

Cartwright-Roblin Municipality
(5) May 10, 2016 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present

Head of Council R. Lovell
Councillors J. Daly, P. Burton, B. Decosse, V. Hildebrand, B. Pawich

Council Members Absent

None

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, HOC Lovell called the meeting to order. (7:00 pm)

Agenda/ Minutes

#May-16-111 Hildebrand/ Decosse

RESOLVED that the agenda be adopted as presented with the following amendments:

1. AED
2. Redpath Culvert
3. Road grading techniques
4. Tree easement

FURTHER BE IT RESOLVED that the following meeting minutes are adopted: January 28, February 9, 23, March 2, 2016.

Carried-Lovell

Reports

1. K. McLeod, APWF

- Cheque list and late payments reviewed
- Financial statement reviewed

2. C. Mullin, CAO

Need input:

- 2016 budget
- WTS & hydro service
- Documents to sign for Westoba's CAFT (electronic payroll and CRM credit card)
- WTS cleanup
- Rural civic addressing – waiting for further price estimates
- Urban civic addressing concern re: two properties that front onto a back lane
- Animal Control:
 - RCMP does not generally become involved in animal control unless a fine is to be laid
 - Details of the CRM draft Animal Control by-law could be shared with the public for feedback in preparation for readings at May 24 regular meeting
 - With municipal budget work winding down other municipalities are sharing animal control fees information

Information:

- Notices of the option to object to the Municipal Board were distributed regarding by-law #19-2016 (curbside garbage & recycling pickup)
- K. McDonald has completed her 1st CMMA course and will enroll again for the fall session
- Maintenance at local parks is included in the budget (budget plus donations exceeded BC Park 2015 expenses and therefore remaining work will be completed through regular budget)

3. HOC Lovell

- Need follow-up with MB Hydro re: service to waste transfer station
- Need to consider sea-cans as conditional use in the zoning by-law

4. Councillor Daly

- SE Region 3 Hwy Working Group has identified #253 to Hamilton Hill as the 12-mile priority area in the region. Through the Provincial Park is on the MB Infrastructure & Transport-Hwys #7.1 schedule for R-Tach. #34 highway is in the next region east of here.
- Tri Lakes Group is setting plans for 2016
- Dousselaere/ Colony road allowance has seen much action and discussion with settlement pending
- Rock Lake mowing on public land (on behalf of the municipality and/or Her Majesty the Queen) includes former ball diamond(s) and two areas (east and west) of dock/ boat launch. 2008 contract includes mowing, removal of dead trees/ branches, clean up fish remains from public areas. Beach Store supplies services to campers and retains fees from any camping on public areas.
- AED unit was used at Rock lake and the patient is doing fine
- Redpath culvert/ sewer pipe needs removed
- Options for repairing Rock Lake road mile 14

5. P Burton

Submitted as attached

6. B Pawich

None

7. B Decosse

None

8. V Hildebrand

- Pay Rock Lake School for waste transfer cleanup \$355.00

Delegations/ Petitions/ Hearings

None

Communications

<u>FROM</u>	<u>FILE</u>	<u>SUBJECT</u>
R. Fredrickson	#14	Animal control concerns
Gold Business Solutions	#150	Copier proposal
Friesens Business Machines	#150	Copier proposal
Growth & Prosperity	Vault	Letter of Intent
Lakeland Regional Library	Vault	Dec 31, 2015 yearend audited financial statements
Senior Services – Handivan	Vault	Dec 31, 2015 yearend audited financial statements
Mac Robinson Community Center – Skating	Vault	June 31, 2015 yearend audited financial statements
Southwood Ventures	Vault	May 16 finish ditching work in Cartwright
Lawson Consulting	#280	Surveying services
Municipal Government - Assessment	Vault	Board of Revision Oct 25 th @ 7 pm
Collet Transport	#355	Dust Control service
Meighen Haddad Law	#230	Cooper access agreement complete
Meighen Haddad Law	#230	Dousselaere/ Colony road allowance research complete
Meighen Haddad Law	#230	Group of Citizens research complete
V. Penner	Subd	Subdivision does not require additional approaches
Schulte	#355	Mower service school May 11 @ Neepawa
Association of Manitoba Municipalities	#10	April 26 news bulletin
Federation of Canadian Municipalities	#10	Various news updates
Municipal Government – Planning	Subd	#4167-15-7393 Conditional approval (G+Y Vincent)
MB Association for Resource Recovery	#340	Annual report

Unfinished & General Business

1. Civic Addressing was reviewed – still waiting on prices
2. Rock Lake Road was discussed as potential work for 2016
3. Cartwright-Roblin Recreation Commission & Rec Director position was discussed regarding new hire

Resolutions & By-Laws

#May-16-112 Daly/ Burton

RESOLVED that cheques numbered #1416 through #1490, both inclusive, in the total amount of \$112,750.75 are hereby ratified and approved.

Carried-Lovell

#May-16-113 Decosse/ Pawich

WHEREAS Cartwright-Roblin Municipality has received donations from various individuals or organizations by way of a general receipt;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality disburse funds received by donations in the following manner:

<u>Amount</u>	<u>Rct #</u>	<u>Organization to Benefit</u>
\$100.00	160018-001	Cartwright Town & Country Golf Course
\$100.00	160018-006	Cartwright Town & Country Golf Course
\$100.00	160018-008	Cartwright Town & Country Golf Course
\$100.00	160018-015	Cartwright Town & Country Golf Course
\$100.00	160018-022	Cartwright Town & Country Golf Course
<u>\$100.00</u>	160019-005	Cartwright Town & Country Golf Course
\$600.00		

Carried-Lovell

#May-16-114 Hildebrand/ Pawich

RESOLVED that Council authorize payments as follows:

180.80	K. Anderson Ag Repair	Balance of sub contractors - not pg by Quantum
\$49,877.64	MTCML	Insurance
\$508.49	Colleen Mullin	Dyson vacuum for office
\$505.00	James Daly	Refund cost of culvert
\$126.00	Reimer Welding	6x30 Anchors
<u>\$23.05</u>	Northfork Ranch Supply	10lb Fence Staples (WTS)
\$51,220.98		

Carried-Lovell

#May-16-115 Pawich/ Burton

RESOLVED that Council authorize payments as follows:

\$257.64	Judy Robertson	AED supplies
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Carried-Lovell

#May-16-116 Decosse/ Hildebrand

RESOLVED that Council authorize payment to the Pembina Valley Conservation District \$150.00 for the Abandoned Well-Filling Program to fill the well located at the Cartwright Cemetery (Part of SE 7-2-14W).

Carried-Lovell

#May-16-117

Daly/ Burton

RESOLVED that Cartwright-Roblin Municipality authorizes the lease of a Kyocera TA 3051ci COPY/ PRINT/ SCAN/ fax machine from Gold Business Solutions per offer dated May 6, 2016 as follows:

- 36 monthly lease payments of \$211.00 plus applicable taxes
- Buyout of \$199.00 plus applicable taxes
- 30 cpm/speed
- 2-1500 sheet trays
- 5-500 sheet trays
- 100 sheet bypass
- Network printing & scan (black & color)
- 2 standard output trays
- Reduce/ enlarge, auto paper select, electronic sorting
- Stapler/ finisher
- 175 sheet dual scan document feeder
- Service and toner rates:
 - Black \$0.01/ pg
 - Spot color \$0.45/ pg
 - Color \$0.75/ pg

Carried-Lovell

#May-16-118

Burton/ Daly

RESOLVED that the following organization financial reports be accepted as presented:

1. Mac Robinson Community Centre @ June 30, 2015 (KWB – Audited Statements)
2. Sr Services - Handivan @ Dec. 31, 2015 (KWB – Audited Statements)
3. Lakeland Regional Library @ Dec. 31, 2014 (BDO – Ind. Auditor’s Report)

FURTHER BE IT RESOLVED that other reports will be presented to Council when received.

Carried-Lovell

#May-16-119

Burton/ Pawich

WHEREAS Centra Gas Manitoba Inc., in cooperation with the Growth & Prosperity Stakeholders Group Inc., have agreed to format a business plan to bring natural gas to certain areas within South Central and South Western Manitoba:

the Growth and Prosperity committee is comprised of representation from several municipalities

AND WHEREAS Centra Gas Manitoba Inc. will determine the feasibility of the development o a natural gas distribution system within the area for the purpose of distributing natural gas to consumers within that area;

AND WHEREAS a portion of Cartwright-Roblin Municipality is included in the proposed project;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality does hereby sign a Letter of Intent with the aforementioned parties, to proceed with the proposed feasibility study;

AND FURTHER BE IT RESOLVED that the Head of Council and the Chief Administrative Officer be and are hereby authorized to execute such documents a may be required to carry out the terms and intent of this resolution;

AND WHEREAS the cost of such activities and research required in carrying out the proposed feasibility study will be funded from the annual levy provided to Growth & Prosperity Stakeholders Group Inc. by municipalities within the proposed area including Cartwright-Roblin Municipality’s payment of \$10,000.00 in each of 2016 and 2017.

Carried-Lovell

Notice of Motion

None

Adjournment

#May-16-120

Daly/ Burton

RESOLVED that the meeting be adjourned (11:00pm)

Next Meeting(s)

May 12 @ 7 pm (F.Plan public hearing)

May 24 @ 7 pm (Regular)

Rod Lovell, Head of Council

Colleen Mullin, Chief Administrative Officer

COUNCILLOR BURTON REPORT – 10 MAY 2016

MOS – The importance and benefits of strategic planning were presented and as a community it can be a very worthwhile exercise for Council and supporting organizations (i.e. CDC, Recreation, etc.). It involves the determination of a community vision and mission and leads to identifying the pillars of sustainability. It could be a time consuming exercise but it would encourage Council and community members to look at the strengths and weaknesses of the community and make plans on how to move forward with common goals in mind.

Understanding financials gave an overview of the different financial reports that municipalities are needed to prepare and gave an outline of the next step – Asset Management Plans which relate to infrastructure assets and strategies.

Council conduct shared the roles and responsibilities of a Councillor and the dynamics involved.

Tradeshow – met with Dick Mennon and discussed the lagoon and a couple of trade stands regarding potential funding to assist with provision of cloth bags rather than plastic.

SSCMR – hosted interviews and have appointed Karly Marion as the new Resource Coordinator for 20 (reduced from 21 to compromise with Rec Commission) hours employment per week. She starts her job on 16 May 2016 and L Froese is anticipated to have her last day of work on 27 May 2016. SSCMR's annual meeting is 11 May 2016. Mather Ladies in partnership with SSCMR hosted their Mother's Day Extravaganza as a fund raiser for South Central Cancer Resource on 7 May 2016 and realized \$600+ to be sent to SCCR.

Mather Hall – Hosted a very successful steak fry on 23 April 2016, selling 179 steaks and numerous burger meals. The rainbow auction was extremely well supported. Chairman Lees confirms that remedial work in Mather Hall is complete by R Pogson Construction.

Parks – A site meeting with D Jones identified that the equipment and areas have got through the winter very well. Badger Creek Park might need a little more sand and the sweeping up and tidy up of the washrooms will be carried out by volunteers. Is it possible to include garbage pickup from the park for the season? Heritage Park's work bee is slated for 16 May 2016 from 5pm and will include the tilling and spreading of sand (thank you to Public Works for the drop off), and straighten up the concrete barriers along with some replacements to the music wall. The swing, monkey bar and slide could do with painting – is there sufficient carry over of funds from 2015's donations to allow me to get an estimate from D Ellison to do this work?

Reflections Park – a landscape plan has been designed and the planter boxes have been delivered. T Vincent is organizing a garbage can (can we please arrange for garbage collection at this site moving forward). The group received a grant from Cartwright and Area Foundation which was welcomed and plan to move forward with the design. Request – when the recycling shed is moved, please DO NOT break up the concrete; ideas for its use at present include a seating area, hosting of Farmers Market and painting of checkerboard for giant chess board (??)

Library – 2015 audit report has been received (copy given to CRM) and first levies have been received. The annual report is almost complete and the new updated policy manual is complete. LRL do have a line of credit and a borrowing by-law is being requested by the bank; Administration are seeking clarification as to what is needed. LRL are hosting a 'logo' competition and an Instagram account has been opened. They have received some donations including a \$500 Cartwright & Area Foundation grant and have made a \$3,500 Killarney Foundation request. Stats for Cartwright in March include 894 items

circulated, 391 patrons, avg 20 people in the library per day and 50 items taken/used per day. Estimates for air conditioner install have been received (decision needed please) and estimate for carpet refit from BVL is \$2,446.50. Staff and Board determine the air conditioner install to be a priority and if the carpet is not to be refitted the request is could the carpet be cleaned please.

CDC – are going to continue with the Refugee Sponsorship/Resettlement application project and is to attend a Cultural Literacy Training seminar in Brandon. Immigration applications and conversations continue to flow in. MAFRD has asked for an early repayment of the CW Loan money but CDC agreed to continue along its present repayment plan. A review of the website and job descriptions will be carried out in the near future and copies of the Fisheries map has been requested by CDO Mymko. CDO and CDC are interested in pursuing CDO carrying out some municipal tasks. It was confirmed and conveyed that Ponderosa Days financial recording will become part of the monthly CDC report. Options are being discussed regarding use of the former ‘Duffy’s’ building and the Chase the Ace pot continues to grow.