

Cartwright-Roblin Municipality
(9) September 30, 2015 Regular @ 7:00 pm
Council Chambers, Cartwright, Manitoba

Council Members Present

Deputy Head of Council J. Daly,
Councillors P. Burton, B. Decosse (arrived at 8:10 pm), V. Hildebrand,
B. Pawich

Council Members Absent

R. Lovell

Also Present

Chief Administrative Officer C. Mullin

Call to Order

With a quorum present, DHOC Daly called the meeting to order. (7:10 pm)

Agenda/ Minutes

#Sep-15-263 Burton/Pawich

RESOLVED that the agenda be adopted as presented with the following amendments:

1. Finish September 22, 2015 agenda
2. Other matters arising

Carried-Daly

Reports

1. HOC Lovell

Absent

2. Councillor Burton

- Discussed shortfall and pending November adjustment to operating levy for Mather Rink and review of all sub-organization levies
- Frank & Myrt Wiebe letter submitted to Council via Councillor Burton expressed concerns with drainage activities and opportunities

3. Councillor Daly

None

4. Councillors Decosse

None

5. Councillor Hildebrand

- MRCC skating rink operations last season

6. Councillor Pawich

None

7. APWlks Foreman McLeod

Action required:

- Library air conditioner was ordered in spring and has recently arrived and needs installation
- Waiting for Cal McKay price estimate for R. Froese culvert replacement project
- Cartwright & Mather lagoons will receive cattail maintenance in the next two weeks
- Need to install electric power to fuel tanks at workshop
- Further investigation into Brian Toews work request is required
- Fall gravelling of hills to begin soon
- Ray's Septic carried out sewer line camera-ing without video and now advise video is not an option therefore another contractor will be sought out to provide the service
- No further information received from Southwood regarding construction timeline for remaining 2014 work and additional 2015 work
- Priced 4 tires for FWA tractor

CARTWRIGHT-ROBLIN MUNICIPALITY

- Scott Bere request to re-establish approach that was recently removed; Councillor Decosse to follow-up
- Hauling gravel to waste transfer site for base of concrete loading pads
- Waiting for 2011 DFA site 6 concrete estimates
- Floyd Schram family request for regular ongoing snow clearing of private drive will be redirected to local service providers
- Maintenance work done in municipal ditch near Turner/ Guille land needs review with G. Caillier, CWS for adherence to WCW license
- Klassen estimate to trim several trees in Cartwright is \$300-\$500
- Davidson Drive trees will be trimmed by staff this winter
- Rob Reynold water & sewer hookup on easement at the side of lot subject to provision of all supplies and assistance provided by Pugh's
- Clay packed into washout near Holmfield Colony
- Culverts for crossing near Dan Penner yard are too lightweight to do much compacting but in the end worked fine – longer pipes would have been difficult to install at that location
- Need backhoe to stockpile crushed gravel pad at Martens pit – K.McLeod will price with McKay Construction
- Presentations about graders set for Oct 15
- Need to pay Daly for use of post hole auger for summer sign installation program

8. CAO Mullin

Action required:

- Applications for two utility certification exams prepared
- 2015 Audit including sub-organizations
- Drone photos & video
- Doctor shortage survey

Information:

- Application made for Fall Festival as “Community Event”
- Researching options for algae control @ swim areas
- Received firearms license #1 of 3 requested
- Dowler land transfer costs to be clarified with purchaser
- Utility connections policy
- Kim Langan reporting on the 2014 DFA project
- Sump pump, etc. by-law for Cartwright will be distributed to CRM

9. Other

- K. Shewfelt: Essential Pesticide regulation clarification

Delegations/ Petitions/ Hearings

None

Communications

<u>FROM</u>	<u>SUBJECT</u>	<u>FILE</u>
Killarney-Turtle Mtn Vet	Update agreement	Agr
MTS	2015-16 snow clearing contract	280
A & L Penner	Request 2016 sidewalk replacement	Budget
KWB	2015 audit proposal	Agr
RCMP	Mgmt review of Klny detachment area	280
Carol Lamoureux family	Roxy tourn. donates bench/ fire pits to BC park	355
MB Emergency Services College	2015-16 MB Building Code Courses (Wpg)	PD
Labour Law Online	PD: Labour Law Review Nov 4-5 (Wpg)	280

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Capital I Industries	New Salesman: Darcy Dunlop	355
Assiniboine Community College	Offering Utility Operators Certificate	445
Association of MB Municipalities	Cosmetic pesticide ban updates	10
MB Municipal Gov't	Confirm \$25000 grant toward lagoon study	160
Pembina Valley Conservation Dist.	New email addresses	330
Red River Basin Commission	South Chapter BBD Oct 7 (Morris)	330
MB Finance	2016 Provincial pre-budget consult	280
Association of MB Municipalities	Proposed by-law amendments	10
MB Agriculture, Food, Rural Dev	State of Rural Canada article	1
MB Agriculture, Food, Rural Dev	Community Places grant program	1
Taxervice	Status of 2015 tax sale	Vault
Association of MB Municipalities	September 18 newsletter	10
Federation of Canadian Municipalities	September newsletters	10
MB Hydro	Annual & quarterly reports	280
Dekra-Lite	Holiday street lighting supplies	355
WSP	Copy of 2014 DFA contract	Vault
Travel MB	Tourism Awards Oct 2 (Wpg)	280
MB Ag Hall of Fame	Newsletter	280
Western Financial Group	MRCC insured value reduction (\$12,528)	Vault

Unfinished & General Business

1. KTM Vet Service agreement renewal based on updated member names
2. Discussed MTS snow clearing agreement to be referred to local contractors
3. 2015 yearend auditors recommendation discussed
4. Discussed details of appointment of auditors for 2015 yearend
5. Discussed Roxy Tournament generous donation by Lamoureux families to Badger Creek Park (cooking grills) and Memory Park (bench)
6. Order pens
7. Discussed MB Association of Regional Recyclers membership & conference (need more information)
8. Discussed Council years of service recognition gifts
9. AMM convention Nov 23-25 (Bdn) Registering: Decosse, Pawich, Mullin

Resolutions & By-Laws

#Sep-15-264

Pawich/Hildebrand

RESOLVED that pursuant to section 152(3) of the Municipal Act, Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Personnel Matters | <input type="checkbox"/> Security of documents or property |
| <input type="checkbox"/> Preliminary discussions | <input type="checkbox"/> Ombudsman report |
| <input type="checkbox"/> Unresolved legal matters | <input type="checkbox"/> Municipal Assistance |

Time: 7:15 PM

Carried-Daly

#Sep-15-265

Hildebrand/Burton

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 7:42 PM

Carried-Daly

CARTWRIGHT-ROBLIN MUNICIPALITY

#Sep-15-266 Hildebrand/Decosse

RESOLVED that pursuant to section 152(3) of the Municipal Act, Council adjourns the regular meeting and convenes into a Committee of the Whole to meet in camera to discuss:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Personnel Matters | <input type="checkbox"/> Security of documents or property |
| <input type="checkbox"/> Preliminary discussions | <input type="checkbox"/> Ombudsman report |
| <input type="checkbox"/> Unresolved legal matters | <input type="checkbox"/> Municipal Assistance |

Time: 8:57 PM

Carried-Daly

#Sep-15-267 Decosse/Hildebrand

RESOLVED that the Committee of the Whole adjourn from in camera and resume the open meeting.

Time: 9:05 PM

Carried-Daly

#Sep-15-268 Hildebrand/Decosse

WHEREAS the hour of ten o'clock has been reached and the business on the agenda of the meeting has not been completed;

THEREFORE BE IT RESOLVED that the meeting be extended for up to one half hour (until 11:15 pm o'clock) as per the Procedural By-law

Carried-Daly

#Sep-15-269 Burton/Decosse

WHEREAS Sections 300(6) and 326 of the Municipal Act provide for tax roll corrections;

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality authorize the calculation of tax roll corrections as per the lists of supplementary and reduced assessments provided by Manitoba Municipal Government Assessment Services dated August 24, 2015.

Roll #	Activity
5000	Remove old barn/ add shop
6225	Add storage building
31600	Add new house
54200	Add house entrance and attached garage
56400	Add detached garage
68200	Add shop and house
79650	Add machine shed
86300	Add shop
90000	Add house
93100	Add pole building
95200	Add house
97680	Add cottage as 4 season residence

Roll #	Activity
102800	Add house
125300	Add bio tech shelter
216400	Replace rear porch
216900	Add sunroom and covered deck
227820	Remove old shed/ add new shed
229600	Land purchase from V of Cartwright
230000	Add detached garage
231150	Add shop addition
233650	Land purchase from V of Cartwright
234150	Land purchase from V of Cartwright
234150	Add 4-plex

Roll #	Activity
26300	Remove mobile home
42500	Remove buildings
75850	Remove mobile home
95200	Remove residence
97900	Remove mobile home

Roll #	Activity
98500	Remove cottage
102900	Remove mobile home
208800	Remove garage and shed
225700	Revalued residence
231500	Class change private to exempt

Carried-Daly

#Sep-15-270 Pawich/Hildebrand

RESOLVED that subject to section 252 of the Municipal Act and section 8 of schedule 'A' to by-law #236/04, the following overdue Account Receivable (Tipping) is added to taxes if not paid by September 30, 2015.

Roll #	Amount
HYS877	\$10.30

Carried-Daly

CARTWRIGHT-ROBLIN MUNICIPALITY

#Sep-15-271

Hildebrand/Decosse

RESOLVED that Council authorize the purchase of 150 pens from Perfect Pen & Stationary at an estimated cost of \$105.00 taxes and cost of delivery FOB Cartwright

Carried-Daly

#Sep-15-272

Pawich/Decosse

RESOLVED that Council authorize its members and administrative staff to attend the following with expenses paid in accordance with municipal by-laws or policies and presentation of summary report at next meeting:

- AMM – Decision Making for Councils October 9 (Wpg)
- AMM – Annual Convention Nov, 23-26 (Bdn)

Carried-Daly

#Sep-15-273

Pawich/Burton

RESOLVED that Cartwright-Roblin Municipality enter into an agreement with Rural Municipalities of Killarney-Turtle Mountain, Argyle and Prairie Lakes providing for the joint establishment and operation of Killarney-Turtle Mountain Veterinary Services District

Carried-Daly

#Sep-15-274

Pawich/Burton

RESOLVED that Council authorize Tyson Martens to attend the following with expenses paid in accordance with municipal by-laws or policies:

- MWWA-RRCC-ACC-Water Treatment 2
- MWWA-RRCC-ACC-Wastewater Treatment 1

Carried-Daly

#Sep-15-275

Burton/Pawich

WHEREAS section 186(1) of the Municipal Act provides:

An auditor must examine the financial statements, financial information returns, records, books of account and other information relating to the financial affairs of the municipality for the fiscal year, including

- (a) any funds of the municipality held in trust by an officer or employee of the municipality;
- (b) any board, committee or other body that is established or appointed by the council and that administers funds of the municipality; and
- (c) any organization or other body
 - (i) to which the municipality has made a grant or loan of money of \$5,000. or more, and
 - (ii) on which the municipality is represented by one or more persons appointed by the council.

THEREFORE BE IT RESOLVED that Cartwright-Roblin Municipality appoints KWB Chartered Accountants Inc. as auditors for the municipality and any sub-organizations as may be required;

FURTHER BE IT RESOLVED that the annual fee for audit services is:

- (a) Cartwright-Roblin Municipality \$14,000. plus out-of-pocket meals/ accommodations
- (b) Sub-organization audit \$1,500-\$3,000 range

AND FURTHER IT IS RESOLVED that sub-organizations of the Cartwright-Roblin Municipality which are required to prepare audited financial statements will use the services of KWB Chartered Accountants or provide notification of another qualified auditing firm deemed acceptable by Council and KWB

Carried-Daly

#Sep-15-276

Pawich/Hildebrand

RESOLVED that Cartwright-Roblin Municipality engages Laurence Klassen to carry out tree trimming for the purposes of vehicle and pedestrian safety throughout Cartwright under the guidance of Councillor Pawich as follows and subject to acceptance by Klassen:

- For the year 2015
- \$300.00-\$500.00 total
- Equipment and supplies provided by Klassen
- Municipality pays applicable taxes

Carried-Daly

CARTWRIGHT-ROBLIN MUNICIPALITY

#Sep-15-277

Hildebrand/Pawich

RESOLVED that Cartwright-Roblin Municipality (CRM) engages Cal McKay (contractor) to replace an old bridge with culverts near Dan Penner yard site subject to acceptance by contractor:

- \$15,000.00
- Equipment and supplies provided by contractor
- Subject to final approval of CRM staff and Council
- Municipality pays applicable taxes
- Subject to holdback fee of \$0.00

Carried-Daly

#Sep-15-278

Decosse/Burton

RESOLVED that Cartwright-Roblin Municipality (CRM) engages Howard Ganske (contractor) to clear cattails from a main drainage ditch in Cartwright near Walter Warkentin yard subject to acceptance by contractor:

- \$250.00
- Equipment and supplies provided by contractor
- Subject to final approval of CRM staff and Council
- Municipality pays applicable taxes
- Subject to holdback fee of \$0.00

Carried-Daly

#Sep-15-279

Decosse/Hildebrand

RESOLVED that Cartwright-Roblin Municipality authorizes the purchase of FM radio components for the public works shop from Prairie Mobile as follows:

- TK7302HK Kenwood VHF 16ch 50w 136-174 MHz with numeric display \$445.00
- PMC1212 Samlex Power Supply 12 amp Switching (5 yr warranty) \$180.00
- 12250 Kenwood Shroud \$ 59.00
- Plus shipping and installation if required
- Plus applicable taxes

Carried-Daly

Notice of Motion

None

Adjournment

#Sep-15-280

Pawich/Burton

RESOLVED that the meeting be adjourned (11:13 pm)

Carried-Daly

Next Meeting(s)

September 30 @ 7:00 pm Special to finish Sept agenda and other items as added

October 13 @ ? pm Regular

John Daly, Deputy Head of Council

Colleen Mullin, Chief Administrative Officer