding Tank-PW Shop
188.26	Duffy's Electric & Geothermal	FIRE DEPT-LED Wall Pack (for east side of bldg)
657.75	Mike Cameron	Cartwright School/Penner Building Fire Prevention Inspection
135.00	Kevin McLeod	Mileage to meetings (May 27, Sept-Dec-10@30km)
269.64	Reimer Welding	Recycle Depot/Snowblower tubing
169.39	Praxair	Welding gas
846.28	MTS	

\$2,391.32

Carried-Lovell

#Feb-16-22 Hildebrand / Daly

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations by way of a general receipt;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Rct #</u>	<u>Organization to Benefit</u>
\$30.00	160002-003	Mac Robinson Community Centre
\$100.00	160005-007	Cartwright Town & Country Golf Course
\$100.00	160005-010	Cartwright Town & Country Golf Course
\$100.00	160005-006	Cartwright Town & Country Golf Course
\$100.00	160005-004	Cartwright Town & Country Golf Course
\$100.00	160005-005	Cartwright Town & Country Golf Course
\$530.00		

Carried-Lovell

#Feb-16-23 Pawich/Decosse

WHEREAS the recycling program generates cash income from certain beverage containers; **AND WHEREAS** this cash income has been historically granted to the Cartwright Community Independent School;

THEREFORE BE IT RESOLVED that Council authorizes payment to Cartwright Community Independent School in the amount of \$60.00 representing recent collections.

Carried-Lovell

Time: 8:20 PM

#Feb-16-24 Decosse / Hildebrand

RESOLVED that pursuant to section 152(3) of the Municipal Act, Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Personnel Matters | <input type="checkbox"/> Security of documents or property |
| <input type="checkbox"/> Preliminary discussions | <input type="checkbox"/> Ombudsman report |
| <input type="checkbox"/> Unresolved legal matters | <input type="checkbox"/> Municipal Assistance |

Carried-Lovell

#Feb-16-25 Daly/ Pawich

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 9:40 pm

Carried-Lovell

#Feb-16-26 Hildebrand / Daly

RESOLVED that Cartwright-Roblin Municipality (CRM) enter into a contract agreement with Cartwright Roblin Fire Department and N3 Sales Inc. (N3) for fire paging services as detailed in the contract effective upon the date of signing;

FURTHER BE IT RESOLVED that payment is authorized to Seahawk in the amount of \$795.00 plus taxes for the year 2016.

Carried-Lovell

#Feb-16-27 Daly/ Pawich

RESOLVED that Cartwright-Roblin Municipality (CRM) enter into a contract agreement with Mike Cameron for fire inspection services as detailed in the contract effective upon the date of signing.

Carried-Lovell

#Feb-16-28

Daly/Burton

RESOLVED that Cartwright-Roblin Municipality Council waives the waiting period for participation Blue Cross -Extended Health and Dental programs for Kristy McDonald as defined by the employment contract.

Carried-Lovell

#Feb-16-29

Hildebrand/ Decosse

RESOLVED that the signing authorities for Cartwright-Roblin Municipality are as follows:

- all cheques, agreements and other instruments of the corporation shall be signed on its behalf by Head of Council or Deputy Head of Council (in the Head of Council's absence) **and** countersigned by the Chief Administrative Officer or Assistant Administrative Officer (in the CAO's absence) except in the event where only one signature is required, in which case it may be either the Chief Administrative Officer or Assistant Administrative Officer (in the CAO's absence)
- Safety deposit box and any safekeeping requires only one signature and shall be signed on its behalf by any of Chief Administrative Officer, Assistant Administrative Officer, Office Assistant or Admin-Rec Clerk
 - i) Head of Council – Rod Lovell
 - ii) Deputy Head of Council – Brian Decosse
 - iii) Chief Administrative Officer – Colleen Mullin
 - iv) Assistance Administrative Officer – Kristy McDonald
 - v) Office Assistant – Teresa Vincent
 - vi) Admin-Rec Clerk – Oksana Lazarenko

Carried-Lovell

#Feb-16-30

Daly/ Hildebrand

RESOLVED that Council approves Development permit #40-15 (new shed), #1-16 (RTM)

Carried-Lovell

Time: 10:30 pm

#Feb-16-31

Daly/ Decosse

WHEREAS at the hour of 8:30 pm the topic on the agenda was still under discussion and no persons were in attendance at the municipal office to attend the public hearing as scheduled and therefore Council tabled the public hearing until 10:30 pm;

AND WHEREAS R. Lovell, P. Burton, J. Daly, B. Decosse, V. Hildebrand, B. Pawich are present;

AND WHEREAS no member is absent;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality opens a public hearing for the purposes of Variation Order application #VO1 (Warkentin)

Carried-Lovell

Hearing closed: 10:45 pm

#Feb-16-32

Burton/Daly

RESOLVED that Council sets the following Board Order:

UNDER THE AUTHORITY OF THE PLANNING ACT

Variation Order No. 1-2016

Whereas **David Roy Warkentin and Maria June Warkentin**, applicant and owner of property legally described as S ½ of SE ¼ 2-2-15 WPM MLTO in Cartwright-Roblin Municipality, has applied for approval of a variation order under the RM of Roblin Zoning by-law #301-04 as amended. The application is to vary the minimum site area requirements for the S ½ of SE ¼ 2-2-15 WPM to 75, 96 acres more or less. After careful consideration of the application and any representations made for or against it at the hearing held Tuesday February 9, 2016, the Cartwright-Roblin Municipality Council, in meeting duly assembled **APPROVES** the said application.

Approval is subject to the following conditions:

- 1) Any developments or improvements to the properties shall meet other requirements of the Rural Municipality of Roblin Zoning By-law or be subject to a new variation order application

Carried-Lovell

Notice of Motion

None

Adjournment

#Feb-16-33

Decosse/Pawich

RESOLVED that the meeting be adjourned (10:55 pm)

Carried-Lovell

Next Meeting(s)

February 23 @ 7:00 pm (Regular)

Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

Carol Wiebe

MEC Timesheet for January 2016

Jan 5 2016	purchased a desktop tape dispenser, 2 rolls of tape and a solar calculator at Staples for the portable EOC; placed the items in the tub and updated the inventory list	0.5
Jan 15	sent info to Lynn Froese to go with Senior Services report; sent notice to Vicki re: E-Plan updates	0.5
Jan 18	Scott Mowbray and I talked several times re: letter of support for grant from Community Places for acoustical improvements to Cartwright Hall; this was a last minute request so I prepared the letter, emailed it to him, also printed and signed a copy which I delivered to Cartwright because he was mailing all the letters today	1.75
Jan 25	did a bunch of updating in Part 3: Resources and Capabilities	2.5
Jan 26	more updating	1.5
Jan 27	more updates to Part 3; set up emergency kits display at Mather Meals	2.25
Jan 29	did more updates to Part 3 and then moved to Parts 1 & 2 to get rid of references to EPO – had to use the new template from the EMO website for parts of it but wasn't able to transfer the part I needed...The Emergency Measures Act...will have to call on Oksana for help!	2.25
Jan 31	continued updating – worked on Parts 1, 2, 4, 5 and 6 today– these are mostly complete, although as more info comes in it will be added; also got Part 6 transferred to the USB	3.25
Total	14.5	