

**Cartwright-Roblin Municipality**  
**(4) April 19, 2016 Regular @ 7:00 pm**  
**Council Chambers, Cartwright, Manitoba**

**Council Members Present**

Head of Council R. Lovell  
Councillors J. Daly, P. Burton, B. Decosse, V. Hildebrand, B. Pawich

**Council Members Absent**

None

**Also Present**

Chief Administrative Officer C. Mullin

**Call to Order**

With a quorum present, HOC Lovell called the meeting to order. (7:05 pm)

**Agenda/ Minutes**

#Apr-16-88

Burton/ Pawich

RESOLVED that the agenda be adopted as presented with the following amendments:

1. Roads
2. Library
3. Ditches

Carried-Lovell

**Reports**

1. K. McLeod, APWF

- Roadwork tenders are being drafted
- A CCIS request for Staff and Student to volunteer in the recycling depot is being accommodated
- A MB Infrastructure & Transport-Hwys credit has been used for street cleaning
- Davidson-Veteran corner improvement project near complete
- Summer students to start May 16 (through to August 15)
- Larry Isham started April 18 in the Seasonal Operator position
- Southwood coming before the end of May to do drainage and landscaping work and utility extension
- Pugh's Construction doing manhole lift near the corner of Broadway and Veteran
- JD grader air conditioning compressor replacement (on warranty)
- Mandatory recycled products now include corrugated cardboard and boxboard which will be difficult due to storage space required and size of baler needed
- Dept of Fisheries and Oceans seminar
  - Rules are as strict as always however the wording is being amended
  - A map was provided indicating areas sampled and confirmed fish locations in streams and drains
- Prices for ride-on mower were reviewed
- Altus Geomatics' estimate for survey work in new construction areas was high due to missing survey monuments
- Maintenance on Cooper lane is required
- Need more information from T Bridges re: private property access
- Details of Scott Bere approach work was reviewed
- 2016 budget projects were reviewed
- Painting second coat of paint on WTS container; will paint hazardous waste container as well
- Waste transfer fence was delivered to the site and will be installed
- Bank cleanup at the waste transfer site is underway
- H Ganske backhoe is being rented for culvert installations, etc.
- Mowing contract proposals for CRM lots in Mather were reviewed and recommendation made

- Fence installed midway on the road allowance between R Dousselaere and Holmfield Colony private properties

2. C. Mullin, CAO

Need input:

- Employment vacancies – no applications for part-time office admin
  - Re-advertise
  - Head hunt
  - Re-vamp the job
- Add Terry to the MMAA membership \$235 fee for the purpose of information and research
- Meeting with G. Caillier Friday Apr 22 @ 9am (CRM office)
  - Unauthorized ditch work in municipal road allowance
  - Unauthorized sewer pipe culvert in municipal road allowance
  - CWS assistance in addressing unauthorized works
  - Request for reinstallation of approach with culvert and lower ditch

Information:

- Status of DFA 2011 & 2014
- Vacuum that “sounds like a lawn mower” has been assessed and needs “new motor, powerhead servicing, new hose” estimated at \$485.79 including taxes... recommendation: buy brand new Dyson vacuum estimated at \$647.99 including PST
- 2014 financial plan hearing May 12
- MOS:
  - Funding for strategic planning available through MAFRD’s Partners for Growth program (D. Mymko is investigating)
  - Council meetings should be comprised of Council decisions based on municipal policies & programs and an agenda filled with information (CRM policy review will continue this summer and agendas will get longer to include more details for Council prior to meetings)
  - Staff should review resolutions and develop policies for any matters that repeat on a regular basis
  - Additions to the agenda should only be emergencies... anything else should be given to the CAO before the agenda is prepared or included in a member report for information
  - Asset Management is going to be the next large-scale project (similar to PSAB and Amalgamation) required by the province – research needs to be done to find funding
  - If Council members don’t speak up the HOC should ask their opinion so that all members are engaged in Council decisions
  - If meeting decorum is getting out of hand the HOC can call a recess and upon return, recap and call for a decision
  - Set a deadline for Datalink and ask for a price on GPS culverts, etc.
- Inquiry re: subdivision condition for net costs of monument restoration
- Misdirected emails continue to cause confusion

3. HOC Lovell

- Burn permits & by-laws
- Reduced speed zone for safety #3 past Cartwright

4. Councillor Daly

- #5 Hwy working group has chosen a 12 km stretch as the priority area for repair work (#253-Hamilton Hill) – nothing other than patching has been done on #5 since the 1960’s

5. Councillor Burton

- Submitted as attached below
- Cartwright Library carpet needs replaced – estimate is \$2000; air conditioner needs installed

6. Councillor Pawich

- None

7. Councillor Decosse

- Pembina Valley Conservation District has joined Badger Creek and Crystal Cypress areas together for a one year trial. This year's budget is \$10,000 for this combined area. Clearwater weir is a priority project, low level crossing on Glen Vincent Land and Badger Creek Park dredging as well.

8. Councillor Hildebrand

- None

**Delegations/ Petitions/ Hearings**

9:20-10:15 pm Klassen & Dousselaere, CR Fire Dept

Fire Dept reps met with Cartwright-Roblin Municipality Council as invited to discuss burning by-law and permit(s). Permits provide the Fire Dept with a bit more influence over when and how landowners host controlled burns which hopefully benefits property protection and safety. Permits and public notices are an education measure to provide people with information from the Wildfires Act. More information will be forthcoming to the public from the Fire Dept.

In addition, total fire bans were discussed and the Fire Depot will attend a meeting with Council at such time as a fire ban is necessary.

Lastly, Civic Addressing was discussed and it was agreed that the program needs to provide a distinct and individual numbering system.

**Communications**

| FROM                               | FILE | SUBJECT                              |
|------------------------------------|------|--------------------------------------|
| MB Municipal Government - Planning | Subd | V & M Penner subdivision application |

**Unfinished & General Business**

None

**Resolutions & By-Laws**

#Apr-16-89 Hildebrand/Decosse

**RESOLVED** that Cartwright-Roblin Municipality (CRM) authorize the purchase of a new Dyson vacuum for the municipal office at an estimated cost of \$650 including net tax

Carried-Lovell

#Apr-16-90 Pawich/ Decosse

**WHEREAS** J. Daly purchased by receipt # 130011-008 a culvert for installation in access from Public Reserve onto private property roll #102800 Des NE 14-3-14w at south shore Rock Lake at a cost of \$505.00;

**AND WHEREAS** placement of access at this particular location was deemed financially favorable compared to access from Poplar Street onto the said private property;

**THEREFORE BE IT RESOLVED** that Cartwright-Roblin Municipality authorizes payment to James Daly in the amount of \$505.00 representing the cost of a culvert to provide access to private property.

Carried-Lovell

#Apr-16-91

Daly/ Burton

**WHEREAS** Cartwright-Roblin Municipality (CRM) requested and reviewed proposals for mowing CRM properties in LUD of Mather;

**THEREFORE BE IT RESOLVED** that Cartwright-Roblin Municipality (CRM) enter into an agreement with Debbie Argue for mowing service;

**FURTHER BE IT RESOLVED** that rates and services are as follows:

- JDDeere 48” cut riding lawn mower \$35.00/ hr
  - Motorized trimmer \$12.00/ hr
  - Push mower \$27.00/ hr
  - One-time rake rocks (ditch north of rink) \$12.00/hr
- Carried-Lovell

#Apr-16-92

Decosse/ Hildebrand

**RESOLVED** that Cartwright-Roblin Municipality (CRM) enter into a contract agreement with Cal McKay Construction for road construction on municipal road allowance between SE 8-3-13w and SW 9-3-13w to access new yard site as follows:

- 250 lineal feet municipal road and ditches
- Installation of one culvert (culvert supplied by CRM)
- Application of 60 yards pit run gravel (gravel supplied by CRM)
- Application of 60 yards crushed road gravel (gravel supplied by CRM)
- Subject to final approval of CRM staff and Council
- Subject to MMW license (application by CRM)
- Subject to holdback fee of \$0.00
- Subject to cost share 100% CRM – 0% property owner
- Project bid \$5990.00 plus tax
- Municipality pays applicable taxes

Carried-Lovell

#Apr-16-93

Pawich/ Decosse

**RESOLVED** that Council approves subdivision **4167-15-7517 SW¼ 22-1-15w Verlin-Maricela Penner** as submitted with the following conditions:

1. Submit a pre-approved legal description to Morden Land Titles Office
2. Submit application for Certificate of Exemption to Manitoba Conservation and Water Stewardship which, if approved, would permit the continued use of the existing sewage ejector or, if application for Certificate of Exemption is rejected, decommission the existing sewage ejector;
3. Request for access from road allowance to any property created by the subdivision is subject to existing municipal policy;
4. The applicant will be responsible for all net municipal survey costs associated with the Survey Monument Restoration Program, if any.

Carried-Lovell

**Notice of Motion**

None

**Adjournment**

#Apr-16-94

Hildebrand/ Burton

**RESOLVED** that the meeting be adjourned (11:30 pm)

Carried-Lovell

**Next Meeting(s)**

April 28 @ 7 pm (SSP public hearings x2)